



City of Petersburg Virginia

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City Council Meeting

September 17, 2024
Petersburg Library
201 W. Washington Street
Petersburg, VA 23803
5:00 PM

City Council

Samuel Parham, Mayor – Ward 3
Darrin Hill, Vice Mayor – Ward 2
Marlow Jones, Councilor – Ward 1
Charles Cuthbert, Jr., Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
Annette Smith-Lee, Councilor – Ward 6
Arnold Westbrook, Jr., Councilor – Ward 7

City Administration

John "March" Altman, Jr. - City Manager
Anthony Williams - City Attorney
Tangi R. Hill - City Clerk

1. **Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Determination of the Presence of a Quorum**
5. **Proclamations/Recognitions/Presentation of Ceremonial Proclamations**
 - a. Prostate Cancer Awareness Month Proclamation (Page 3)
6. **Presentations**
 - a. Davenport Presentation - New Courthouse Plan of Finance
7. **Responses to Previous Public Information Posted**
8. **Approval of Consent Agenda (to include minutes of previous meetings):**
 - a. Minutes of Previous Meetings: (Pages 4-17)
 - July 2, 2024 City Council Work Session
 - July 15, 2024 City Council Special Meeting
9. **Official Public Hearings**
 - a. A Public Hearing for Consideration of the Carryover of Funds From FY24 for Approved Projects to FY25 (Pages 18-20)
 - b. A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Victim Witness Grant (Pages 21-22)
 - c. A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Witness Protection Grant (Pages 23-24)
 - d. A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Community Corrections & Pretrial Services Grant (Pages 25-27)
 - e. A Public Hearing for Consideration of Acceptance & Appropriation of Funding from Virginia Department of Fire Programs - Aid to Localities (ATL) for FY25 (Pages 28-30)
 - f. A Public Hearing for a Proposed Closing to Public Use & Travel of a City Street and Right-of-Way

Off of Cottonwood Drive (Pecan Street) and Juniper Road Between Cottonwood Drive and Juniper Road Within the Petersburg Redevelopment & Housing Authority (Pages 31-44)

10. Public Information Period

A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

- a. First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,**
- b. Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting removed from consent agenda**

11. Business or reports from the Mayor or other Members of City Council

12. Items removed from Consent Agenda

13. Finance and Budget Report

14. Unfinished Business

- a. Extension of Pocahontas Street Through the Roper Site (Pages 45-51)**

15. New Business

- a. Resolution Requesting Council Approval for the Selection of Gilbane Building Company and Proceed to Detailed Review for the Construction of the New Petersburg Courthouse (Pages 52-62)**
- b. Consideration of Re/Appointment to the Petersburg Arts Council (Pages 63-65)**
- c. Consideration of Re/Appointment to the Community Development Block Grant Citizen Advisory Board (Pages 66-68)**
- d. Consideration of Re/Appointment to the Planning Commission (Pages 69-71)**
- e. Consideration of Re/Appointment to the Petersburg Redevelopment Housing Authority (Pages 72-74)**

16. City Manager's Report and Special Reports

17. Business or reports from the Clerk

18. Business or reports from the City Attorney

19. Adjournment

Office of the Mayor

Petersburg



Virginia

Proclamation

WHEREAS, prostate cancer is the most commonly diagnosed form of cancer and the second leading cause of cancer related deaths among men; and

WHEREAS, this year approximately 299,010 men will be diagnosed with prostate cancer in the United States alone this year and roughly 35,250 will die this year from the disease — which is one man every 15 minutes; and

WHEREAS, 1 in 8 men are diagnosed with prostate cancer. African American men are at the highest risk for the disease with a rate of 1 in 6 men. African American men are 2.1 times more likely to die from the disease; and

WHEREAS, education regarding prostate cancer and early detection strategies is critical to saving lives and preventing and protecting our families; and

WHEREAS, all men are at risk for prostate cancer, we encourage the citizens of the City of Petersburg to increase the importance of prostate screenings; and

NOW, THEREFORE, I, Samuel Parham, by virtue of the authority vested in me as Mayor of the City of Petersburg, do hereby proclaim

September 2024

as

“NATIONAL PROSTATE CANCER AWARENESS MONTH”

in the City of Petersburg.

Dated: September 17, 2024

A handwritten signature in black ink, appearing to read "Samuel Parham", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Jange R. Hill", written over a horizontal line.

Clerk of Council



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024
TO: The Honorable Mayor and Members of City Council
THROUGH:
FROM:
RE: Minutes of Previous Meetings: (Pages 4-17)
- July 2, 2024 City Council Work Session
- July 15, 2024 City Council Special Meeting

PURPOSE:

REASON:

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. July 15 2024 - Special Meeting
2. July 2 2024 - Work Session Meeting Minutes

The work session meeting of the Petersburg City Council was held on Monday, July 15, 2024, at the Petersburg Public Library. Mayor Parham called the meeting to order at 8:30 a.m. The meeting video link is <https://petersburgva.new.swagit.com/videos/310141>.

1. **ROLL CALL:**

Present:

Council Member Marlow Jones
Council Member W. Howard Myers
Council Member Annette Smith-Lee
Vice Mayor Darrin Hill
Mayor Samuel Parham

Absent:

Council Member Charles H. Cuthbert, Jr. (late)
Council Member Arnold Westbrook, Jr. (late)

Present from City Council Administration:

City Manager John March Altman, Jr.
City Attorney Anthony C. Williams
City Clerk Tangi R. Hill

2. **PRAYER:**

Council Member Cuthbert was present.

Vice Mayor Hill led the Council meeting in prayer.

3. **PLEDGE OF ALLEGIANCE:**

Mayor Parham led the Council and the citizens in the pledge of allegiance.

4. **DETERMINATION OF THE PRESENCE OF A QUORUM:**

Council Member Westbrook was present.

A quorum was present.

5. **NEW BUSINESS:**

A Resolution Requesting and Petitioning a Referendum on Whether or Not to Permit Casino Gaming in Petersburg

Mayor Parham stated, "Next, we have item five, which is new business, which is A Resolution Requesting and Petitioning a Referendum on Whether or Not to Permit Casino Gaming in Petersburg. And the resolution states, Whereas, pursuant to 58.1-4107, of the Code of Virginia, the City of Petersburg is an eligible host city for the purpose of casino gaming, effectively, July 1, 2024. And, whereas, by resolution 2024-RES-26, adopted on May 28, 2024, City Council designated PPE Casino Resorts Petersburg, LLC as the city's preferred casino gaming operator. And, whereas, on May 28, 2024 in accordance with the 58.1-4107(f) of the Code of Virginia, the city promptly submitted a selection and preferred casino gaming operator package to the Virginia Lottery for preliminary review. And, whereas, the Virginia Lottery has issued its certification of approval for the city to proceed to referendum, which is here in attachment Exhibit A. And, whereas 58.1-4123(b), of the Code of Virginia provides that the governing body of an eligible host city shall petition the court by resolution asking that

a referendum be held on the question on whether casino gaming will be permitted within the city. Now, therefore, be it resolved by City Council of Petersburg, Virginia, that it hereby petitions, the circuit court for the City of Petersburg, Virginia to request that a referendum be held on the question of whether casino gaming shall be permitted within the City of Petersburg. And be it further resolved that Council requests that to say, a referendum be held on November 5, 2024 in conjunction with the regular general election. And be it further resolved that the City Attorney is authorized and directed to file the appropriate petition and pleadings with the Petersburg Circuit Court in furtherance of this resolution. And be it further resolved that the City Manager and City Attorney are authorized to take such further actions as are necessary and desirable. And furtherness of this resolution, and be it further resolved that this resolution shall take effect on the date of its adoption."

Vice Mayor Hill said. "I proudly make that motion to approve the resolution."

Councilman Westbrook second the motion.

Mayor Parham opened the floor for public comments on the resolution.

Hearing none, Mayor Parham closed the floor for any public comments.

On roll call vote, yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; no: N/A; abstain: N/A.

The Motion carried.

18. **ADJOURNMENT:**

Vice Mayor Hill made a motion to adjourn. All members of the Council present voted in the affirmative. Meeting adjourned.

The City Council adjourned at 8:36 a.m.

The work session meeting of the Petersburg City Council was held on Tuesday, July 2, 2024, at the Petersburg Public Library. Mayor Parham called the meeting to order at 5:00 p.m. The meeting video link is <https://petersburgva.new.swagit.com/videos/309426>.

1. **ROLL CALL:**

Present:

Council Member Marlow Jones
Council Member W. Howard Myers
Vice Mayor Darrin Hill
Mayor Samuel Parham

Absent:

Council Member Charles H. Cuthbert, Jr
Council Member Annette Smith-Lee
Council Member Arnold Westbrook, Jr.

Present from City Council Administration:

City Manager John March Altman, Jr.
City Attorney Anthony C. Williams
City Clerk Tangi R. Hill

2. **PRAYER:**

Vice Mayor Hill led the Council meeting in prayer.

3. **PLEDGE OF ALLEGIANCE:**

Mayor Parham led the Council and the citizens in the pledge of allegiance.

4. **DETERMINATION OF THE PRESENCE OF A QUORUM:**

A quorum was present.

5. **PUBLIC COMMENTS:**

Craig Tucker, 1215 McKenzie Street, said, "Good evening. Council. I am the President of a New Foundation, Incorporated. We are nonprofit in the City. Our mission is community and neighborhood development, working with our City leaders, other groups, and organizations to improve our community and our neighborhood. I come to thank my Councilwoman, Miss Annette Smith-Lee, personally for the funds, and you Council for providing us the funds to improve our park on Farmer Street. It's a beautiful place now. It looks better. I invite everybody to come by and look at it. I just wanted to thank y'all personally for listening to us and providing us with the funds to fix our park for the children. Thank you."

Otis Hill, 203 2nd Street, said "Hello, Council Members and Ms. Hill. I did want to respond to Tangi Hill. They had a picture that was copied about a local park by the name of Cameron Park, and it's right across the street of Graham. I'm sure you're familiar with where that is. That picture that was sent, it was actually a few pictures, showed that there were several holes in the pavement and on the track field that was right around the grass area. There are cracks, there's holes, there's roots that are coming up all over, and it's really difficult to walk through. So, I'm hoping that perhaps someone can go out and just take a look around and perhaps fix and attend to these cracks, so that people in the community can attend the park and go on walks safely. It really does not look very good. It just looks unkept. It needs to be cleaned up. I think it happened after the flood, which ended up ruining quite a bit of the area in that park. So, I'm hoping that I can get your opinion on what you think about that and how we can approach

that situation. Thank you."

Genevieve Lohr, 19 Guarantee Street, said "Hey folks. Good to see everybody. All right, so I just have a couple, just brief comments. Recently, I was talking to somebody involved with the Community Services Board, and they were sharing about the need for permanent supportive housing. I don't know if anyone's familiar with permanent supportive housing. PSH is a really important program in which those who are not able to live completely by themselves are able to have support so that they're able to have their own residents. So, this support includes funding support, but it also includes a case manager who's able to assist them. Well, she was sharing with me that there is a significant need for more permanent supportive housing units in the region. They have the funding to provide housing for dozens more people, but they don't have the apartment capacity. They're not able to find landlords who are willing to work with them. So, the reason I bring this to the City Council is that other localities have been able to make this part of their planning process, or zoning, perhaps. So, where, when new developments happen, there's an allocation for permanent supportive housing. That's part of that, and I think that that's something that Petersburg should really consider. There's a need for permanent supportive housing for the residents who live here. And there is a growing number of apartments. I just recently read there were more coming to Petersburg. I think that's great, but we should do everything we can to make sure that the people who are in need are getting the support and services that they need. It's not a problem for landlords. They're going to receive their rent. There actually is additional support in place that provides funding if there are damages to the property, et cetera, and there's somebody checking in on this individual. I mean, there's a lot of support there. And so, it's not losing anything for a landlord or property owner, and it really does make a big difference for our community members. So please consider that if that's something that planning can look at, zoning, whomever it is. I just urge you to do so and to investigate the need for requiring permanent supportive housing units anytime there's a new development. Thank you."

Hearing no one else, Mayor Parham closed the public comment period.

6. APPROVAL OF CONSENT AGENDA (TO INCLUDE MINUTES OF PREVIOUS MEETING/S):

- a. Minutes of Previous Meetings:
June 18, 2024 – City Council Closed Session
June 25, 2024 – City Council Special Meeting
- b. A Request to Schedule a Public Hearing for the Consideration of an Ordinance to Adopt Section 2-193 of the Petersburg City Code Pertaining to Staff in the Office of the City Attorney (1st Reading)
- c. A Request to Schedule a Public Hearing for the Consideration of an Appropriation Ordinance to Accept Funding from Virginia Department of Fire Programs – Aid to Localities for FY24 (1st Reading)
- d. A Request to Schedule a Public Hearing for the Consideration of an Appropriation Ordinance for the Virginia Office of Emergency Medical Services – Four-for-Life Grant, Carryover of Funds from FY24 to FY25 Budget for \$135,183.36 (1st Reading)
- e. A Request to Schedule a Public Hearing for the Consideration of an Appropriation to Carry Over the Virginia Department of Emergency Management – Radiological Emergency Preparedness Program Funding from FY24 to FY25 Budget (1st Reading)
- f. A Request to Schedule a Public Hearing on an Appeal by Victoria Glazer, Applicant and Owner of 104 Marshall Street, Tax Parcel 022260001, on the Decision of the Architectural Review Board (ARB) Regarding the Installation of a Fence Located Within the Poplar Lawn Historic District (1st Reading)

- g. A Request to Schedule a Public Hearing and Consideration of an Ordinance to Approve Amendment and Readoption of Article 3, Definitions and Article 23, Supplementary Use Regulations, Special Uses Pertaining to Recreation Substance Retail Uses (1st Reading)
- h. A Request to Schedule a Public Hearing and Consideration of an Ordinance to Approve Adoption of Article 38, Site Plan Review, and Amendment and Readoption of Article 31, Permits, Plats, and Filing Fees as Set Forth in Zoning Ordinance of the City of Petersburg Pertaining to Site Plan Review Standards and Fees (1st Reading)

City Attorney Williams stated, "Mr. Mayor, I would make a recommendation that Council consider amending the June 25 minutes to reflect that Councilman Cuthbert left the dais, but he did not leave the stage. He remained five or six feet behind me behind the curtain during that meeting, and did not leave the building until after Council adjourned. I think it's important, for the purpose of accuracy, to include that in the minutes."

Vice Mayor Hill made a motion to adopt the consent agenda with the amendment of the June 24, 2024 minutes to reflect that Councilman Cuthbert left the dais, but he did not leave the stage. He remained five or six feet behind me behind the curtain during that meeting, and did not leave the building until after Council adjourned.

Council Member Myers seconded the motion.

On roll call vote, yes: Jones, Myers, Hill, and Parham; no: N/A; abstain: N/A.

The motion carried.

7. **SPECIAL REPORTS:**

City Manager Altman stated, "No, sir Mr. Mayor, no items this evening under special reports, or monthly reports."

8. **MONTHLY REPORTS:**

There were no items for this portion of the agenda.

9. **FINANCE AND BUDGET REPORT:**

City Manager Altman stated, "The Finance and Budget Report, we're closing out the year. So, we'll have that for you, not at your August meeting, but your September meeting. We will have a report on the closing of FY 24."

10. **CAPITAL PROJECTS UPDATE:**

There were no items for this portion of the agenda.

11. **UTILITIES:**

Public Works Monthly Report

Jerry Byerly, Public Works & Utilities Director, presented the Public Works monthly report. He said, "Good evening, Mayor, Vice Mayor, and Council. The status for Utilities Division: there were 21 water utility work orders done, 28 wastewater work orders, 242 meters work orders, 307 billing work orders (including nine terminations, 163 new services and 54 reads and locks)."

"The monthly update from Streets. The signage was moved per Council's request last month on Squirrel Level Road southbound. There's a bridge clearance warning sign. Vegetation was removed in front of that, and the bridge clearing warning sign was moved on Defense Road, East Washington Street, at Slagle Avenue, there's emergency response. Traffic signal was knocked down. Apparently, was a wreck on the 22nd took out the control box for the light, so the light was out of service. It took them about three days for the contractor to get that back up. Streets responded that night, at one or two o'clock in the morning, put out manual stop signs and for traffic safety. Streets also is working on roadside vegetation removal on Jefferson Street between East Wythe and East Washington, Defense Road between Baylor Lane and Squirrel Level Road, and Banister Road and Defense Road. Drainage improvements for Powhatan Avenue, including drop ins and catch basins to be inspected and cleaned. The curb and gutter to be inspected and cleared of any obstructions of vegetation. Street sweeping will occur between South Boulevard and Johnson Avenue. Back to the vegetation removal, we have the General Manager of Streets is in contact with Jamie at the golf course. He has certified people that can spray. We're going to be working with him to get some free and done, and get at least one of our people trained, maybe two."

"So lastly, Facilities and Grounds is busy. Union Train Station had installed a rental AC unit. Remolding is in progress of the Fiscal Management Building's break room and a print room. The Southside Depot, AC repairs, catch band and returned. City Hall Annex AC units being installed. Petersburg Library sprinkler system has been repaired."

"We've mowed along Park, Westover Avenue, Sports Complex, AP Hill, Lake Road Ballpark, Cameron Field, Mount Vernon parking lot, Farmer Street Fire Station, McKenzie Street Playground, Farmer Street Playground, Albert Jones Fields, old social services, voter registration, old Timmons parking lot, North Boulevard sidewalks, old hospital parking lot, the old train station, Pocahontas Playground, Martin Luther King Bridge, Jefferson Street Playground, Fort Bross, Patton Park. Also, the AC was repaired at Blandford Church. At the health department, a drain pipe was repaired under a sink in their clinic. At the Sports Complex, several broken drain pipes in the men's restroom were repaired."

"The drainage study is still progressing. Data collection is winding down, and the modeling phase has begun. The construction project is ongoing on North White Hill drainage improvements. There's path forward for successful floodplain management review and approval to reestablish the sinkhole. Culvert replaced at West Bank Street. And there have been meetings with us and a property owner. The CFPF round four applications were submitted to DCR for award. Three of those five grant applications submitted were awarded. 95% of all stormwater reviews and inspections accomplished within timeframe established by the Virginia Stormwater Management Regulations. We had one stormwater site plan reviews completed, and 13 stormwater and soil erosion building permit reviews were completed."

Mayor Parham stated, "Alright, thank you for the presentation, Mr. Byerly. I want to thank you for replacing lights at Graham Road and Crater Road; as well as Crater Road and Merrick Road. I noticed we have those two sets of new red lights there. But we still have an issue that I always wonder how we can fix, even with the new lights. If you are on Crater Road, most time when I'm there sitting at that light on Crater Road, or that Merrick red light, is never any traffic going there. It runs a complete cycle before it changes. Is it possible to get the strips on there that notifies when that light needs to change, instead of just going through the normal light cycle? I was hoping, when they replaced them, that we would get some of those sensors there to similar areas that we have on Crater Road, that we're just not sitting there waiting for traffic, that most of the time do not come."

Mr. Byerly stated, "I will check with our streets folks tomorrow and see what we can do."

Vice Mayor Hill stated, "I talked to the City Manager earlier today. Just want to know what is the plan that we have in store for the curbs. You mentioned something about spraying, not spraying in people yards, but actually spraying the curb. What is the plan? Because, you know, we got a lot of weeds everywhere. So, what's the plan?"

Mr. Byerly stated, "We're meeting with Jamie this week to schedule a time for our staff to work with his staff to start spraying. Hopefully next week. I can't promise that, but hopefully next week, if we get the sprayers and the herbicides in by the end. So, probably two of our people and one of his to go out and work together."

Vice Mayor Hill stated, "So are we cutting and spraying or we just spraying? What are we doing?"

Mr. Byerly responded, "I'll have to check with streets folks and see. I know we plan to spray. I guess on a case by case, if it's high enough that we weed eat it, and then spray it. It would be more effective if you can do that."

Vice Mayor stated, "Okay, because we need to get on that. And then also, I do know Mr. Altman, we need to call the State and let them know that we need more attention to our exit and entry ramps. We got to get on top of that. Because, we only have like, four or five major areas coming in and coming out of the City, but some of them need attention. I know VDOT, they take care of that. But as they come into the City, then that's when we need to take on because our gateways need to be a priority. So please take care of that immediately. Thank you."

City Manager Altman replied, "Yes, sir."

Councilman Jones stated, "Mr. Byerly. Where is Randall at? You gave him the day off?"

Mr. Byerly responded, "I don't think he's got anything tonight. New Money. He hadn't spent it all yet."

Councilman Jones stated, "He probably needs some of your money. I got a couple of questions. Since we're talking about lights, let me start with that first. The same thing the Mayor said, and Vice Mayor was saying about lights. Rees road is another one. Rives Road and Crater Road. You sit there forever, and then when it changes, it changed for like five seconds, and it's going back to another two cycles. Since we're talking about lights, I'm still interested in the lights in Berkeley Manor on Old Wagner Road that we talked about, Mr. Mayor and City Manager, and the license and new brick amenities subdivision that is going out to Old Wagner Road. It's dark. You may not have been out there."

City Manager Altman responded, "So, as we talked, the lights on, we will call it the Frontage Road. They're out and there need to be some place there. And then in a new section of Berkeley Manor, those street lights were not installed by the developer at all. So, we reached out to the developer to see if they can come back and install them. But Parallel Path, we're going to reach out to Dominion to see what the cost would be. So, we're going to work on both of them because it is rather dark out there in the evening. As I commented to you the last meeting, if it wasn't for the solar lights in the individual yards in the new section of Berkeley Manor, you wouldn't be able to see anything. So, we'll take care of that for you."

Vice Mayor Hill stated, "Councilman Jones, if I may ask. So, when it was Ward Two, and I was making a deal with Ryan Homes, that was one of the things that we asked for. They said they was going to do. So, it's really on them. So, Mr. Altman, get with Councilman Jones and help them to get with him. And because they supposed to put those lights in there, that was one of the things that we fought for, because we had to fight for Berkeley Manor Estates, the first one. We had to put lights there, and they didn't want to put them in the second one. So, if you need any help with it, just let me know."

Councilman Jones stated, "So, the first set that we're talking about is right where the Medical Park is. They had lights right there and that pole got knocked down. They put a pole back up, and then never replaced the lights."

City Manager Altman added, "Then as you go into the first intersection, and turn right, there's nothing around that corner along with Frontage Road. We need to have some lighting there also that leads into

the new section of Berkeley Manor Estates."

Councilman Jones asked, "Do we have a timeline on it? Can you let us know something at the next meeting?"

City Manager Altman responded, "We're going to work with Ryan to get them to do the work in the subdivision. If I remember correctly, was a proffer condition as part of the rezoning. And then we'll work with Dominion to get some existing lights replaced, and if we need to get some new lights installed. We'll work with them and find out what their timeline is."

Councilman Jones asked, "The one that was there and not there anymore, that's not on Ryan's Home that is on Dominion?"

City Manager Altman replied, "That is on Dominion."

Councilman Jones stated, "So my next question, if we can go back to that slide where you did the vegetation. What kind of vegetation did you remove?"

Mr. Byerly responded, "The grass and weeds along the curb line and along the street."

Councilman Jones said, "That's what I thought."

Mr. Byerly added, "Expansion joints in the curb and expansion joints in the sidewalk."

Councilman Jones stated, "That's what I thought. Jefferson Street, I want y'all to visualize Jefferson Street between East Wythe Street and East Washington Street; Defense Road between Bells Lane and Squirrel Level Road; and Banister Road at Defense Road. I'm glad we getting it done, but these are streets that's hardly ever traveled compared to. Go back to the traffic light where you fixed on East Washington Street. Go back to that slide."

Mr. Byerly stated, "Pardon me. Part of what we did on Defense Road. Well, that was weeds and grass."

Councilman Jones said, "I want to show you something. Now, along that curb in that first picture, that's what you got up along those streets, right? That is the vegetation along the curb, right?"

Mr. Byerly responded, "That was some of what we got. I don't have the pictures with me, but they were like shrubs and stuff that were out over the edge of the curb into the roadway. Matter of fact, one of our vehicles got scratched up by it on I think Defense Road."

Councilman Jones said, "I believe what I want to show everybody in here is our main streets. And I think the Vice Mayor mentioned this before. Our main streets, and it's not beating down on your efforts, but our main streets, Washington and Crater, East Washington and East Wythe, going all the way down. The main streets, where everybody come into the City, and the first thing they see is that. They don't travel down Defense Road as much, or Banister Road as much. I mean, we know we need to get that stuff up. But I'm just saying we need to really focus on our main streets, where people are coming to the City and leaving the City. This is what they see. Imagery is everything. And they don't travel those back roads like that a lot. They travel these roads all right. So, when you do this the next time, show us some before and after pictures and what you really talking about."

City Manager Altman said, "So one, I'd say you're right. Mr. Byerly's crew is working with Mr. Jamie Fagan's crew at the golf course. He has a certified sprayer that can spray and kill the grass. We want to get some of the folks in Public Works certified so then they can go and spray the curb line here and kill that so it doesn't come back. The items on Defense Road were actually in response to a citizen comment that came at the previous Council meeting. So, we went out there and cleared that from a site distance perspective. We are working towards having the plan for Wythe, Washington, Halifax, Wagner,

Crater, all of our main corridors that those curb line areas are cleared of weeds and growth. We want to get out there and spray it, so we can kill it so it doesn't come back. Right now, we're cutting it, and we're having to go back and continue to cut it. So, we're trying to find a permanent solution. You're exactly right, our main corridors make a statement about who we are. We want to have that create a positive impact for people who are coming in and out of the community. So, we're working towards making sure all that happens."

Councilman Jones stated, "And I see this on every main corridor, and not just me, everybody sees it. Let's get off with that horse. My next question. City Hall, nope, Southside Depot, we installed AC there?"

Mr. Byerly responded, "I think we installed a portable unit at Southside Depot. We're waiting on the parts to fix the permanently installed one, I believe."

Councilman Jones stated, "Union Street Train Station, we rented an AC unit for that, right? Right? City Hall don't have one. It's being installed. Is it installed yet?"

Mr. Byerly responded, "It's the annex. And you got to remember, my reports got to be in like, two weeks prior. I assume it's done, but I can't confirm."

Councilman Jones said, "But you just gave reports saying it's being installed. It's not installed yet."

Mr. Byerly responded, "Again, this is as of two weeks ago."

City Manager Altman added, "He had to submit the report two weeks ago."

Councilman Jones said, "I understand that, but I'm just going off what he said. He said it's being installed. I mean, you told us that Union Street, you rented one. Southside is installed. City Hall Annex is being installed. Which tells me it's not installed yet, but it's in the process of it right."

Mr. Byerly responded, "As of two weeks ago, when I had to submit this, it was being installed. I do not know if they've completed that yet. I believe they have, but I have to confirm it."

Councilman Jones responded, "Mr. Bradley, but you just."

Mr. Byerly responded, "Yes, it's required to be in two weeks ahead."

Councilman Jones said, "I'm getting somewhere with this. Just listen. You said as of two weeks ago, we're here today, two weeks later, and you telling us, as of two weeks ago has been installed. You didn't check to see if it's installed yet. And I'm getting somewhere everybody. There are people in the City Hall Annex! Nobody is in the South Side Depot! Nobody is in the Union Street Train Station! But they got air conditioning keeping walls cool! This is where I'm getting at! Why is it being installed? And why is it two weeks ago? And why haven't we checked to see if these people got air conditioning in there today before you got up and say it's being installed? This is where I'm getting at, y'all. This is where I'm getting at. Don't take it the wrong way, Mr. Byerly. I know you going to take it anyway. But here's the thing, I always talk about prioritizing. We do the back streets over the main streets. There are people in the City Hall Annex. They don't make as much money as you make. They come home, probably from no air conditioning, or paycheck to paycheck, and they got to come to a hot dog on place to work. Come on, we just want to care for them. Like, come on, this is what I'm talking about. I don't need no excuses, man. I just want to make that point that we got to prioritize the people now. We did good. We gave them raises. We cut the insurance in half, but it's hot as heck out there. And I bet your office is cool."

Mr. Byerly responded, "My office is relatively cool. There's a fan in there, but it's relatively cool."

Councilman Jones said, "Yeah. Well, you got a fan but theirs is being installed. Two weeks ago, it was being installed, and we don't know today if it's installed or not. Somebody worked nine to five today, hot as hell. That's all I'm saying. Listen, thank you for everything that you're trying to do. Just keep on doing till you get it done. That's all I'm saying. Thank you. Mr. Byerly."

Mayor Parham stated, "All right, one last thing I want between the City Manager and Mr. Byerly to check into as well is on 460. You know, we had a fatality out there on 460. The lighting is terrible on 460. Can we look at seeing what we can do to, at least, get some lights coming into the City. The area is so densely populated in those areas where you have people walking, trying to cross 460, to get to the store. People are trying to cross a busy highway, and traffic really can't see people trying to cross. We definitely need to look at how we can invest and light up that 460 corridor. Do some crosswalk lights. If you all can see, what can we do on that busy 460 highway to not have another fatality like we had a few days ago."

City Manager Altman responded, "I think step one certainly would be lighting the corridor with street lights, better street lighting. And then looking at corridor improvements, like crosswalks. We can work through that and see where that takes us. But yeah, definitely."

12. **STREETS:**

This report was provided under the Public Works & Utilities Monthly Report.

13. **FACILITIES:**

This report was provided under the Public Works & Utilities Monthly Report.

14. **ECONOMIC DEVELOPMENT:**

Economic Development. Mr. Moore thanked everyone for coming out Sunday.

Mayor Parham thanked him for Sunday. He noted that the Department of Economic Development sponsored the Corvette Birthday Celebration at the Harbor. He thanked all the citizens that came out to support that event.

15. **CITY MANAGER'S AGENDA**

Zoning and Subdivision Ordinance Rewrite Presentation

Naomi Siodmok, Director of Planning and Community Development, stated "I just wanted to give you a quick update. We are revising our Zoning Ordinance and Subdivision Ordinance, and we just recently kicked it off. I'm here today just to talk about where we are now and the timeline for the future. So, background, we just adopted our Comprehensive Plan. We jumped right in with the Berkeley Group, the Consultants on the Comprehensive Plan, to implement what's in that plan through the kicking off our Zoning and Subdivision Ordinance update."

"I want to talk about what zoning is before I hop in what we are doing so far. So zoning is what governs how we develop our land physically and what kinds of uses you can have. For example, it can say how tall your house can be, or where your fence can be located, if you can operate a business, or what use you can have on your property. So those are some of the examples of what zoning can do for properties in Petersburg."

"Then we're also looking at our Subdivision Ordinance at the same time. The Subdivision Ordinance tells us how we can regulate land, how it's divided and assembled, how big a block can be, if green space might be required when you're subdividing and breaking down property and doing the new development, or if there might be street design standards for when you're implementing maybe like

street like requirements, sidewalk requirements and so forth for new developments. So, our Comprehensive Plan outlined multiple strategies that can be implemented through the update to our zoning ordinance and our subdivision ordinance. So, I just listed a few here."

Our Comprehensive Plan stated that we should allow for adaptive reuse and creative reuse of different structures and opportunities for new housing and nontraditional areas. We should look at reducing parking minimums and requiring bike rack installation, or creating an overlay district to regulate the uses and design of our gateways and gateways and corridors, and then support missing middle housing. This graphic here shows what that is. It is housing types that you don't usually see that have kind of disappeared over time. You see our single-family homes in the City. You see our high rise or our apartment buildings in the City. but there's so many different in between that allow for different affordability for people to live; whether it's a duplex or a town home. We want to make sure we're supported of those in our zoning."

"So, we had our kickoff with our consultant team and my staff. We met on April 29th, really just to start talking about how we're going to do engagement. We talked about how we can identify any concerns with what we have existing that doesn't allow align with state code, and get initial feedback. We've already had some engagement. We went to the Juneteenth Pop Up. We did a pop-up event, which was really great. Actually, I was super excited for the amount of engagement we got there. And we've also had two focus groups in tandem with that engagement. We talked with first city staff at one meeting. Another meeting, we spoke with some of the local developers, business owners, Crater Planning District, as well as the Main Street Organization. Here you can see one of the boards that resulted from our engagement event on Juneteenth. We gave the community an opportunity to say, what is a high priority versus a low priority for them when it comes to what you can do in the City of Petersburg. It was great. We even had children get involved, which is super fun. We just kind of rephrase the questions in a way that made it understandable to them. They would just say, yes, that's important, or no, that's not important to me. It was a great opportunity, and we're able to encourage people to participate through some of the freebies that we provided. We had Petersburg water bottles. Thanks to HR for letting us use some of their water bottles. We also had Petersburg drawstring bags. Our next event is a pop up as well, at National Night Out. So that's going to be at 227 Shore Street from 5:30 pm to 8:00 pm. We're super excited that we've been allowed to have a stand at that event. We're also going to have two more focus groups to get initial feedback, with tourism and recreation organizations; as well as housing and school organizations. We'll have up to seven planning commission work sessions as well throughout this process. Other milestones, our diagnostic reports, these are just our technical documents, where we worked with the consultants to go through our current Zoning and Subdivision ordinance to see how it relates to our State Code, as well as our Comprehensive Plan for compliance and any necessary revisions. We have a visual preference survey that's live. So, I'll have a QR code at the end of this slide for people to scan if they're interested."

"Here's the schedule. It's going to take a bit of time to get this done. Our timeline is about a two-year timeline. We are on schedule right now to meet the August 24 deadline, to complete our initial pop ups, our visual preference survey, our focus groups. So, we're doing great so far, and we definitely plan to stay on schedule as the project moves forward. We'll work the best we can to speed it up as much as possible. But prior to the start of this process, we shortened it a little bit with communication with consultant, and this is what they're able to work with us on. Next key date, we do have a Council and Planning Commission combined work session coming up in September. So, September 25 at 6pm you'll be here with the planning commission, and we'll get started on our conversation on these ordinance updates. And then, as I mentioned, we do have our visual preference survey up. It allows community members and people who work in Petersburg a chance to give feedback on different visual appearances of different districts in the City. So, what do you want our single-family district to look like, our mixed-use district and so forth? So please do take the time to take the survey to help contribute to the process. Let me know if you have any questions."

Councilman Jones stated, "I first want to say thank you for you and your team coming down to East Washington Street for the tree project. I appreciate that and resources that came with you. Go back to

the engagement slide. It looks like to me, everything on here is high priority. My question to you is, how are you going to prioritize that?"

Ms. Siodmok responded, "If everything on here is a high priority, that is not an issue. As you can see, reducing parking requirements sort of got a mixed response on that one. We got most people saying that's important, but sort of a mixed response. So, it's really going to help us kind of see what are people going to want to see in the written results. And we can do all of these things. We just wanted to get feedback. Are these things important to you?"

Councilman Jones said, "Okay, so we're on the same page. The people have spoken and all of this is high priority, and we do it all."

Ms. Siodmok responded, "All of this is a high priority for me too. I'm excited to move all this forward. This is just one of the boards. We had another one with feedback too that looked very similar to this."

Vice Mayor Hill stated, "I just want to say that the event that we had on that day was very exciting. You know, it was very engaging. Your team did a great job interacting with everyone. I didn't get a chance to do the board because it was a line there. The Mayor just cut everybody and jumped up saying, "I'm going to fill out the board". I said, "Well, you are one of the policy makers. Why do you have to fill out the board?" But he said, "I'm going to put my stickers up here too." So, I thought it was great. Is there anything that we're missing that we may need to take a look at? I'm pretty sure that you covered mostly everything. But is there anything that you can think of, out of the box, right now that we need to try to capture."

Ms. Siodmok responded, "Sure. I will say right now we're really emphasizing design. That's the biggest thing that we want to see out of this zoning ordinance update. Something with a variety of uses. It's going to front the street. It's going to be attractive and active. It's going to make Petersburg just an engaging environment. So right now, you might go on a quarter corridor, like Crater Road and see there's parking in the front the building's really far set back. How can we create requirements for the road? How can we make requirements for the new construction that better engages with that environment and with the people that might be in it?"

City Manager Altman said, "So just a couple items, Mr. Mayor and Members of Council, I want to remind everybody tomorrow night at nine o'clock, our fireworks down at the Harbor area. We hope everyone can come out for that. And then I want to recognize Mr. Hill. He has been relentless with us, and I appreciate his staying on top of us. So, this evening, we had them at the last meeting, but Mr. Hill left early. Mr. Tally, so this evening we have the long-awaited smoke detectors that they have been talking about for the last year. So, I want to thank Councilman Jones for arranging this. So, if you gentlemen can stay after we adjourn for a little bit. We've got a couple things for you. Hopefully we came through for you. But do want to give Councilman Jones a thank you for that. And if you'd like to say anything, Councilwoman Jones, I'd give you my some of my time."

Councilman Jones stated, "Thank you. I appreciate that. Mr. Talley and Mr. Hill, we heard your call for it. We know there's a lot more people in the condition that you're in. So, this is just a small token of our appreciation for your patience. Actually, Councilman Cuthbert helped with this as well. And this is a gift from all of us to you guys. We know the City Manager has already assigned the Deputy Chief to get more and our Fire Marshal will help make sure these get installed. So, if you have friends that are deaf or anything like that, that need one, then you let us know. We will make sure we get it installed for you. But we're going to give you these. We'll help you install it. So, we want to present it to you. Deputy Chief McGann, we're going to get you to help install these for these guys. If you can get the address. It's important that you check them, just like you check the regular smoke detectors. We want to make sure nothing happens to you on our watch, so we got them here. And thank you, Mr. City Manager, thank you City Council and Councilman Cuthbert, who is not here. We appreciate you guys. We're one team, and we heard your call. Thank you."

16. **BUSINESS OR REPORTS FROM THE CLERK:**

City Clerk Hill said, "Council, I do ask that you check your emails. I did forward to you an email from Mr. Hill, referencing Cameron Park. Mr. Hill spoke of the photos tonight. So those pictures are in your email. Also check your email for information regarding upcoming conferences. Please let me know, if you have not responded, if you plan to attend, and that's it. Happy Fourth.

17. **BUSINESS OR REPORTS FROM THE CITY ATTORNEY:**

There were no items for this portion of the agenda.

18. **ADJOURNMENT:**

Vice Mayor Hill made a motion to adjourn. All members of the Council present voted in the affirmative. Meeting adjourned.

The City Council adjourned at 5:45 p.m.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: Garry Cozier - Budget Manager

FROM: Leon Glaster - Interim CFO

RE: A Public Hearing for Consideration of the Carryover of Funds From FY24 for Approved Projects to FY25 (Pages 18-20)

PURPOSE: To approve the year-end Assigned Fund Balance transactions.

REASON: The City of Petersburg's use of the Assigned Fund Balance is predicated on the year-end budget of capital expenditures that have an approved budget and remaining budgeted funds.

RECOMMENDATION: Approve carry-over & assignment of funds.

BACKGROUND: The Petersburg Financial Policy allows for an Assigned Fund Balance to complete capital projects that have a remaining budget. This allows the City to reserve general fund-supported capital project funding and designate it as Assigned Fund Balance. These funds will roll from FY24 to be used in FY25 to complete unfinished FY24 encumbered capital purchases. All other remaining funds in the General fund may not be Assigned, and are either Non-spendable, Restricted, Committed, or Unassigned.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Ordinance - Assigned Fund Balance

AN ORDINANCE TO APPROVE THE FY24 YEAR-END ASSIGNED FUND BALANCE TRANSACTIONS TO BE RECORDED AND COMPLETED IN THE FISCAL YEAR 25, BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

WHEREAS, The City of Petersburg’s use of the Assigned Fund Balance is predicated on the year-end budget of capital expenditures that have an approved budget and remaining budgeted funds; and

WHEREAS, The financial policy defines Assigned Fund Balance as amounts set aside with the intent that they be used for specific purposes; and

WHEREAS, The functionality of the Assigned Fund is to allow for the completion of capital expenditures that were initially approved by Council in the adopted budget; and

WHEREAS, The financial policy allows for an Assigned Fund in order to complete capital projects that have remaining budget; and

WHEREAS, Several capital expenditures have been identified as started in FY24 but not completed, in the amount of \$466,967, as referenced below; and

<u>CAPITAL EXPENSE</u>	<u>FY24 ENCUMBERED BALANCE</u>
Finance Renovation	\$28,000
Customer Care Renovation	\$85,000
Zoning Ordinance Update	\$169,310
Fire Vehicle	\$82,647
Dogwood Enhancements	\$102,000

WHEREAS, these capital expenditures can be completed and closed out during FY25 with the recording of the transactions in the Assigned Fund.

NOW THEREFORE BE IT ORDAINED that City Council does hereby approve and adopt the ordinance to transfer funds into the Assigned Fund and record transactions in the amount of \$466,967.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024
TO: The Honorable Mayor and Members of City Council
THROUGH: Garry Cozier - Budget Manager
FROM: Ashanti Hogan - Victim Witness Division
RE: A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Victim Witness Grant (Pages 21-22)

PURPOSE: To review and accept the FY25 Victim Witness Grant.

REASON: To review and accept the FY25 Victim Witness Grant.

RECOMMENDATION: Accept grant and appropriate funds.

BACKGROUND: The purpose of the Victim Witness Assistance Program is to help provide systems-based advocacy and support services for victims during the investigation and prosecution of a crime. The program provides grants to city/county prosecutors for activities including, but not limited to, crisis intervention, emotional support, protective orders, & referrals for medical, legal and financial assistance.

COST TO CITY: \$294,118

BUDGETED ITEM: Grant

REVENUE TO CITY: \$294,118

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Grant Ordinance - Victim Witness FY25

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025, FOR THE GRANTS
FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2024, in the Grants Fund, are made for the following resources and revenues of the City, for the fiscal year ending June 30, 2025.

Previously adopted Revenues **\$0.00**

ADD:

25-O0985VW22 Victim Witness Grant Program

Total Revenue **\$294,118**

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2024, and ending June 30, 2025, the following sums for the purposes mentioned:

Previously adopted Expenditures **\$0.00**

ADD:

25-O0985VW22 Victim Witness Grant Program

Total Expense **\$294,118**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: Garry Cozier - Budget Manager

FROM: Ashanti Hogan - Victim Witness Division

RE: A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Witness Protection Grant (Pages 23-24)

PURPOSE: To review and accept the FY25 Witness Protection Grant.

REASON: To review and accept the FY25 Witness Protection Grant.

RECOMMENDATION: Accept grant and appropriate funds.

BACKGROUND: The purpose of the Witness Protection Grant Program is to support witnesses and their families who may be in danger because of their cooperation with the investigation and prosecution of serious crimes. Grant awards shall be used to provide time-limited assistance of up to 90 days to witnesses to defray the costs associated with their ability to safely serve as a witness including, but not limited to, lodging, medical, transportation, food, and relocation expenses.

COST TO CITY: \$25,000

BUDGETED ITEM: Grant

REVENUE TO CITY: \$25,000

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Grant Ordinance - Witness Protection FY25

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025, FOR THE GRANTS
FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2024, in the Grants Fund, are made for the following resources and revenues of the City, for the fiscal year ending June 30, 2025.

Previously adopted Revenues **\$0.00**

ADD:

528453 Witness Protection Grant Program

Total Revenue **\$25,000**

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2024, and ending June 30, 2025, the following sums for the purposes mentioned:

Previously adopted Expenditures **\$0.00**

ADD:

528453 Witness Protection Grant Program

Total Expense **\$25,000**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: Garry Cozier - Budget Manager

FROM: Nicole Loving - Community Corrections

RE: **A Public Hearing for Consideration of Acceptance & Appropriation of the FY25 Community Corrections & Pretrial Services Grant (Pages 25-27)**

PURPOSE: To review and accept the FY25 Community Corrections & Pretrial Services Grant

REASON: To review and accept the FY25 Community Corrections & Pretrial Services Grant

RECOMMENDATION: Accept grant and appropriate funds for the FY25 Community Corrections & Pretrial Services Grant.

BACKGROUND: Local community-based probation agencies were created in 1995 by the Comprehensive Community Corrections Act (CCCA, §9.1-173 COV). They were created to provide an alternative to incarceration for persons convicted of certain misdemeanors or non-violent felonies, for which sentences would be 12 months or less in a local or regional jail. Local community-based probation services agencies provide the following services: community service; home incarceration with or without electronic monitoring; electronic monitoring; and substance abuse screening, assessment, testing and treatment.

Pretrial Services were first created in Virginia in 1989, pursuant to authorizing language in the Appropriations Act. In 1995, Pretrial Services Agencies were authorized by statute with the passage of the Pretrial Services Act (PSA, § 19.2-152.2 COV). Pretrial services agencies provide information and investigative services to judicial officers (judges and magistrates) to help them decide whether persons charged with certain offenses and awaiting trial need to be held in jail or can be released to their communities subject to supervision.

COST TO CITY: \$565,014

BUDGETED ITEM: Grant

REVENUE TO CITY: \$565,014

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Grant Ordinance - Community Corrections & Pretrial Services FY25

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025, FOR THE GRANTS
FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2024, in the Grants Fund, are made for the following resources and revenues of the City, for the fiscal year ending June 30, 2025.

Previously adopted Revenues **\$0.00**

ADD:

527766 Community Corrections & Pretrial Services Grant

Total Revenue **\$565,014**

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2024, and ending June 30, 2025, the following sums for the purposes mentioned:

Previously adopted Expenditures **\$0.00**

ADD:

527766 Community Corrections & Pretrial Services Grant

Total Expense **\$565,014**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: Garry Cozier - Budget Manager

FROM: T. Wayne Hoover - Fire Chief

RE: **A Public Hearing for Consideration of Acceptance & Appropriation of Funding from Virginia Department of Fire Programs - Aid to Localities (ATL) for FY25 (Pages 28-30)**

PURPOSE: The Commonwealth of Virginia established a fund for fire departments under the Code of Virginia, Section §38.2-401.

REASON: To provide additional funding for fire training and firefighting equipment for local jurisdictions.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Department of Fire Programs – Aid to Localities (ATL) in the amount of \$150,643 for FY 24 to the Department of Fire, Rescue and Emergency Services.

BACKGROUND: The City of Petersburg receives the Fire Programs Fund - Aid to Localities grant annually to assist with training and firefighting equipment. These funds are currently programmed for purchasing new firefighting equipment, personal protective equipment, tools and other related equipment.

COST TO CITY: \$150,643

BUDGETED ITEM: Grant

REVENUE TO CITY: \$150,643

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES: Department of Fire, Rescue and Emergency Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Grant Ordinance - FY25 ATL

AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025, FOR THE GRANTS FUND

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2024, in the Grants Fund, are made for the following resources and revenues of the City, for the fiscal year ending June 30, 2025.

Previously adopted Revenues **\$0.00**

ADD:

Fire Programs – Aid to Localities (ATL) (3-200-024040-3190-0-207)

Total Revenue **\$150,643**

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2024, and ending June 30, 2025, the following sums for the purposes mentioned:

Previously adopted Expenditures **\$0.00**

ADD:

Fire Programs – Aid to Localities (ATL) (4-200-032101-3190-0-207)

Total Expense **\$150,643**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager
Jerry Byerly, Director of Public Works

FROM: Brian Copple

RE: **A Public Hearing for a Proposed Closing to Public Use & Travel of a City Street and Right-of-Way Off of Cottonwood Drive (Pecan Street) and Juniper Road Between Cottonwood Drive and Juniper Road Within the Petersburg Redevelopment & Housing Authority (Pages 31-44)**

PURPOSE: To close to public use and travel a public right of way for a portion of Pecan Street adjoining Cottonwood Drive, containing 15,246 square feet, and a portion of Juniper Road containing 26,714 square feet, along with a right of way dedication of 1,015 square feet off of Cottonwood Drive as shown on a plan prepared by Timmons Group dated December 11, 2023 and entitled "PLAT SHOWING THE VACATION OF PECAN STREET JUNIPER ROAD & DEDICATION OF A PORTION OF COTTONWOOD DRIVE" at the request of the applicant.

REASON: Letter of request and application from applicant dated April 17, 2024 from Nathaniel Pride, Petersburg Redevelopment and Housing Authority.

RECOMMENDATION: The Department of Public Works offers no objections to the proposed right-of-way closing and request that any approvals be subject to, and including without limitation, the following terms and conditions:

1. The applicant(s)/owner(s)/successor(s) shall be responsible for any and all costs associated with the proposed closing, including without limitation, realignment, relocation, or removal of utilities, or infrastructure, installment of new utilities or infrastructure, new or revised street name or directional signs, streetlights, etc., as required or directed by City Agencies.
2. The applicant(s)/owner(s)/successor(s) shall provide evidence that they have identified any public or private utilities that may have a vested interest in or facilities located within the subject right of way and worked out arrangements with the owners of such utilities to protect the owner's rights.
3. The applicant(s)/owner(s)/successor(s) shall be responsible for surface storm water overflow in the area to be closed.
4. The applicant(s)/owner(s)/successor(s) shall be responsible for obtaining the written consent of all abutting landowners to the closing and other property owners within the block affected by the closing.

5. A thirty-six (36) month expiration clause shall be included whereby all conditions must be satisfied by the applicant(s)/owner(s)/successor(s) within thirty-six (36) months of the ordinance adoption date and approved by the City before the ordinance can go into effect.
6. A Plan of Development for the construction of the improvements on the site must be submitted and approved by the City within thirty-six (36) months of the ordinance adoption. Should approval of the Plan of Development be denied, this closure of the public right-of-way will not go into effect.

The applicant(s)/owner(s)/successor(s) is responsible for providing the Law Department with written evidence within thirty-six (36) months of the ordinance adoption that all conditions of the ordinance have been satisfied. Should this written evidence not be submitted to the said offices prior to the expiration date after final approval of the ordinance, the ordinance will become null and void automatically.

BACKGROUND: Petersburg Redevelopment & Housing Authority is the property owner in the block bounded by Fairgrounds Road, Cottonwood Drive, and Juniper Road. Timmons Group, on behalf of Petersburg Redevelopment & Housing Authority, has submitted this request to close and vacate this right-of-way in order to facilitate future development of Petersburg Redevelopment & Housing Authority facilities (as shown as Parcel A and Parcel B on the attached Plat). The final transfer of this vacated and dedicated right-of-way will be dependent upon the City approval of a Plan of Development for the parcel.

Closing of this City right-of-way will not negatively impact the local transportation network nor will the right-of-way be necessary for any future Capital Improvements. Other reviewing City agencies offered no objection to this proposed closing request.

Loss of annual Urban Maintenance Inventory System (UMIS) maintenance funds from CTB/VDOT in the amount of \$ 2,136. (0.13 lane miles (0.03 – Pecan Street and 0.09 Juniper Road).

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Planning Commission

AFFECTED AGENCIES: Public Works; Public Utilities; City Attorney’s Office; Planning and Development Review; Economic and Community Development; Assessor; Finance; Fire Department; Police Department; Mayor’s Office; City Manager’s Office

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. ROW Application (1)
2. PRHA Request to Vacate (1)
3. Pecan Acres - ROW Vacation App (1)
4. 51617 Juniper Road ROW Plat Pecan Acres (1)



CITY OF PETERSBURG
DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
 103 W. TABB STREET, PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2355 FAX (804) 732-2030

**APPLICATION TO VACATE A STREET, ALLEY,
 EASEMENT, PUBLIC WAY, PLAT OR PORTION THEREOF**

The following information must be typed or printed and completed in full. Attach additional information pages where necessary. No application will be considered unless all necessary documents and fees are received by the Engineering Division Office.

1. **IDENTIFICATION OF REQUEST** *(check all that apply)*

Vacation of: Street () Alley () Easement () Other _____

2. **APPLICANT AND AGENT**

a) Name of applicant: TIMMONS GROUP
 (If a corporation or private person, represented by an attorney, lines D through F below must be completed.)

b) Mailing Address: 4701 OWENS WAY SUITE 600
PRINCE GEORGE, VA 23875

c) Telephone numbers: Home: _____ Office: 804-541-6611

d) Agent's name: CLIFFEN ROGERS

e) Agent's mailing address: SAME

f) Agent's telephone number: 804-541-6611

3. **LOCATION OF PROPERTY**

This information must be completed and is available from the Office of the City's Assessor. Attach additional pages where necessary.

a) Ward District: 6

b) Tax Parcel Number: 046-040802; 046-040805; 046-040804

c) Subdivision name: PELAN ACRES Section: II

Block: N/A Lot: N/A

d) Subdivision plat by: Timmons Group

e) Subdivision plat dated: 8/13/2020

f) Plat book: ^{Inst.} 202002306 Page: 88

g) Street Address: 200, 201 Cottonwood Dr; 201, 202 Juniper Rd

h) Type of easement (where applicable): _____

i) Existing land use(s): (306) APARTMENTS

j) Existing structure: Yes, But Planned Demo.

k) Existing zoning: R-4

4. Fully explain the reasons for the request: WE ARE CLOSING R.O.W.

TO ACCOMMODATE SITE PLAN UPDATES TO DEAN
ACRES FOR P.R.H.A.

5. Fully state the proposed use of the land to be vacated:

VACATED TO ACCOMMODATE NEW SITE LAYOUT.

★ - REFER TO TIMMONS GROUP SITE PLANS FOR
THIS SITE.

✓ 7. Attach signed vacated notification letter or certified letter and return receipt: yes no

✓ 8. Attach all utility companies letters: yes no

✓ 9. Six copies of the plat must be submitted with this application.

10. A certified check or money order in the amount of \$600.00 (application fee and the estimated cost of advertising), payable to the Treasurer, City of Petersburg, Virginia must be submitted with this application.

11. When the completed application is received, the applicant will be notified of the date and time at which the City Council will consider the request.

12. Upon approval of this request by the City Council, the City Attorney will revise the agreement or ordinance by incorporating therein any conditions or restrictions requested by the City. The revised document will be returned to the Public Works Engineering Division who shall at the applicants expense, record it in the Clerk's Office of the City Petersburg Circuit Court and notify the applicant of the date of recordation. *(two copies required for recordation)*

Incomplete applications will delay the scheduling and hearing of requests.

I/We hereby certify that all of the above statements and the statements contained in all required documents submitted herewith are true:

Date: 4/17/2024

Signature of applicant(s): Nathanial Guide

Signature of Agent: John Timmers Group (Agent)

Submit this application, fees, and the required documents to:

**Public Works Engineering Division
103. W. Tabb Street, Petersburg, Virginia 23803
Phone (804) 733-2355
Fax (804) 732-2030**



CITY OF PETERSBURG
DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
 103 W. TABB STREET, PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2355 FAX (804) 732-2030

VACATE NOTIFICATION LETTER

I/we, Petersburg Redevelopment & Housing Authority
 owner(s) of a parcel/parcels of land known, numbered, and designated as _____
PID 046-040804 AND PID 046-040805
 am/are aware of the application filed with City of Petersburg requesting the vacation of
a portion of Cottonwood Drive
 adjacent to my/our property.

I/we, have no objections to this vacation:

* Nathaniel Pude April 17, 2024
 OWNER DATE

 OWNER DATE

I/we object to this vacation for the following reasons:

 OWNER DATE

 OWNER DATE



PRHA

Petersburg Redevelopment & Housing Authority

July 16, 2024

Brian Copple
City Engineer
City of Petersburg
1340 E. Washington Street
Petersburg, VA 23803

Dear Mr. Copple,

Petersburg Redevelopment and Housing Authority requests a vacation of a portion of City rights of way as shown on the accompanying plat to facilitate the redevelopment of the Pecan Acres Phase II development. With this vacation and dedication, the elimination of Pecan Street and a portion of Juniper Road will be vacated and the extension of Cottonwood Road to Fairgrounds Road will be accomplished.

We would further request that Cottonwood Road be used for the addressing of the new buildings in this development as it will be the only public City right of way left after the vacation and dedication is approved.

If you need any further information to process this request, please advise. Thank you for your assistance in this matter.

Respectfully,

Nathaniel Pride
Executive Director
Petersburg Redevelopment and Housing Authority



CITY OF PETERSBURG
DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
 103 W. TABB STREET, PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2355 FAX (804) 732-2030

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Vacation of: Street () Alley () Easement () Other _____

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a) Name of applicant: TIMMONS GROUP
 (If a corporation or private person, represented by an attorney, lines D through F below must be completed.)

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PRINCE GEORGE, VA 23875

c) Telephone numbers: Home: _____ Office: 804-541-6611

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c) Subdivision name: PELAN ACRES Section: II

Block: N/A Lot: N/A

d) Subdivision plat by: Timmons Group

e) Subdivision plat dated: 8/13/2020

f) Plat book: ^{PLAT} 202002306 Page: _____

g) Street Address: 200, 201 Cottonwood Dr.; 201, 202 Juniper Rd

h) Type of easement (where applicable): _____

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TO ACCOMMODATE SITE PLAN UPDATES TO OBTAIN
ACCESS FOR P.R.H.A.

5. Fully state the proposed use of the land to be vacated:

VACATED TO ACCOMMODATE NEW SITE LAYOUT.

★ - REFER TO TIMMONS GROUP SITE PLANS FOR
THIS SITE.

✓ 7. Attach signed vacated notification letter or certified letter and return receipt: yes no

✓ 8. Attach all utility companies letters: () yes (X) no

✓ 9. Six copies of the plat must be submitted with this application.

10. A certified check or money order in the amount of \$600.00 (application fee and the estimated cost of advertising), payable to the Treasurer, City of Petersburg, Virginia must be submitted with this application.

11. When the completed application is received, the applicant will be notified of the date and time at which the City Council will consider the request.

12. Upon approval of this request by the City Council, the City Attorney will revise the agreement or ordinance by incorporating therein any conditions or restrictions requested by the City. The revised document will be returned to the Public Works Engineering Division who shall at the applicants expense, record it in the Clerk's Office of the City Petersburg Circuit Court and notify the applicant of the date of recordation. *(two copies required for recordation)*

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I/We hereby certify that all of the above statements and the statements contained in all required documents submitted herewith are true:

Date: 4/17/2024

Signature of applicant(s): Nathanial Dide

Signature of Agent: John Timmers Group (Agent)

Submit this application, fees, and the required documents to:

**Public Works Engineering Division
103. W. Tabb Street, Petersburg, Virginia 23803
Phone (804) 733-2355
Fax (804) 732-2030**



CITY OF PETERSBURG
DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
 103 W. TABB STREET, PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2355 FAX (804) 732-2030

VACATE NOTIFICATION LETTER

I/We, Petersburg Redevelopment & Housing Authority
 owner(s) of a parcel/parcels of land known, numbered, and designated as _____
PID 046-040804 And PID 046-040805
 am/are aware of the application filed with City of Petersburg requesting the vacation of
a portion of Cottonwood Drive
 adjacent to my/our property.

I/we, have no objections to this vacation:

* Nathaniel Pude April 17, 2024
 OWNER DATE

 OWNER DATE

I/we object to this vacation for the following reasons:

 OWNER DATE

 OWNER DATE

DATE:04/18/2024 CK#:46253 TOTAL:\$600.00***** BANK:PH Operating Account(st01)
PAYEE:CITY OF PETERSBURG- PUBLIC WORKS (V002918)

Property Account	Invoice - Date	Description	Amount
pecan 1430-00-000	Fee-PA II-Apr'24 - 04/1	Pecan Acres II-Review Fee for Right	600.00
			<hr/> 600.00

THIS CHECK IS VOID WITHOUT A MULTI-COLORED BACKGROUND AND AN ANTI-FISCAL WATERMARK ON THE BACK - HOLD AT AN ANGLE TO VIEW



PRHA-PH Operating Account
128A South Sycamore Street
Petersburg, VA 23803

SunTrust
Richmond, VA

46253

68-02
510

PAY ***** SIX HUNDRED AND 00/100 DOLLARS

04/18/2024 \$600.00*****

VOID AFTER 90 DAYS

TO THE ORDER OF CITY OF PETERSBURG- PUBLIC WORKS
P O Box 1271
Petersburg, VA 23804

Nathanial Side

THIS CHECK HAS A COLORED BACKGROUND • FOLDED CORNERS • MICROPRINTING



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024
TO: The Honorable Mayor and Members of City Council
THROUGH:
FROM: March Altman, Jr.
RE: Extension of Pocahontas Street Through the Roper Site (Pages 45-51)

PURPOSE: To authorize the construction of the extension of Pocahontas Street through the Roper site.

REASON: Allow SCWWA to construct the road to remove truck traffic off of Sappony Street and Rolfe Street.

RECOMMENDATION:

BACKGROUND: In December 2020, SCWWA presented the Pocahontas Island ROW extension to staff. Staff worked with SCWWA to provide feedback on the preliminary proposal. Afterward, SCWWA, City Staff, and Councilor Cuthbert held community meetings to share SCWWA's proposal and to gather critical feedback from the residents of Pocahontas Island. Three (3) community discussion meetings were held at the Pocahontas Chapel and via Zoom in February 2021. Thirteen (13) people participated either in person or via Zoom. Upon the conclusion of the community discussions, after receiving valuable feedback and recommendations from the Pocahontas Island residents, SCWWA provided an updated revision to the proposed ROW extension.

The City Council voted to delay construction of the ROW to allow for the exploration of economic development proposals for the Roper Site. The ROW was discussed at a Ward 4 meeting on Pocahontas Island during which Councilor Cuthbert agreed to place the discussion of the ROW on the agenda for Council discussion.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

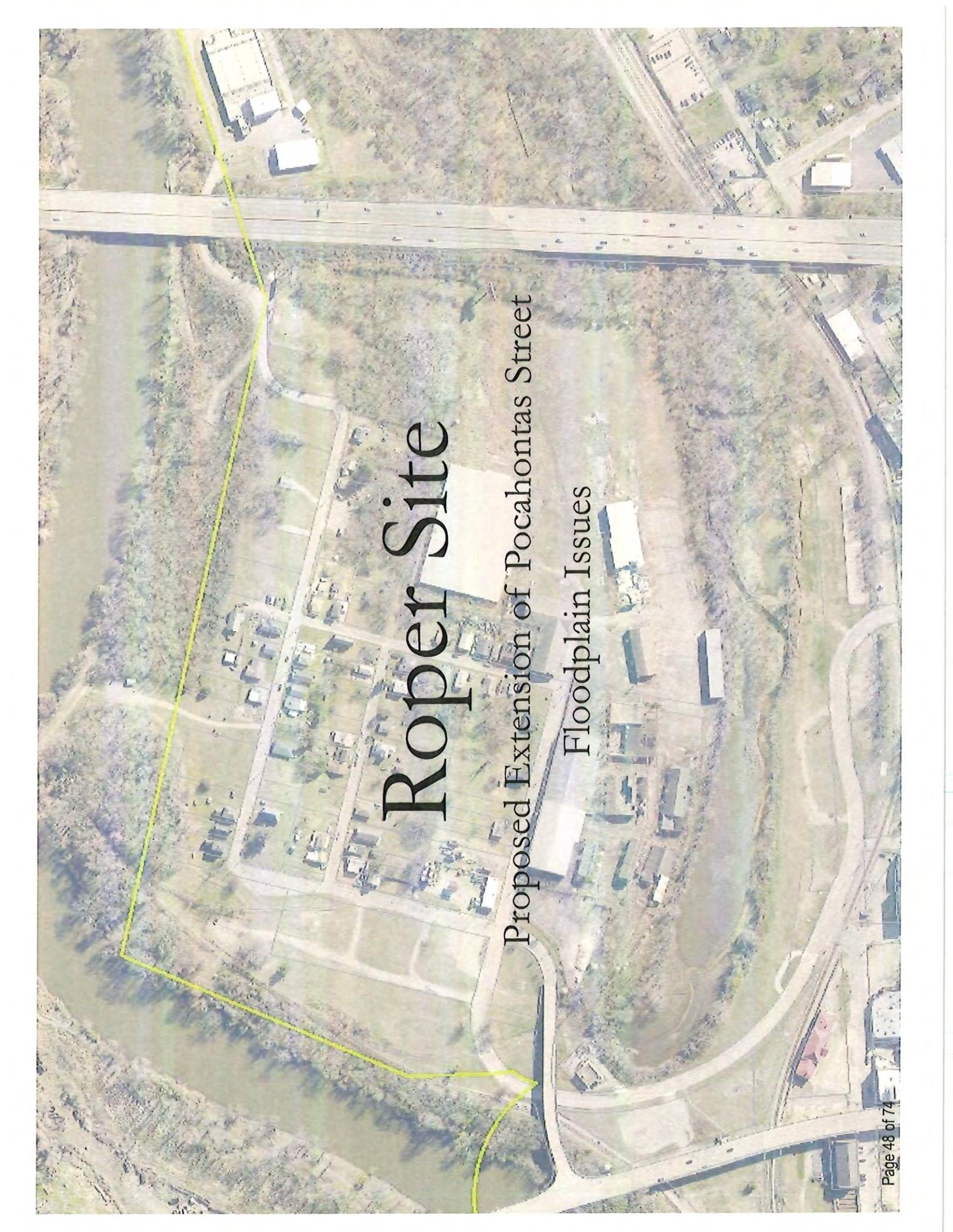
AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

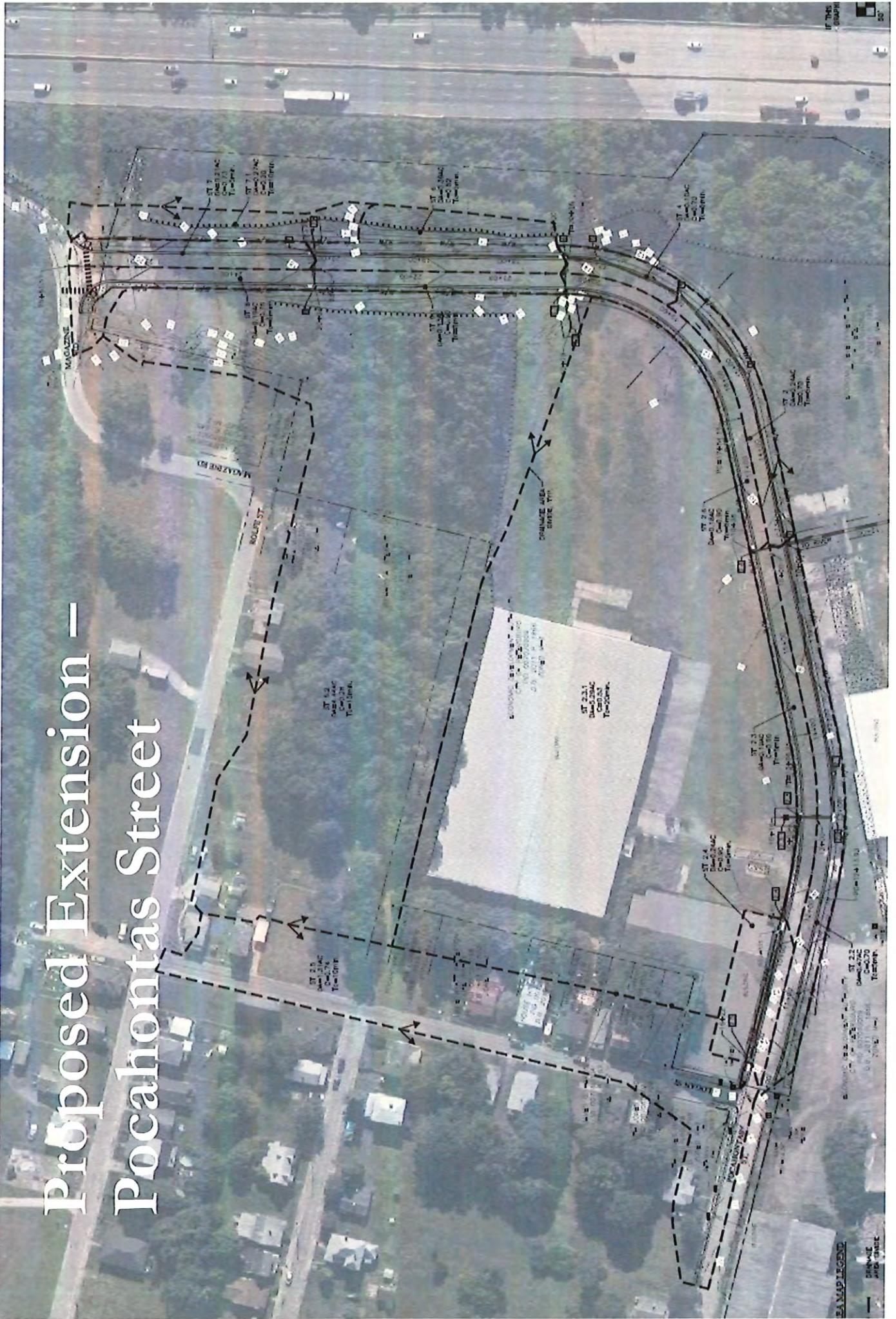
1. SCWWA Roper Rd Dwgs Bid Set 2023-02-10 16
2. Roper Site - Floodplain Presentation



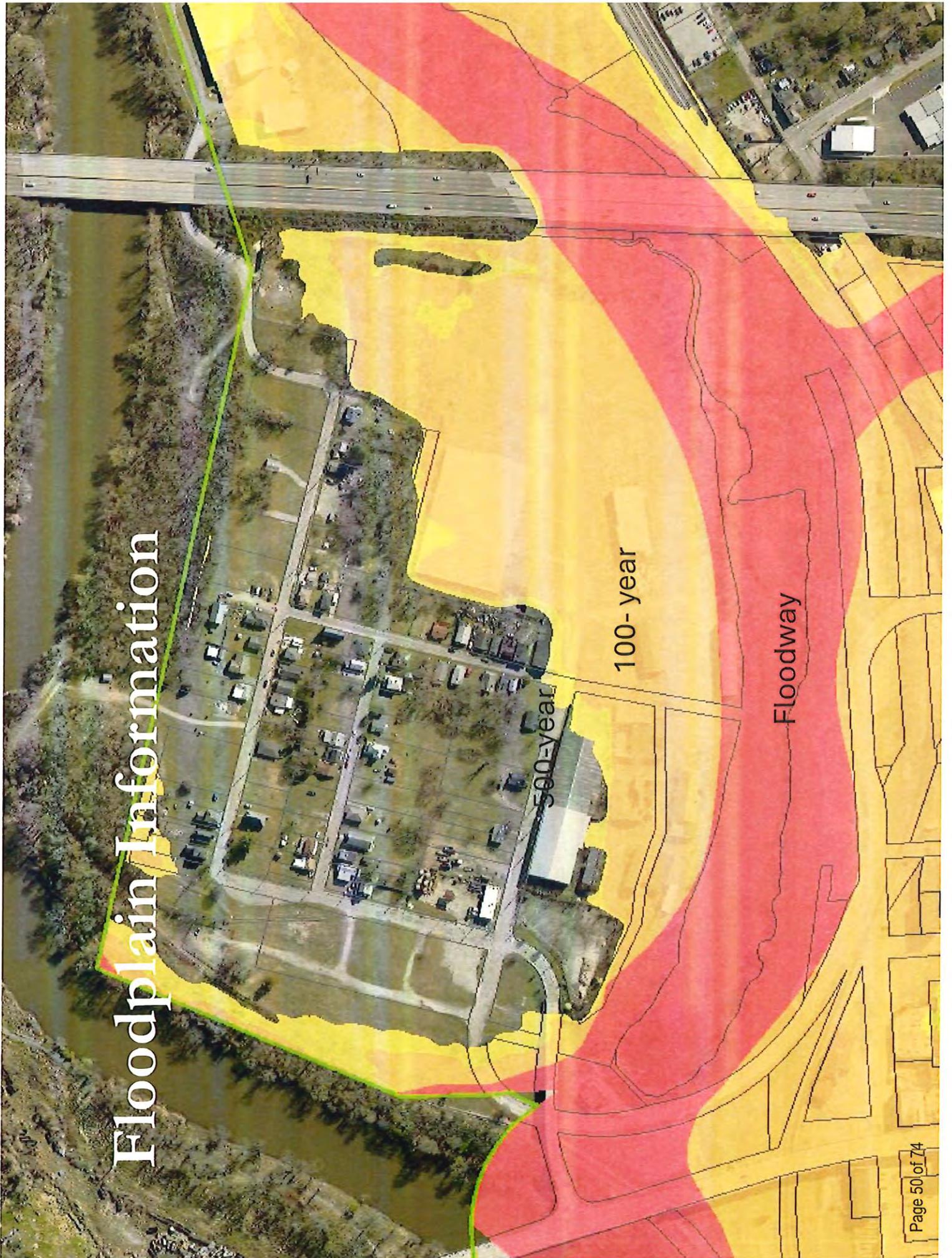
Roper Site

Proposed Extension of Pocahontas Street
Floodplain Issues

Proposed Extension – Pocahontas Street



Floodplain Information





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager

FROM: Brian Copple

RE: **Resolution Requesting Council Approval for the Selection of Gilbane Building Company and Proceed to Detailed Review for the Construction of the New Petersburg Courthouse (Pages 52-62)**

PURPOSE: Approval of Gilbane Building Company's proposal for design and construction of the New Petersburg Courthouse.

REASON: Staff requests approval of selection of Gilbane Building Company's unsolicited PPEA proposal for the Construction of the New Petersburg Courthouse and to move forward to Detailed Review per the PPEA Guidelines.

RECOMMENDATION: Staff recommends approval

BACKGROUND: The City of Petersburg received 3 (three) unsolicited proposals for the design and construction of the New Petersburg Courthouse in reference to Guidelines Regarding Requests Made Pursuant to the Public-Private Education Facilities and Infrastructure Act (PPEA) of 2002 adopted by the Council of the City of Petersburg on January 8, 2008. The City Manager directed Public Works and Engineering to form a Working Group to evaluate these 3 proposals per the established criteria and guidelines. Gilbane Building Company and Commonwealth Architects were selected by this Working Group through this evaluation. Staff is now requesting that City Council concur with this evaluation and approve to proceed to Detailed Review of Gilbane and Commonwealth Architects' proposal.

COST TO CITY: To be determined

BUDGETED ITEM: Yes

REVENUE TO CITY: PPEA application fee by contractor

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Planning Commission; Architectural Review Board

AFFECTED AGENCIES: Public Works; Public Utilities; City Attorney's Office; Planning and Development Review; Economic and Community Development; Architectural Review Board; Assessor; Finance; Fire Department; Police Department; Mayor's Office; City Manager's Office

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS:

1. Evaluation and Review Scoresheet for Council
2. Evaluation Scoresheet
3. resolution

**Design and Construction of New Petersburg Courthouse
PPEA Conceptual Stage Review and Evaluation**

Design Team _____

Evaluated By: _____

QUALIFICATIONS AND EXPERIENCE

Rating Scale: 1 = Lowest; 5=High, 10=High

	Evaluator Rating
Experience with Similar/Previous Projects	10
Demonstration of ability to perform Work	10
Leadership Structure	5
Project Team	10
Project Manager's Experience	10
Management Approach	10
Financial Condition	5
Project Ownership	10
General reputation, industry experience, and financial capacity of Design Team	

TOTAL 70

PROJECT CHARACTERISTICS

Project Characteristics	10
Proposed Project Schedule	10
Operation of the project	5
Technology; technical feasibility	10
Conformity to laws, regulations and standards	10
Environmental Impacts	10
Condemnation impacts	5
State and local permits	10
Maintenance of the Project	10

TOTAL 80

PROJECT FINANCING

Cost and benefit to the City	(1-10)	10
Financing and the impact on the debt burden of the City	(1-10)	10
Financial Plan	(1-10)	10
Opportunity Costs Assessment	(1-10)	10
Estimated Cost	(1-10)	10
Life-Cycle cost analysis	(1-10)	10
TOTAL		60

PROJECT BENEFIT AND COMPATIBILITY

Community Benefits	(1-5)	5
Community Support or opposition	(1-5)	5
Public Involvement Strategy	(1-10)	10
Compatibility with existing and planned facilities	(1-5)	5
Compatibility with local, regional, and state economic development efforts	(1-5)	5
TOTAL		30

OTHER FACTORS

Design team's plans to employ local contractors and residents	(1-10)	10
Benefits to the public (financial and non-financial)	(1-10)	10
Compliance with a MBE participation plan or a good faith effort to comply	(1-10)	10
Proposed Cost	(1-10)	10
Proposed Design	(1-10)	10
TOTAL		50

**TOTAL
SCORE
POSSIBLE
(Highest)**

290

—

Design and Construction of New Petersburg Courthouse
 PPEA Conceptual Stage Review and Evaluation
 Scoring Sheet

Evaluator	Design Team	
	Gilbane / Commonwealth Architects	Branch/Dewberry/Tea
#1	242	246
#2	226	166
#3	198	173
#4	230	220
TOTALS	896	805

Sam Henry Kenbridge Construction/Enteros

229

195

202

227

853

**Design and Construction of New Petersburg Courthouse
PPEA Conceptual Stage Review and Evaluation**

Design Team

Evaluated By: _____

QUALIFICATIONS AND EXPERIENCE

Rating Scale: 1 = Lowest; 5=High, 10=High

**Evaluator
Rating**

Experience with Similar/Previous Projects	(1-10)
Demonstration of ability to perform Work	(1-10)
Leadership Structure	(1-5)
Project Team	(1-10)
Project Manager's Experience	(1-10)
Management Approach	(1-10)
Financial Condition	(1-5)
Project Ownership	(1-10)
General reputation, industry experience, and financial capacity of Design Team	

TOTAL 0

PROJECT CHARACTERISTICS

Project Characteristics	(1-10)
Proposed Project Schedule	(1-10)
Operation of the project	(1-5)
Technology; technical feasibility	(1-10)
Conformity to laws, regulations and standards	(1-10)
Environmental Impacts	(1-10)
Condemnation impacts	(1-5)
State and local permits	(1-10)
Maintenance of the Project	(1-10)

TOTAL 0

PROJECT FINANCING

Cost and benefit to the City	(1-10)
Financing and the impact on the debt burden of the City	(1-10)
Financial Plan	(1-10)
Opportunity Costs Assessment	(1-10)
Estimated Cost	(1-10)
Life-Cycle cost analysis	(1-10)

TOTAL 0

PROJECT BENEFIT AND COMPATIBILITY

Community Benefits	(1-5)
Community Support or opposition	(1-5)
Public Involvement Strategy	(1-10)
Compatibility with existing and planned facilities	(1-5)
Compatibility with local, regional, and state economic development efforts	(1-5)

TOTAL 0

OTHER FACTORS

Design team's plans to employ local contractors and resi	(1-10)
Benefits to the public (financial and non-financial)	(1-10)
Compliance with a MBE participation plan or a good faith effort to comply	(1-10)
Proposed Cost	(1-10)
Proposed Design	(1-10)

TOTAL 0

**TOTAL
SCORE
POSSIBLE
(Highest) 0**

Resolution Authorizing Gilbane Building Company to Proceed to Detailed Review for the Construction of the New Petersburg Courthouse Facility

Whereas, the City previously received an unsolicited PPEA Proposal from Gilbane Building Company for the construction of the new Petersburg Courthouse Facility ("the Project"); and

Whereas, Council has previously authorized conceptual review of the PPEA Proposal; and

Whereas, the PPEA Workgroup has properly solicited and evaluated additional proposals for consideration for the Project; and

Whereas, upon said review, it is the recommendation of the City Manager and Workgroup that Council favorably consider proceeding to detailed review with Gilbane; and

Whereas, such recommendation has been formally presented to City Council.

NOW therefore be it RESOLVED that Council authorizes Gilbane Building Company to proceed to Detailed Review for the Construction of the New Petersburg Courthouse Facility.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager

FROM: Tangi Hill

RE: Consideration of Re/Appointment to the Petersburg Arts Council (Pages 63-65)

PURPOSE: To consider reappointment/appointment to the Petersburg Arts Council

REASON: There are eight members whose terms expire on September 30, 2024. Seven members would like to be reappointed to the council.

RECOMMENDATION: Recommend that the City Council make a re/appointment to the Petersburg Arts Council and also approve the resolution with appointees names.

BACKGROUND: The members of the Petersburg Arts Council shall be appointed by the city council and shall serve two-year terms. Members are eligible for re-appointment and may serve up to three consecutive terms (for a total of six years of service on the Petersburg Arts Council). The first appointments will be staggered with one at-large member appointed for one year and the other at-large member appointed for two years. The remaining seven members shall be appointed one for each ward based either upon their residence or business location in the respective ward that they serve. The Petersburg Art Council members must be residents of the city or represent a business or an arts non-profit located in the city. The public art council shall consist of nine members and be composed of the following representatives: at least three practicing artists, at least two members belonging to an arts or culture organization, at least two members associated with design and historical architecture. No member who has served three complete terms shall be eligible for reappointment until after a lapse of an intervening period of one year.

The purpose of the Petersburg Arts Council is to make recommendations to city council and city management on the acquisition, donation, commission and/or funding of public art and the acceptance of gifts and loans of public art and the deaccession of public art from the city's collection.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. appointment to Arts Council 2024 Resolution

**A RESOLUTION APPOINTING _____ WITH
A TERM ENDING SEPTEMBER 30, 2026, TO THE PETERSBURG
ARTS COUNCIL.**

BE IT RESOLVED, by the City Council of the City of Petersburg, that it hereby
appoints _____, with a term ending September 30, 2026, to the Petersburg Arts
Council.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager

FROM: Tangi Hill

RE: Consideration of Re/Appointment to the Community Development Block Grant Citizen Advisory Board (Pages 66-68)

PURPOSE: To consider re/appointment to the Community Development Block Grant Citizen Advisory Board.

REASON: There are two members whose terms expire on September 30, 2024 and four vacancies. One member would like to be reappointed to the board.

RECOMMENDATION: Recommend that the City Council make a re/appointment to the Community Development Block Grant Citizen Advisory Board and also to approve the resolution with appointees' names. Re/appointments desired from Wards 1, 4, 5, 7, and 4 at-large.

BACKGROUND: The CDBG Citizen Advisory Board comprises 12 members appointed by the City Council; one from each of the seven wards and five at large. Each member serves a four-year term.

The duties of the CDBG Citizen Advisory Board is to serve in an advisory capacity to the City Council. Reviews, conducts public hearings, and makes recommendations for City Council action regarding requests for projects to be funded from the city's annual CDBG entitlement under this federal program. The City Council makes final approval of project allocations.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. appointment to CDBG 2024 Resolution

**A RESOLUTION APPOINTING _____ WITH
A TERM ENDING SEPTEMBER 30, 2028, TO THE COMMUNITY
DEVELOPMENT BLOCK GRANT CITIZEN ADVISORY BOARD.**

BE IT RESOLVED, by the City Council of the City of Petersburg, that it hereby appoints _____, with a term ending September 30, 2028, to the Community Development Block Grant Citizen Advisory Board.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024
TO: The Honorable Mayor and Members of City Council
THROUGH: March Altman, Jr., City Manager
FROM: Tangi Hill
RE: Consideration of Re/Appointment to the Planning Commission (Pages 69-71)

PURPOSE: To consider re/appointment to the Planning Commission.

REASON: There are eight members whose term expires on September 30, 2024 and one vacancy. Three members would like to be reappointed to the commission.

RECOMMENDATION: Recommend that City Council makes a re/appointment to the Planning Commission and also to approve the resolution with the appointees' names.

BACKGROUND: The Planning Commission consists of nine (9) voting members, one from each of the seven (7) wards and two (2) at large appointed by the City Council; Director of Planning, Director of Public Works, ex officio members. The members serve a four-year term. Members must be residents and free holders who are qualified by knowledge and experience to make decisions on questions of community growth and development.

The commission's duties are to promote the orderly development of the City and its environs; and serve primarily in an advisory capacity to the City Council in matters pertaining to land use, future development, and capital improvements.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. appointment to Planning Commission 2024 Resolution

**A RESOLUTION APPOINTING _____ WITH
A TERM ENDING SEPTEMBER 30, 2028, TO THE PETERSBURG
PLANNING COMMISSION.**

BE IT RESOLVED, by the City Council of the City of Petersburg, that it hereby appoints _____, with a term ending September 30, 2028, to the Petersburg Planning Commission.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 17, 2024

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager

FROM: Tangi Hill

RE: Consideration of Re/Appointment to the Petersburg Redevelopment Housing Authority
(Pages 72-74)

PURPOSE: To consider re/appointment to the Petersburg Redevelopment Housing Authority

REASON: There are four members whose terms expire on September 30, 2024. Those four members would like to be reappointed to the Petersburg Redevelopment Housing Authority.

RECOMMENDATION: Recommend that City Council make a re/appointment to the Petersburg Redevelopment Housing Authority and also approve the resolution with the appointees' names.

BACKGROUND: The Petersburg Redevelopment Housing Authority consists of seven (7) at large members, who are citizens of the City of Petersburg. The members serve four (4) year staggered terms.

The duties of the Authority are to study slum and blighted areas within the City and recommend programs for their improvement. To provide quality housing for low income families at rents within their ability to pay. To serve as the duly designated agent for financial assistance in order to undertake urban redevelopment and low-rent housing programs approved by the City Council.

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/17/2024

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. appointment to PRHA 2024 resolution

**A RESOLUTION APPOINTING _____ WITH
A TERM ENDING SEPTEMBER 30, 2028, TO PETERSBURG
REDEVELOPMENT HOUSING AUTHORITY**

BE IT RESOLVED, by the City Council of the City of Petersburg, that it hereby appoints _____, with a term ending September 30, 2028 to the Petersburg Development Housing Authority.