



**City of Petersburg
Virginia**
www.petersburgva.gov

City Council

W. Howard Myers, Mayor – Ward 5
Samuel Parham, Vice-Mayor – Ward 3
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Brian A. Moore, Councilor – Ward 4
David Ray Coleman, Councilor – Ward 6
John A. Hart, Sr., Councilor – Ward 7

Acting City Manager

Dironna M. Belton

Agenda

October 4, 2016

**Union Train Station
103 River Street
6:30 pm**

-
1. **Roll Call**
 2. **Closed Session**
 3. **Moment of Silence**
 4. **Pledge of Allegiance**
 5. **Presentations / Proclamations / Recognitions: (Each presentation will be limited to 10 minutes.):**
 - a. Proclamation for Domestic Violence Awareness Month
 6. **Consent Agenda:**
 7. **Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**
 8. **Public Information Period – The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items except those that are listed on tonight's Council agenda. Any matter brought before the attention of the City Council during this public information period will not be acted upon by the City Council at this meeting.**
 9. **Business or reports for / from the Mayor or other Members of City Council:**

- a. Consideration of approval to request Virginia Department of Transportation (VDOT) provides supplement assistance in the resurfacing project on Crater Road from E. Washington Street to .11 miles north of the I-95 ramp.
- b. Consideration of approval to request the Virginia Department of Transportation (VDOT) provide supplemental assistance for roadway maintenance and repairs within the City limits.
- c. Consideration of an appropriation of \$10,000 from the Virginia Tourism Commission to Support Drive Tourism.

10. City Manager's Agenda

- a. City Manager's Report

11. Clerk of City Council's Agenda

12. City Attorney's Agenda

13. Closed Session (if necessary)

14. Adjournment



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 22, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Moore Belton, Acting City Manager

FROM: Aaran Kelley, The James House

RE: Proclamation for Domestic Violence Awareness Month

PURPOSE: To proclaim October 2016 as Domestic Violence Awareness Month

REASON: To promote awareness about how domestic violence affects individuals and communities as well as encourages community members to get involved in seeking solutions.

RECOMMENDATION: Proclaim October 2016 as Domestic Violence Awareness Month

BACKGROUND: The City has been supportive in the past. Issuing a proclamation allows citizens to see that City officials take the issue seriously and are taking a proactive approach to addressing the issue.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: October 4, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Proclamation

STAFF: N/A

Office of The Mayor

PETERSBURG



VIRGINIA

Proclamation

WHEREAS, domestic violence is widespread and affects millions of Americans each year; and

WHEREAS, children who grow up in violent homes are abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this crime; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for The James House, the accredited, non-profit crisis center that provides cost-free, confidential support, advocacy, and education for people in Petersburg affected by domestic violence;

NOW, THEREFORE, I, Mayor W. Howard Myers, by virtue of the authority vested in me by the City of Petersburg, do hereby proclaim the month of

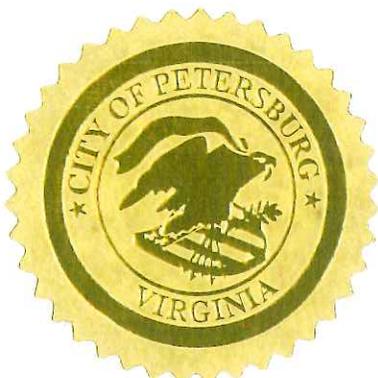
October 2016

As

"DOMESTIC VIOLENCE AWARENESS MONTH"

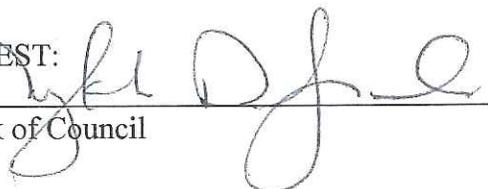
in the City of Petersburg, and urge the citizens of Petersburg to work together to eliminate domestic violence from our community.

Dated: October 4, 2016





Mayor

ATTEST: 

Clerk of Council



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 26, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna M. Belton, Acting City Manager

FROM: Daniel Harrison, Interim Department of Public Works Director

RE: Consideration of approval to request Virginia Department of Transportation (VDOT) to provide supplemental assistance in resurfacing Crater Road from E. Washington St. to .11 Miles North of the I-95 ramp

PURPOSE: To allow VDOT to provide supplemental assistance in resurfacing Crater Road from E. Washington St. to .11 Miles North of the I-95 ramp and allow the Public Works Director and/ or City Manager to sign the project agreement.

REASON: To permit the Public Works Director and/ or City Manager to sign the project agreement and allow VDOT to provide supplemental assistance.

RECOMMENDATION: Recommend City Council approve the request to permit VDOT to provide supplemental assistance in resurfacing Crater Road from E. Washington St. to .11 Miles North of the I-95 ramp and allow the Public Works Director to sign project agreements.

BACKGROUND: In July 2016 the City received a grant from VDOT to complete a resurfacing project on Crater Road from E. Washington Street to .11 Mile North of the I-95. Typically, the City must pay for the services prior to being reimbursed. In light of the City's financial hardships, VDOT has agreed to provide supplemental assistance with the grant dollars that were to be reimbursed to the City. This will also help save cost of materials as the State is able to purchase items at a lower cost. The Public Works Director will certify the final product.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: October 4, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: VDOT Appendix A, VDOT Primary Extensions Application for Funding,
2014 VDOT Dept. of Transportation Daily Traffic Volume Estimates

STAFF: Daniel Harrison, Interim Department of Public Works Director

VDOT Primary Extensions Application for Funding
(a separate application is necessary for each project)

TO: Crystal L. Smith, Residency Administrator

FY: 2016-17 **City** of Petersburg **District:** Richmond

FKEY: 1020

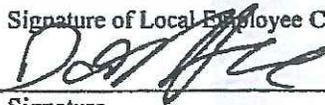
PLEASE NOTE

- Application is for a single continuous route; a separate application is necessary for each project.
- Projects receiving funding under this program that are not advertised within six months of award of funding are subject to deallocation.

PROJECT INFORMATION

Project Type:	X Surface Treatment Reconstruction	
Description of Work/Scope:	U.S. Route 301 and Bus. U.S. Route 460, S. Crater Rd. – Install CG-12 at intersections, mill existing pavement 2", overlay 2", install pavement markings. (include route number, route name, cannot have additional RW; submit map showing termini – or provide summary attachment)	
From:	0.11 miles north of I-95	To: W Washington St.
Length:	1.04 miles	
Funds Requested:	\$1,000,000	Estimated Project Cost: \$1,109,300
AADT:	10,000	Source and Supporting Documentation: (provide hard copies of supporting documentation or link to data; <u>VDOT data link</u>) 2014 VDOT Daily Traffic Volume Estimates
CCI:	19	Source and Supporting Documentation: <u>Using VDOT information from the Pavement Condition Data - Revised - Fiscal Year 2017 Primary Extension Program to identify the CCI, row number and "FKEY" of route(s) from spreadsheet.</u> NOTE: Applications this year are limited to the Primary Extension Routes on the National Highways System (NHS) only. Additional information can be found at the following link: http://www.virginiadot.org/business/resources/local_assistance/PrimaryExtensionApplicationProcess.pdf
Row #:	1021	
FKEY:	1020	
Maintenance of Effort Certification: <i>Understanding that the funds awarded to local governments pursuant to 33.2-358 are intended to supplement routine pavement maintenance supported, in part, by maintenance payments provided to localities pursuant to 33.2-319, I certify that funds awarded by VDOT and accepted by City of Petersburg will be used to supplement planned expenditures for pavement maintenance and will not reduce City of Petersburg's current and future maintenance of effort to ensure adequate pavement conditions in City of Petersburg.</i>		
Name and Title of Local Employee Certifying Maintenance of Effort (sign below): Daniel L. Harrison		
LOCAL PROJECT CONTACT:	Daniel L. Harrison Interim Director of Public Works and Public Utilities	
PHONE: (804) 733-2355		
EMAIL: dharrison@petersburg-va.org		

Signature of Local Employee Certifying Maintenance of Effort:



 Signature

3-24-16

 Date

For VDOT Use Only

VDOT District Review/Comments:

2014
Virginia Department of Transportation
Daily Traffic Volume Estimates
Including Vehicle Classification Estimates
where available

Special Locality Report
123
City of Petersburg

Information in this report is included in Report
26
(Dinwiddie County)

Prepared By
Virginia Department of Transportation
Traffic Engineering Division

In Cooperation With
U.S. Department of Transportation
Federal Highway Administration

Virginia Department of Transportation
Traffic Engineering Division
2014

Annual Average Daily Traffic Volume Estimates By Section of Route
City of Petersburg

Route	Jurisdiction	Length	AAADT	QA	4Tire	Bus	2Axle 3+Axle	1Trail	2Trail	QC	K	QK	Dir	AAWDT	QW
142 Halifax Rd	City of Petersburg	0.06	4800	F	97%	0%	0%	1%	0%	F	0.087	F	0.549	5200	F
301 Crater Rd	City of Petersburg	0.21	8700	F	99%	0%	0%	0%	0%	F	0.086	F	0.611	9300	F
301 Crater Rd	City of Petersburg	0.90	10000	F	99%	0%	0%	0%	0%	C	0.09	F	0.612	11000	F
301 Crater Rd	City of Petersburg	0.43	21000	F	99%	0%	0%	0%	0%	F	0.085	F	0.504	22000	F
301 Crater Rd	City of Petersburg	0.87	21000	F	99%	0%	0%	0%	0%	F	0.085	F	0.511	23000	F
301 Crater Rd	City of Petersburg	0.26	14000	F	99%	0%	1%	0%	0%	C	0.083	F	0.515	15000	F
301 Crater Rd	City of Petersburg	0.73	21000	F	99%	0%	1%	0%	0%	F	0.083	F	0.52	22000	F
Bus 301 460 Crater Rd	City of Petersburg (Maint: 26)	0.09	10000	N	99%	0%	1%	0%	0%	N	0.081	N	0.524	11000	N
Bus 301 460 Crater Rd	City of Petersburg	0.98	10000	F	99%	0%	1%	0%	0%	C	0.081	F	0.524	11000	F
Bus 301 460 Crater Rd	City of Petersburg	0.10	7200	F	99%	0%	1%	0%	0%	F	0.087	F	0.541	7700	F
301 36 Crater Rd	City of Petersburg	0.18	3800	F	99%	0%	1%	0%	0%	F	0.094	F	0.563	4100	F
301 36 Crater Rd	City of Petersburg	0.14	2200	F	97%	0%	1%	1%	0%	F	0.09	F	0.759	2400	F
301 36 Crater Rd	City of Petersburg	0.23	2900	F	97%	0%	1%	1%	0%	C	0.096	F	0.677	3100	F
301 36 Crater Rd	City of Petersburg	0.15	3500	F	97%	0%	1%	1%	0%	C	0.096	F	0.557	7300	F
301 36 Crater Rd	City of Petersburg	0.15	7100	F	97%	0%	1%	1%	0%	F	0.099	F	0.742	3700	F

Appendix A

Date: 7/26/2016

Project Number: U000-123-295 UPC: 109645 CFDA # N/A Locality: City of Petersburg

Project Location ZIP+4: 23803-1618	Locality DUNS# 100601101	Locality Address (incl ZIP+4): 103 West Tabb Street Petersburg, VA 23803-1618
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Project Narrative	
Scope:	Resurfacing for S. Crater Road
From:	E. Washington Street
To:	0.11 MI north of I-95 ramp
Locality Project Manager Contact Info:	Daniel Harrison - dharrison@petersburg-va.org 804-733-2355
Department Project Coordinator Contact Info:	James.Shepherd@VDOT.Virginia.gov 804-524-6398

Project Estimates				
	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	\$0	\$0	\$985,000	\$985,000
Estimated VDOT Project Expenses	\$0	\$0	\$15,000	\$15,000
Estimated Total Project Costs	\$0	\$0	\$1,000,000	\$1,000,000

Project Cost and Reimbursement						
Phase	Estimated Project Costs	Funds type <i>(Choose from drop down box)</i>	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement -
Preliminary Engineering	\$0		0%	\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total PE	\$0			\$0	\$0	\$0
Right of Way & Utilities	\$0		0%	\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total RW	\$0			\$0	\$0	\$0
Construction	\$1,000,000	State Funds	0%	\$0	\$1,000,000	
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total CN	\$1,000,000			\$0	\$1,000,000	\$985,000
Total Estimated Cost	\$1,000,000			\$0	\$1,000,000	\$985,000

Total Maximum Reimbursement by VDOT to Locality (Less Local Share)	\$1,000,000
Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)	\$985,000

Project Financing					
CTB Formula State Funds	State of Good Repair State Funds				Aggregate Allocations
\$426,789	\$573,211				\$1,000,000

Program and project Specific Funding Requirements		
<ul style="list-style-type: none"> This project shall be administered in accordance with VDOT's Urban Manual This project shall be administered in accordance with VDOT's Locally Administered Projects Manual This project shall meet all applicable ADA requirements The Locality will continue to operate and maintain the facility as constructed. Should the design features of the project be altered by the Locality subsequent to project completion without approval of the Department, the locality inherently agrees, by execution of this agreement, to make restitution, either physically or monetarily, as required by the Department. This project must be advertised within six months of award funding or be subject to deallocation This is a limited funds project. The Locality shall be responsible for any additional funding in excess of \$1,000,000 (if applicable) 		
Total project allocations:	\$1,000,000	

Authorized Locality Official and date

Authorized VDOT Official
Recommendation and Date

Typed or printed name of person signing

Typed or printed name of person signing



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 26, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna M. Belton, Acting City Manager

FROM: Daniel Harrison, Interim Director, Department of Public Works

RE: Consideration of approval to request the Virginia Department of Transportation (VDOT) provide supplemental assistance for roadway maintenance and repairs within the City limits.

PURPOSE: To allow VDOT to provide needed roadway maintenance and repairs.

REASON: To provide supplemental assistance to maintain the City's roadway network, in an acceptable condition that is safe for public travel.

RECOMMENDATION: Recommend Council accept the resolution to allow VDOT to assist with needed roadway maintenance and repairs within the City limits.

BACKGROUND: The City of Petersburg is requesting assistance from VDOT to provide on an as needed basis, assistance in acquiring material, equipment, and or services for any necessary roadway maintenance and repairs.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: October 4, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Resolution

STAFF: Daniel Harrison, Interim Director, Department of Public Works

RESOLUTION REQUESTING THE VIRGINIA DEPARTMENT OF TRANSPORTATION PROVIDE SUPPLEMENTAL ASSISTANCE TO THE CITY OF PETERSBURG WITH RESOURCES NEEDED FOR ROADWAY MAINTENANCE AND REPAIRS WITHIN THE CITY LIMITS.

WHEREAS, this City Council has determined that it is in the best interest of the City of Petersburg and its citizens to request the Virginia Department of Transportation to assist the City, on an as needed basis, in acquiring materials, equipment, and/or services for any necessary roadway maintenance and repairs in an effort to keep the City's network in an acceptable condition that is safe for the traveling public; and

WHEREAS, the City will make any requests for assistance, in writing, to the Department of Transportation and these requests will be incorporated in the scope of work summarized in Appendix B of the Agreement; and

WHEREAS, the City Manager has worked with VDOT to identify an appropriate amount that should be set aside from the FY17 first quarterly maintenance payment to provide the initial funding necessary for the requested assistance and said funding and any additional funding identified for this work will be summarized in Appendix A; and

WHEREAS, the City Manager will provide the appropriate amount that should be set aside from future quarterly maintenance payments at least 30 days prior to the scheduled disbursement of said maintenance payment funds based on the City's anticipated needs during that period; and

WHEREAS, the Virginia Department of Transportation will track expenditures and any anticipated overruns of the approved withheld funding will be communicated to the City prior to commencement of additional assistance; and

WHEREAS, any expenditures that exceed the above noted withholdings will be deducted from future maintenance payments; and

WHEREAS, any unexpended funds will be reimbursed to the City;

NOW, THEREFORE, BE IT RESOLVED, on this _ day of ____, 2016, that the City of Petersburg, hereby requests assistance, as needed for roadway maintenance and repairs, from the Virginia Department of Transportation wherein expenditures by the Department will be dissolved by the City of Petersburg's maintenance payment funds; and hereby agrees to provide funding and reimburse VDOT for all costs incurred on its behalf through this cooperative arrangement in accordance with the project financial documents; and

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute the Project Agreement on behalf of the City of Petersburg.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 26, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna More Belton, Interim City Manager

FROM: Landis Faulcon, Director of Economic Development

RE: **Consideration of an appropriation for \$10,000 from the Virginia Tourism Commission to Support Drive Tourism**

PURPOSE: To appropriate \$10,000 from the Virginia Tourism Commission.

REASON: These funds were given to the City of Petersburg from the Virginia Tourism Corporation (VTC) to create a riverfront development plan. The plan was a recommendation from Drive Tourism outreach meetings conducted in Petersburg last fall.

RECOMMENDATION: Recommend Council approve the attached appropriation for \$10,000 from the Virginia Tourism Commission.

BACKGROUND: Virginia Tourism Corporation's Drive Tourism team met with City staff, business owners and citizens to make the city a Drive Tourism certified community. Tourism destinations and planning needs were determined and grant funding was sought and acquired through VTC. Funds will be used to revamp and implement plans to create walkable areas around the waterfront and Old Towne areas.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: \$10,000

CITY COUNCIL HEARING DATE: October 4, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Department of Economic Development and Tourism

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: None.

ATTACHMENTS: Appropriation

STAFF: Landis Faulcon, Director of Economic Development

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2016, AND ENDING JUNE 30, 2017
IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF \$10,000
FOR VIRGINIA TOURISM COMMISSION FUNDS.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2016, in the Special Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2017.

Previously adopted	\$12,866,558
Museums and Visitor Services:	
Cultural Affairs	<u>10,000</u>
:	
Total Expenses	<u>\$12,876,558</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2016 and ending June 30, 2017, the following sums for the purposes mentioned:

Previously adopted	\$12,866,558
ADD: Revenue From Other Agencies	
VA Tourism Commission	<u>10,000</u>
Total Resources	<u>\$12,876,558</u>

