

City of Petersburg  
 Return of Tangible Personal Property  
 Commissioner of the Revenue  
 135 N. Union Street  
 Petersburg, Va. 23803  
 804-733-2315

**2019**

Due within 30 days from acquired date or move in date  
 \*\*\*\*10% Late Filing Penalty

Name \_\_\_\_\_

Driver License # or SS# \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Resident Address Jan.1, 2019 \_\_\_\_\_

Active Military Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what is your Home of Record (State) \_\_\_\_\_ as it appears on your L.E.S.?

Active Military (please refer to information regarding military exemption on this site)

**\*\*Provide copy of Current LES to be exempted from Personal Property Taxes**

Please answer the following questions:

1. Were you a Petersburg resident Jan.1, 2019? Yes \_\_\_\_\_ No \_\_\_\_\_
2. If no, what date did you move out of Petersburg? \_\_\_\_\_
3. If you are a new resident, what date did you move to Petersburg? \_\_\_\_\_

List below all personal property owned Jan.1, 2019 in Petersburg including leased vehicles:

Year	Make & Model	Vehicle Identification #	Did you own this vehicle Jan 1, 2019?		If no, enter disposal date	More than 50% Business Use?	
			Yes	No		Yes	No

Note: Attach additional sheet if necessary

I declare that the statements and figures submitted on this return and any attachments are true, full and correct to best of my knowledge and belief.

\_\_\_\_\_

**No Personal Property Filing Requirements!!**

**You are no longer required to file a personal property return with the City of Petersburg by March 31<sup>st</sup>. The city has adopted the “File by Exception” procedure. In other words if you have not changed vehicles, purchased a new vehicle, boat, trailer or motorcycle or disposed of a vehicle or had a change of address, you are no longer required to file a return every year.**

**\*\*You must file a personal property form with the Commissioner of Revenue within 30 days if you:**

- (a) Recently purchased vehicle or moved into the city**
- (b) Dispose of vehicle (donate, junk, sell or trade)**
- (c) Move vehicle out of the city**
- (d) Address change**

**The “file by exception” will not apply to Business Tangible or Machinery and Tools filing. The Business Tangible Equipment and Machinery and Tools Equipment forms must be filed every year by March 31st.**

**For further information contact:**

**Brittany C. Flowers**

**Commissioner of the Revenue**

**804-733-2315**

**email: [bflowers@petersburg-va.org](mailto:bflowers@petersburg-va.org)**