



# City of Petersburg

Office of the City Manager  
135 North Union Street  
Petersburg, Virginia 23803

(804) 733-2301

## MEMORANDUM

Date: November 17, 2020  
To: Honorable Mayor and Members of City Council  
From: Aretha R. Ferrell-Benavides, City Manager  
Subject: **City Manager's Report – November 17, 2020**

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### **Office Closure – Reminder**

- City government offices will close early next week Wednesday (Nov. 25) at 12:30pm and closed Thursday and Friday, November 26 and 27 for the Thanksgiving Holiday.

### **Public Sale of Tax Delinquent Petersburg Real Estate**

- The auction will be conducted online only.
- Auction began on November 16, 2020, at 12:00 noon (EST) and will end on Monday, November 30, 2020, at 12:00 noon (EST).
- Visit [bid.forsaleatauction.biz](http://bid.forsaleatauction.biz), or call (540) 899-1776, for more information and to bid on these properties.
- Auction conducted by Sands Anderson.

### **Petersburg Area Transit (PAT)**

- Crater Health District offered free flu vaccines on Saturday, November 14th at PAT.
- Flu shots were administered to 31 participants.
- Crater Health District may possibly offer this at PAT again in December.

### **Budget and Procurement:**

- The draft 5-year strategic plan was posted to the City website on November 2<sup>nd</sup> and alerts were sent soliciting Community feedback on the draft plan.
- The plan can be viewed by visiting [www.petersburgva.gov](http://www.petersburgva.gov). There is a link on the homepage under Petersburg News.
- The email to send feedback is [strategicplan@petersburg-va.org](mailto:strategicplan@petersburg-va.org)

### **Planning and Community Development:**

- The Planning and Community Development team in conjunction with the Petersburg Planning Commission is inviting the Petersburg community to participate in “Community Conversations” pertaining to the development of the City’s comprehensive plan.
- More information is available at [www.petersburgva.gov](http://www.petersburgva.gov)

## **Public Works and Utilities**

### **Graham Road Milling and Paving**

- Colony Construction, Inc. will be milling and paving Graham Rd. from S. Crater Rd. to S. Sycamore St.

*Schedule is as follows:*

- Begin mill and pave at S. Crater Rd. with a detour for westbound traffic. Detour in place Nov. 16 - Nov. 19 from 9:00 am - 4:30 pm.
- Mill and pave from I-95 off-ramp to S. Sycamore St. Nov. 19 - Nov. 30 from 8:00 am - 5:00 pm.
- No work Nov. 25 - Nov. 29.

### **Leaf Collection - Fall 2020**

- The annual fall leaf vacuuming program began on Monday, November 16, 2020. The City will provide one round of vacuuming in each ward.
- During the vacuum dates, residents should rake leaves into a pile between the sidewalk and curb or shoulder of the road and not into the streets or ditches. Bulky materials such as brush and tree limbs should not be mixed in with leaves.
- Citizens who miss their scheduled vacuum dates should bag their leaves. Meridian Waste Tri-City will pick up 60 bags of leaves per property. These leaves may be placed on the curb on the regular trash collection day. For additional information about bagged leaf collection, please call Meridian Waste Tri-City at (804) 425-0500.
- Citizens who miss their scheduled vacuum dates may also purchase individual vacuum leaf services at a cost of \$75 per load. Residents who pay for individual vacuum services will still need to rake their leaves into a pile between the sidewalk and curb. For more information about this service, please call the City's Street Operations Division at (804) 733-2415.

### **Projects:**

- **108 East Washington Street – Trailways**
  - Mr. Sanabani is moving forward with the project and is working with Commonwealth Architects.
  - Staff is working with Mr. Sanabani to schedule a virtual development review meeting to discuss development process and issuance of appropriate permits.
  - Mr. Sanabani has stated he will maintain historic integrity of the building.
  - It has not been confirmed yet whether plans must be reviewed by Architectural Review Board.
  - Mr. Sanabani was informed that the vegetation growing around building should be abated as soon as possible.
- **Demolition of 38 & 42 S. Union St.**
  - The buildings have been brought down completely. The demolition project will cost \$98,627. We have currently paid out \$18,224. The project is being paid for by the Dept. of Rail and Public Transportation. The project is still on schedule as expected.

- **Park and Ride**

- Guernsey Tingle's submitted proposal has been approved. The architectural services have commenced and will be ongoing until the completion of the project.
- Construction is expected to begin in early 2021 and completed in the summer of 2022.
- The project team agreed to select the Precast Construction option, which will be the most cost-effective option instead of cast in place. A site visit was done to see how their process works. This visit was assessed by representatives from the City and Guernsey Tingle.
- Infrastructure for 3 electric car charging stations will be installed to ensure the City is keeping up with current industry trends. We are coordinating with Guernsey Tingle on the Nutrient Credit Purchase. A payment is expected to be sent out by the Finance Dept. this week.
- An engineering report was done to determine the structural stability of the buildings. The appraisal and asbestos test have also been completed. The total amount for the project is \$8,000,000. As of date, the City has spent a total of \$373,698.33 on this project and has been reimbursed \$310,825.00 by the Dept. of Rail and Public Transportation. We anticipate the submission of the additional reimbursement funds within the next two weeks. The project is being paid for by Dept. of Rail and Public Transportation.
- Dominion Energy Engineer has developed the initial conceptual design and cost estimates to relocate existing power and to provide a new transformer. He has also completed the right of way agreements for the properties where the new power poles will be located. The project is on schedule.