Exemption by Classification Application

This form may be submitted to the City Assessor’s Office (135 N. Union St. – Suite 301, Petersburg, VA 23803) to claim exemption by classification pursuant to Article X, Section 6(a)(1) through (4) of the Virginia Constitution, or pursuant to the Code of Virginia, 58.1-3606 and 58.1-3609, in lieu of a letter containing the same information.

_____ Check here if a personal property exemption is also being requested

Complete a separate application for each individual parcel of real estate for which an exemption is being sought.

Parcel ____________________________________________ Date Purchased _________________________________

Land Assessment___________________ Improvement Assessment__________________ Total Assessment _______________

Property Address _________________________________________________________________________________________

Property Owner________________________________________________________________________________________

Mailing Address __________________________________________________________________________________________

Name, Title and Contact Information (Telephone & Email) of official representatives that might be contacted if there are questions.

_______________________________________________________________________________________________________

_______________________________________________________________________________________________________

_______________________________________________________________________________________________________

1. Is the property owner chartered or incorporated under the laws of the Commonwealth of Virginia” Yes _____ No _____

2. For what purpose is the owner chartered, incorporated, or otherwise in existence?

_______________________________________________________________________________________________________

_______________________________________________________________________________________________________

3. Please provide a specific explanation of the use of the property

_______________________________________________________________________________________________________

_______________________________________________________________________________________________________

4. Does any individual or entity other than the property owner occupy or use any part of the property?

_______________________________________________________________________________________________________

5. Is any income received from the use of any portion of the property whether considered as rent or reimbursement of services incurred? Yes _____ No _____

If yes, provide details _____________________________________________________________________________________

_______________________________________________________________________________________________________
6. Under sections A, B or C please check the qualifying use for which exemption is being sought (one only).

A. Article X, Section 6 of the Constitution of Virginia – current qualifying uses;

   ____ owned and exclusively occupied by churches or religious bodies for religious worship or for residences of their ministers
   ____ private or public burying grounds or cemeteries, not operated for profit
   ____ public libraries or institutions of learning not conducted for profit
   ____ land subject to a perpetual easement permitting inundation by water

B. If land acquired before July 1, 1971 these uses may qualify;

   ____ YMCA and similar religious associations 58.1-3606(A)5
   ____ parks and playgrounds held by trustees for perpetual use of the general public 58.1-3606(A)6
   ____ benevolent and charitable organizations used exclusively for lodge purposes or meeting rooms 58.1-3606(A)7
   ____ nonprofit corporations organized to establish and maintain a museum 58.1-3606(A)8

C. If land acquired on or after July 1, 1971, these uses may qualify;

   ____ volunteer fire departments and rescue squads 58.1-3610
   ____ boys clubs affiliated with the Boys Clubs of America, Inc. 58.1-3611
   ____ auxiliaries of the Veterans of World War I, USA, Incorporated 58.1-3612
   ____ Societies for the Prevention of Cruelty to Animals 58.1-3613
   ____ Boy Scouts and Girl Scouts of America and their subsidiaries 58.1-3614
   ____ Home Demonstration Clubs, 4-H Clubs and Future Farmers of America 58.1-3615
   ____ American National Red Cross and local chapters 58.1-3616
   ____ Churches and religious bodies 58.1-3617
   ____ College alumni associations and foundations 58.1-3618
   ____ The State Future Farmers of America, Future Homemakers of America and Future Business Leaders of America 58.1-3619
   ____ Farm club associations 58.1-3621
   ____ Habitat for Humanity and local affiliates 58.1-3622

7. Does the applicant have an exemption from taxation under the Internal Revenue Service Code, Section 501c or any other provision of the Internal Revenue Service Code?

   Yes, 501c _____ Yes, other _____ No _____

   If yes, please provide IRS identification number____________________ and the date of the IRS ruling ___________________

8. Does the applicant have a license for serving alcoholic beverages issued by the Virginia Alcohol Beverage Control Board for use on this property? Yes ______ No _____

   If yes, please explain ______________________________________________________________________________________

   _________________________________________________________________________________________________________

petersburg_exemption_classification_application          Revised 11/8/2018   Page 2 of 3
9. Please attach the following supporting documents
   _____ The most recent financial statements or forms filed with the IRS reflecting income and expenses for the most recent
   12-month reporting period.
   _____ A list of names of all current trustees
   _____ A list of the names and compensation of all directors, officers and employees of the organization

10. Does any part of the organization’s net earnings inure to the benefit of any individual?
   Yes _____ No _____
   If yes, please explain
   ___________________________________________________________________________________________________________
   ___________________________________________________________________________________________________________

11. Please describe any activities of the organization that involve lobbying efforts or otherwise attempt to influence legislation.
    Also describe if the organization participates in any political campaigns on behalf of any candidate for public office.
    ___________________________________________________________________________________________________________
    ___________________________________________________________________________________________________________

Please certify to the following statement, or provide an explanation why you cannot.

I certify that the applicant has no rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious
conviction, race, color, sex, or national origin.

ORGANIZATION: _________________________________________________________________________________________

By: Officer’s Name _______________________________________________
    Officer’s Title_________________________________________________
    Date _______________________________________________________

STATE OF VIRGINIA
CITY OF PETERSBURG
______________________________________________ (Officer’s Name) being duly sworn, deposes, and states that as the
______________________________________________ (Officer’s Title) of __________________________________________
(Legal Name of Ownership Organization), he or she has read this application and knows the contents thereof and that the
matters stated are true.

______________________________________________
(Signature of Officer)

Subscribed and sworn to before me this ______________ day of _________________________________

STATE ________________________________________
CITY __________________________________________

______________________________________________
(Notary Public)
My commission expires: ___________________________