



# COUNCIL

## Communicates

### Highlights from City Council Meetings

**May 21, 2024**

Petersburg Public Library

#### City Council Members

Ward 1

**Marlow Jones**

[mjones@petersburg-va.org](mailto:mjones@petersburg-va.org)

Ward 2

**Darrin Hill**

**Vice Mayor**

[dhill@petersburg-va.org](mailto:dhill@petersburg-va.org)

Ward 3

**Samuel Parham**

**Mayor**

[sparham@petersburg-va.org](mailto:sparham@petersburg-va.org)

Ward 4

**Charles Cuthbert**

[ccuthbert@petersburg-va.org](mailto:ccuthbert@petersburg-va.org)

Ward 5

**W. Howard Myers**

[whowardmyers@petersburg-va.org](mailto:whowardmyers@petersburg-va.org)

Ward 6

**Anette Smith-Lee**

[alee@petersburg-va.org](mailto:alee@petersburg-va.org)

Ward 7

**Arnold Westbrook**

[awestbrook@petersburg-va.org](mailto:awestbrook@petersburg-va.org)

#### **Please Note:**

These are not the official minutes of the City Council meeting.

The official minutes and agendas can be accessed on the city website:

[www.petersburg-va.org](http://www.petersburg-va.org)

Please note that the official minutes are not posted until approved by City Council.

#### **Closed Session**

3:00 pm

1. Roll Call  
**All present on rollcall except Councilman Jones and Councilwoman Smith-Lee.**
2. Closed Session  
The purpose of this meeting is to convene in the closed session pursuant to:
  - a. §2.2-3711(A)(7) and (8) of the Code of Virginia for the Purpose of Receiving Legal Advice and Status Update from the City Attorney and Legal Consultation Regarding the Subject of Actual or Probable Litigation and Specific Legal Matters Requiring the Provision of Legal Advice by the City Attorney, Specifically Including But Not Limited to Discussion Regarding the Legal Requirements of §58.1-4109 of the Code of Virginia Regarding the Process for Certification of a Preferred Gaming Operator; Code of Virginia §2.2-3700 ET. SEQ. Regarding FOIA Responses; and Other Matters Requiring the Legal Advice of the City Attorney; and
  - b. Pursuant to 2.2-3711(A)(3) of the Code of Virginia for the Purpose of Discussion or Consideration of the Acquisition of Real Property for a Public Purpose and the Disposition of Publicly Held Real Property Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body, Specifically Including but not limited to the Acquisition and Disposition of Real Property; and
  - c. Pursuant to 2.2-3711(A)(29) of the Code of Virginia for the Purpose of Discussion of the Award of a Public Contract Involving the Expenditure of Public Funds Including Interviews of Bidders or Offerors, and Discussion of the Terms or Scope of Such Contract,

Where Discussion in an Open Session Would Adversely Affect the Bargaining Position or Negotiating Strategy of the City.

**Motion to end closed session approved.**

3. Adjournment

**Regular City Council Meeting**

5:00 pm

1. Roll Call  
**All present.**
2. Prayer  
**Led by Vice Mayor Hill.**
3. Pledge of Allegiance  
**Led by Mayor Parham.**
4. Determination of the Presence of a Quorum  
**Quorum present.**
5. Proclamations/Recognitions/Presentation of Ceremonial Proclamations
  - a. 2024 National Mental Health Month Proclamation
  - b. 2024 National Public Works Week Proclamation
  - c. 2024 Armed Forces Day Proclamation
  - d. 2024 International Economic Development Week
  - e. 2024 National Police Week and Peace Officers Memorial Day Proclamation
6. Responses to Previous Public Information Posted  
**Council Communicates.**
7. Approval of Consent Agenda (to include minutes of previous meetings):
  - a. Minutes:
    - Minutes of May 7, 2024 - City Council Special Meeting Closed Session
    - Minutes of May 7, 2024 - City Council Work Session
  - b. Consideration of Formal Adoption of Ordinances on Cases Previously Approved by City Council Between 2014 - 2020

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A WIRELESS COMMUNICATION TOWER TO BE CONSTRUCTED AT 1243 COMMERCE STREET (PARCEL # 024150021), IN AN M-1. LIGHT INDUSTRIAL, DISTRICT AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A STAND-ALONE USED VEHICLE SALES BUSINESS AT 1614 EAST WASHINGTON STREET, PARCEL NUMBER 004080003, WITHIN A B-2, GENERAL COMMERCIAL, DISTRICT

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A STAND-ALONE USED VEHICLE SALES BUSINESS AND AUTOMOTIVE REPAIR AT 534 EAST WASHINGTON STREET, PARCEL NUMBER 012280002, IN A B-2, GENERAL COMMERCIAL, DISTRICT

AN ORDINANCE TO APPROVE A REZONING FROM M-1, LIGHT INDUSTRIAL DISTRICT, TO R-3, TWO FAMILY RESIDENCE DISTRICT, TO ACCOMMODATE RESIDENTIAL USE OF 557-559 COMMERCE STREET PARCEL NUMBER 023030012

AN ORDINANCE APPROVING A REZONING FROM M-1, LIGHT INDUSTRIAL DISTRICT TO PUD, PLANNED UNIT DEVELOPMENT DISTRICT, TO FACILITATE CONSTRUCTION OF 40 MARKET RATE RENTAL UNITS AT 123 PINE STREET, PARCEL NUMBER 023300004

AN ORDINANCE TO APPROVE A PETITION OF ALWYN A. VAUGHAN FOR A SPECIAL USE PERMIT TO OPERATE A CAR WASHING AND DETAILING OPERATION AT 2199 COUNTY DRIVE, PARCEL NUMBER 035020002, IN A B-2, GENERAL COMMERCIAL, DISTRICT, WITH CONDITIONS

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A STAND-ALONE VEHICLE REPAIR BUSINESS AT 946 EAST WYTHE STREET, PARCEL NUMBER 012210800, IN A B-2, GENERAL COMMERCIAL, DISTRICT ORDINANCE APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR PROGRAM YEAR FY 16-17

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A STAND-ALONE VEHICLE REPAIR BUSINESS AT 3022-A SOUTH CRATER ROAD, PARCEL NUMBER 081040807 IN A B-2, GENERAL COMMERCIAL ZONING DISTRICT

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A CHILDCARE CENTER OPERATING AT 2568 NORTH STEDMAN DRIVE, PARCEL NUMBER 039010012, WITHIN A R-1, SINGLE FAMILY RESIDENCE DISTRICT AN ORDINANCE TO APPROVE A REZONING TO ACCOMMODATE RESIDENTIAL USE AT 217-221 NORTH SOUTH STREET, PARCEL NUMBER 023020800, FROM M-1, LIGHT INDUSTRIAL, TO PUD, PLANNED UNIT DEVELOPMENT AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR THE STORAGE OF MORE THAN 200 TIRES AT 756 SOUTH WEST STREET, PARCEL NUMBER 03008001, IN A M-1, LIGHT INDUSTRIAL, DISTRICT AN ORDINANCE TO APPROVE MODIFYING PROFFERS RELATED TO 500 OLD WAGNER ROAD AND 3601 FRONTAGE ROAD AT PARCEL NUMBERS 083020001 AND 086030009, RESPECTIVELY, IN AN R-1, SINGLE-FAMILY RESIDENTIAL, DISTRICT

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A USED VEHICLE DEALERSHIP AT 2128 WEST WASHINGTON STREET, PARCEL NUMBER 027040001, IN A B-2, GENERAL COMMERCIAL, DISTRICT

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR PROPERTY AT 241 SOUTH SYCAMORE STREET WITH CONDITIONS 1-20 ATTACHED TO AGENDA ITEM "10F" PROVIDED THAT CONDITION "8" END WITH THE WORDS "OR SIMILAR ACTIVITIES." FOR USE AS A BED & BREAKFAST IN AN RB, OFFICE- APARTMENT, DISTRICT

AN ORDINANCE TO APPROVE A PETITION FOR SPECIAL USE PERMIT TO OPERATE A STAND-ALONE VEHICLE AND TRUCK REPAIR SHOP AT 107 NORTH SOUTH STREET, PARCEL NUMBER 023060013, IN A B-2, GENERAL COMMERCIAL, DISTRICT

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR 323 WEST WASHINGTON STREET, TAX MAP PARCEL NUMBER 023-120018, FOR A PROFESSIONAL BUSINESS OFFICE IN THE R-3 (TWO-FAMILY RESIDENCE) DISTRICT ON THE FIRST FLOOR SUBJECT TO CERTAIN CONDITIONS

AN ORDINANCE TO REZONE 301-301A WAGNER ROAD, PARCEL NUMBER 06402800, AND 151 REAR WAGNER ROAD, PARCEL NUMBER 082010001, FROM A, AGRICULTURAL, TO B-2, GENERAL COMMERCIAL, DISTRICT

AN ORDINANCE TO REZONE 2045 SQUIRREL LEVEL ROAD, PARCEL NUMBER 07050002, AND A PORTION OF 2100 DEFENSE ROAD, PARCEL NUMBER 07050001, FROM A, AGRICULTURAL, AND R-1, SINGLE FAMILY RESIDENTIAL, DISTRICTS TO THE M-2, HEAVY INDUSTRIAL, DISTRICT FOR INDUSTRIAL USES

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A WIRELESS COMMUNICATION TOWER TO BE CONSTRUCTED AT 1 FOUR SQUARE INDUSTRIAL DRIVE, PARCEL NUMBER 071070010, IN AN M-1, LIGHT INDUSTRIAL DISTRICT

AN ORDINANCE TO APPROVE REZONING 607 HIGH STREET, PARCEL NUMBER 010170017, FROM R-3, TWO-FAMILY RESIDENCE, DISTRICT TO PUD, PLANNED UNIT DEVELOPMENT, DISTRICT

AN ORDINANCE TO APPROVE A REZONING AT 601 AND 550 RIVES ROAD, PARCEL NUMBERS 10204001 AND 102050001, RESPECTIVELY, FROM B-2, GENERAL COMMERCIAL, DISTRICT TO M-1, LIGHT INDUSTRIAL, DISTRICT FOR THE PURPOSE OF SECURING INDUSTRIAL USES INVOLVED IN DISTRIBUTION AND WAREHOUSE SERVICES AN ORDINANCE TO APPROVE THE REZONING OF THE PROPERTIES AT 235, 243, AND 247 HINTON STREET FROM R-3, TWO-FAMILY

RESIDENCE, DISTRICT TO PUD, PLANNED UNIT DEVELOPMENT,  
DISTRICT

c. Request to Schedule a Public Hearing on June 18, 2024, for the Consideration of an Ordinance Authorizing the City Manager to Execute a Purchase Agreement Between the City of Petersburg and J.C. Bynum Construction LLC Towards the Sale of City-Owned Property at 741 Blick Street, Parcel ID 031-240016

d. A Request to Schedule a Public Hearing on the Consideration of Appropriation for the Fiscal Year Commencing July 1, 2024, and Ending on June 30, 2025, for the Grant ID- NG911-080-B (NG 911 Funding)

e. A Request to Schedule a Public Hearing on the Consideration of Appropriation for the Fiscal Year Commencing July 1, 2024, and Ending on June 30, 2025, for Grant Number CR-C01/06-23 (Emergency Medical Dispatch)

The consent agenda was approved with a new description of the 241 S. Sycamore Street ordinance.

8. Finance and Budget Report

a. Presentation on ACFR FY2023 Overview and Acceptance

No action taken.

b. Transition of Pre-Audit & Reconciliation Services & Fund Balance Adjustments based on ACFR

No action taken.

Item 14A Moved Up in Agenda

Partnership for Petersburg non-profit fund

A motion to establish the fund was approved.

9. Official Public Hearings

a. 2024-CPA-01: A Public Hearing and Consideration in Accordance with Section 15.2.2225 of the Code of Virginia to Repeal the City of Petersburg Comprehensive Plan 2040 and Adopt a New Comprehensive Plan Titled PetersburgNEXT, which Includes Updates to Demographics, Transportation Improvements, Land Use, and Other Relevant Information. The draft plan can be viewed online at <https://petersburgvanext.com>

Public Hearing

Barb Rudolph

Ms. Rudolph recommended the plan be adopted. She asked for clarification on gravel driveways in the city. Gravel driveways are allowed in Petersburg. Please contact the Department of Planning for guidelines.

The Comprehensive plan was approved.

b. A Public Hearing for the Consideration of the City of Petersburg's FY2024-25 Proposed Operating Budget

Public Hearing

Barb Rudolph

Ms. Rudolph questioned the absence of a personnel summary in the budget. She also questioned two funding amounts for the new Turf Division and why a separate division was required.

**A motion to table the budget was approved.**

c. A Public Hearing for the Acceptance of the Virginia Office of Emergency Medical Services - Four the Life Grant

No public comment.

**Approved.**

d. A Public Hearing for Consideration to Approve and Appropriate the Budget for Petersburg City Public Schools for FY2024-25

No public comment.

**Approved.**

e. A Public Hearing for the Acceptance of the 525776-FY24-Community Corrections & Pretrial Services One-Time Funding for \$22,793

No public comment.

**Approved.**

f. A Public Hearing for the Consideration of an Ordinance to Authorize David Breidenbach; G. Grattan, LLC and Hereinafter "Virginia Green" to Donate and Provide Maintenance Services to the Property at the Intersection of Woodland Road and Oakridge Road

No public comment.

**Approved.**

g. A Public Hearing for the Consideration of an Ordinance to Adopt the Tourism Development Plan

Public Hearing

Barb Rudolph

Ms. Rudolph questioned how much of the amount is gap funding.

**Approved. Councilman Cuthbert abstained.**

h. A Public Hearing for the Consideration of an Ordinance to Adopt the Tourism Development Plan Developed in Conjunction with the Commonwealth of Virginia's Tourism Development Financing Program, to Endorse a Proposed Tourism Project, and to Authorize Other Actions Consistent with the State Tourism Gap Financing

Public Hearing

**Approved. Councilman Cuthbert abstained.**

10. **Public Information Period**  
A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:
- a. First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting
  - b. Second, in chronological order of their sign-up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting removed from consent agenda

Amanda Green

Ms. Green reminded Council that the grass and weeds needed to be maintained on the Roper property. She also reminded Council of the gap in the MLK bridge and the need for a VDOT traffic study. An update on funding for the Jarratt House was requested.

The City has received a grant to remove some of the buildings and clearing along the Harbor on the Roper site. We hope to have the grant agreement in place to proceed with that project by fall. The City is looking for grant funding opportunities for the Jarratt House.

Barb Rudolph

Ms. Rudolph expressed her concern over the cancellation of the RFP for the casino, reverting to old information, and the lack of transparency in the selection of a casino operator.

11. **Business or reports from the Mayor or Other Members of City Council**

Councilman Cuthbert

He discussed blighted properties and asked for information on collecting back property taxes and utility bills.

Councilman Jones

No comments.

Councilman Westbrook

Thanked several groups for clean-ups and reminded all to cut their grass.

Councilman Myers

No comments.

Councilwoman Smith-Lee

Congratulations, Burg Boys and Hebron.

Vice Mayor Hill

Relay for Life – May 31

Asked that weeds throughout the city in curbs and medians be cut and sprayed. Requested that Petersburg commercials/videos be played during closed session on the live stream.

Mayor Parham

Discussed upcoming Juneteenth event at the Sports Complex.

12. Items Removed from Consent Agenda  
None.
13. Unfinished Business  
None.
14. New Business
  - a. Partnership for Petersburg Fund Agreement (moved up)
15. City Manager's Report and Special Reports  
None.
16. Business or Reports from the Clerk  
None.
17. Business or Reports from the City Attorney  
None.
18. Adjournment