# City of Petersburg
# Virginia

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**City Council**

W. Howard Myers, Mayor – Ward 5
Samuel Parham, Vice-Mayor – Ward 3
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Brian A. Moore, Councilor – Ward 4
David Ray Coleman, Councilor – Ward 6
John A. Hart, Sr., Councilor – Ward 7

**Acting City Manager**
Dironna M. Belton

## Agenda

**May 17, 2016**

**Union Train Station**
**103 River Street**

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1. **Regularly-Scheduled Meeting — 6:30 p.m.**
2. **Roll Call**
3. **Moment of Silence**
4. **Pledge of Allegiance**
5. **Presentations / Proclamations / Recognitions: (Each presentation will be limited to 10 minutes.):**
   a. Proclamation designation May 15 – 21, 2016 as Emergency Medical Services
   b. Proclamation for Preservation Month
6. **Consent Agenda:**
   a. Minutes of Regular Council Meetings April 19, 2016 and May 3, 2016
7. **Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**
   a. A Public Hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.
   b. A Public Hearing on the Fiscal Year 2016-2017 Operating Budgets
   c. A request to apply for a loan up to $2,000,000 to C.A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street.

8. **Public Information Period – The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items <u>except</u> those that are listed on tonight's Council agenda. Any matter brought before the attention of the City Council during this public information period will not be acted upon by the City Council at this meeting.**

9. **Business or reports for / from the Mayor or other Members of City Council:**

    a. Consideration of an appropriation for $202,000 to the Petersburg Department of Social Services Child Welfare & Adoptions.

    b. Consideration of approval for City Attorney and City Manager Application Process

    c. Consideration of approval for Councilor Attendance at Conferences Policy

    d. Consideration of approval for Citizenry Committee Policy

    e. Consideration of reappointment to the John Tyler ASAP Policy Board

10. **City Manager's Agenda**

    a. City Manager's Report

11. **Clerk of City Council's Agenda**

12. **City Attorney's Agenda**

13. **Closed Session (if necessary)**

14. **Adjournment**

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** May 12, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna Belton, Acting City Manager

**FROM:** T.C. Hairston, Fire Chief

**RE:** **Proclamation designating May 15-21, 2016, as Emergency Medical Services Week.**

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**PURPOSE:** To designate May 15-21, 2016, as Emergency Medical Services Week.

**REASON:** To bring awareness of Emergency Medical Services Week.

**RECOMMENDATION:** Recommend Mayor Myers read the attached Proclamation.

**BACKGROUND:** Emergency Medical Services is a vital public service. The members of emergency medical services team, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills. It is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week.

**COST TO CITY:** None

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** Tuesday, May 17, 2016

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Proclamation

**STAFF:** N/A

Office of The Mayor

PETERSBURG VIRGINIA

# Proclamation

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of Petersburg Fire, Rescue and Emergency Services and Southside Virginia Emergency Crew are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrator, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of Petersburg Fire, Rescue and Emergency Services and Southside Virginia Emergency Crew, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

**NOW, THEREFORE,** I, **W. Howard Myers**, by virtue of the authority vested in me as Mayor of the City of Petersburg, do hereby proclaim

**May 15-21, 2016**

**As**

**"EMERGENCY MEDICAL SERVICES WEEK"**

in the City of Petersburg, with the theme, "***EMS Strong: Called to Care***." I encourage the community to observe this week with the appropriate programs, ceremonies and activities.

Dated: May 17, 2016

Mayor

ATTEST:

Clerk of Council

# City of Petersburg

5.b

## Ordinance, Resolution, and Agenda Request

**DATE:** May 12, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna Belton, Acting City Manager

**FROM:** Michelle B. Peters, Director of Planning & Community Development

**RE:** **Proclamation for Preservation Month**

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**PURPOSE:** To proclaim May, 2016 as National Preservation Month and to recognize the contributions of Preservationist and preserving the places that matter to the history of our City.

**REASON:** May is recognized as National Preservation Month, and in celebration of the month it is requested that our City will highlight the important work and contributions made by both volunteers and professionals to their community. This year's theme is "This Place Matters." This theme was selected to raise awareness about the power historic preservation has to protect and enhance our communities and the places that really matter to us. The theme also celebrates the diverse and unique heritage of our City.

**RECOMMENDATION:** Proclaim May, 2016 as Preservation Month.

**BACKGROUND:** May is the month set aside to recognize the profession and efforts of volunteers and communities who work diligently to preserve places that matter. The City of Petersburg is proud of its long and continuing history of active citizen participation in historic preservation activities. This proclamation recognizes the current members of the Architectural Review Board (ARB), Preservation Virginia, Historic Petersburg Foundation and professional staff for their contributions to the preservation of the City's historic and cultural resources.

**COST TO CITY:** None

**BUDGETED ITEM:** N/ A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Proclamation

**STAFF:** Department of Planning & Community Development

Office of The Mayor

PETERSBURG VIRGINIA

# Proclamation

**WHEREAS**, historic preservation is an effective tool for fostering local pride, revitalizing neighborhoods, promoting tourism, managing growth, and maintaining overall community character; and

**WHEREAS**, historic preservation can benefit people of all ages, ethnic backgrounds, and all walks of life; and

**WHEREAS**, it is important to celebrate the role of history in our community and the role it plays in our city, state, and our country, and

**WHEREAS**, the historic resources of Petersburg make our city unique and provide a sense of place; and

**WHEREAS**, the month of May is designated as Preservation Month throughout the United States of America; and

**WHEREAS**, "This Place Matters" is the theme for Preservation Month 2016, co-sponsored by the City of Petersburg, the Architectural Review Board, and the National Trust for Historic Preservation ; and

**WHEREAS**, the celebration of Preservation Month gives us the opportunity to publicly recognize the participation and dedication of the members of the Architectural Review Board, Historic Petersburg Foundation, Preservation Virginia, professional staff and all citizens who contribute to the preservation of our City's historic and cultural resources; and

**WHEREAS**, we recognize the many valuable contributions made by the City of Petersburg Planning Department and our citizens who volunteer their time and extend our heartfelt thanks for the continued commitment to public service by these professionals and volunteers;

**NOW, THEREFORE, I, Mayor W. Howard Myers**, by virtue of the authority vested in me by the City of Petersburg, do hereby proclaim the month of

**May 2016**

**As**

**"PRESERVATION MONTH"**

in the City of Petersburg, for honoring our staff and numerous partners in conjunction with the celebration of Preservation Month.

Dated: May 17, 2016

CITY OF PETERSBURG VIRGINIA

Mayor

ATTEST:

Clerk of Council

The regular meeting of the Petersburg City Council was held on Tuesday, April 19, 2016, at the Union Train Station. Mayor Myers called the closed session meeting to order at 6:00p.m.

1. **CLOSED SESSION MEETING – 6:00 P.M.**

2. **ROLL CALL:**
Present:

Council Member David R. Coleman
Council Member John A. Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham
Mayor W. Howard Myers

Absent: None

Present from City Administration:

Acting City Attorney Mark Flynn
Acting City Manager Dironna M. Belton
Executive Assistant to City Manager Stephanie Harris

3. **CLOSED SESSION:**

Acting City Attorney Mark Flynn, stated that it was City Council's desire to enter into a closed session under Section 2.2-3711.A (1) of the Code of Virginia under Subsection 3 to discuss the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City; and under Subsection 7 to consult with legal counsel regarding specific legal matter requiring the advice of counsel relating to the water bill issue.

Vice Mayor Parham moved that the City Council go into closed session for the purposes noted by the Clerk of City Council. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

City Council entered closed session at 6:00 p.m.

**CERTIFICATION:**

Council Member Hill made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Hart. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-R-26 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.**

1. **REGULARLY-SCHEDULED MEETING – 6:30 P.M.**

2. **ROLL CALL:**
Present:

Council Member David R. Coleman
Council Member John Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham
Mayor W. Howard Myers

Absent: None

Present from City Administration:

Acting City Attorney Mark Flynn
Acting City Manager Dironna M. Belton
Executive Assistant to City Manager Stephanie Harris

3. **MOMENT OF SILENCE:**

a. Executive Assistant to City Manager, Stephanie Harris, led council and the audience in a moment of silence.

4. **PLEDGE OF ALLEGIANCE:**

a. Mayor Myers led council and the audience in the Pledge of Allegiance.

5. **PRESENTATION/PROCLAMATIONS/RECOGNITIONS: (Each presentation will be limited to 10 minutes.)**

a. 2016 Sesquicentennial Year for Ladies Memorial Association.

**BACKGROUND:** The ladies Memorial Association has spent in excess of $250,000 improving City property throughout its history.

**RECOMMENDATION:** For information only.

Pat Rowland gave a brief PowerPoint presentation on the 2016 Sesquicentennial Year for Ladies Memorial Association.

b. A Proclamation to observe May 2016 as Business Appreciation Month.

**BACKGROUND:** The City of Petersburg wishes to observe May 2016 as Business Appreciation Month. The City will highlight and host events throughout the month that support and acknowledge the contributions of local businesses.

**RECOMMENDATION:** Recommend Mayor Myers read and present proclamation.

c. Proclamation designating April 22nd as Earth Day.

**BACKGROUND:** The concept of Earth Day was created to encourage everyone to contemplate the damage being done to the earth and through pollutions. It is understood that the citizens of the global community must step forward and take action to create a green economy to combat the global challenges.

**RECOMMENDATION:** Recommend Mayor Myers read and present proclamation.

Aimee Gleason, Administrative Assistant in the Public Works Department, accepted the proclamation.

d. Financial Briefing.

**BACKGROUND:** An FY16 financial update will be provided to residents.

**RECOMMENDATION:** Informational purposes only.

Dironna Belton, Acting City Manager, gave a brief presentation on the FY16 finances.

There was discussion among City Council and staff.

**6. CONSENT AGENDA:**

a. Schedule a public hearing for a Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair business, subject to certain terms and conditions at 3022-A South Crater Road T.P. 081-04-0807. The property is zoned B-2 General Commercial District.

b. Schedule a public hearing on the FY17 Budget.

Vice Mayor Parham made a motion to accept the Consent Agenda that schedules two public hearings for May 3, 2016, regular City Council meeting. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**7. OFFICIAL PUBLIC HEARINGS: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**

a. A public hearing to amend §110-265 of the Petersburg City Code with respect to parking violations; issuance, payment, contest, etc., parking citations.

**BACKGROUND:** The City has grown over the last decade in the Downtown area, with numerous new merchants, residential living and businesses. AS a result, the Police Department has realized an increase in complaints related to violations of the parking limits and restrictions on a regular basis. First, due to the growth of tourism and greater volume of visitors from outside of the City of Petersburg, it is recommended that the City allow for an additional 5 days to remit payment of parking fines. Second, driving over city curbs to park on either private or public property has increased causing damage and resulting in expensive repair costs to the City. Therefore, it is recommended that the City include, as a violation for City Code 110-265, driving over a City curb to park on private or public property shall result in a $40.00 fine; and the fine will double if not paid or contested within 10 business days. Finally, the City also shall increase fines associated with parking citations as indicated in the ordinance proposal. Increased fines will assist in the reduction of violations and will more reflect those costs associated with enforcement.

**RECOMMENDATION:** Recommend City Council approves changes to the City code.

Police Lieutenant, Sheldon Wills, gave a brief summary on the request for an amendment of §110-265 of the Petersburg City Code with respect to parking violations; issuance, payment, contest, etc., parking

citations. He stated information on parking in a two hour period. He stated that the fine would be to increase from $10 to $50 fine.

Mrs. Harris opened the floor for public comment.

Seeing no hands, Mrs. Harris closed the public hearing.

There was discussion among City Council and staff.

Vice Mayor Parham made a motion to approve the changes to the City code and add the changes to the commercial vehicles. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-18 AN ORDINANCE TO AMEND §110-265 OF THE PETERSBURG CITY CODE WITH RESPECT TO PARKING VIOLATIONS; ISSUANCE, PAYMENT, CONTEST, ETC., PARKING CITATIONS WITH ADDITIONAL CHANGES TO THE COMMERCIAL VEHICLES.**

b. A public hearing to receive citizen comment on a petition for the City of Petersburg Capital Improvement Program (CIP) for Fiscal Years 2017-2021.

**BACKGROUND:** The Code of the State of Virginia allows a local planning commission to, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary. This plan is prepared and reviewed each year even if the funds have not been identified to fund the Capital Improvement Program. There is no funding identified for FY17 of the proposed Capital Improvement Program. If funding is identified for FY17 then City Council will be required to approve the appropriation.

**RECOMMENDATION:** Following a duly advertised public hearing, Council may affirm the Planning Commission recommendation, overturn the Planning Commission recommendation, table for further consideration, or return the item under consideration to the Planning Commission requesting further review. The recommendation of the Planning Commission was to approve the request with a vote of 7-0.

Michelle Peters, Director of Planning and Community Development, gave a brief summary and PowerPoint presentation on a petition for the City of Petersburg Capital Improvement Program (CIP) for Fiscal Years 2017-2021.

Mrs. Harris opened the floor for public comment.

Larry Smith, 1151 Normandale Avenue, stated that this was fast. He asked City Council where was Irvin Carter.

Mayor Myers stated that the whereabouts of Mr. Carter does not have anything to do with this agenda item.

Mr. Smith stated that he thought that this did have something to do with it. He stated that the

presentation was kind of fast for City Council to approve this. He stated that he would like to know if Mr. Carter had anything to do with this because he is not here any longer. He stated that he does not want City Council to approve anything that may be way off track based on him.

Ms. Belton stated that the development of the CIP projects is done by the Department of Public Works and specific departments submitting budgets and scopes of work for specific projects. She stated that if the finance director were to seek funding for these projects these would be the estimated cost. She stated that this is why the previous finance director was a part of this process to certify that the amounts would be those that would apply for funding.

Mr. Smith asked that he was the previous finance director.

Ms. Belton said yes. She stated that based on what she just stated, Mr. Carter services were no longer required by the City of Petersburg.

Mayor Myers stated that this was quiet inappropriate at this time. He stated that this was for the CIP. He stated that they do not deal with personnel issues during open session.

Linwood Christian, 410 Mistletoe Street, thanked Mrs. Peters. He stated that he hopes that City Council approves this presentation. He stated that in particular this summer he would definitely like to see the Farmer Street and playground kept a part of this and hopefully that something can be done. He stated that he is hoping that recreation will get some type of funding to hire personnel at the pool. He stated that this summer it was not cute being able to go to the pool. He stated that a lot of people were getting on Mrs. Yerby. He stated that he told people that before they talk about Mrs. Yerby they should go talk to her. He stated that this problem came about because she didn't have personnel for a certain number of people. He stated that the Farmer Street playground is a nice playground. He stated that they hope that recreation gets funding so that they can get staff. He stated that with the extra wear and tear at Peabody Middle School they are going to need the gym replaced. He stated that the gym floor has needed to be replaced ever since he was a student at Peabody Middle School. He stated that one thing they have to remember is that if they ae going to be proud of the schools then the buildings have to look like they are proud of the schools. He stated that it is bad enough that they are cutting funding for public education. He stated that a lot of people get it twisted when he supports the police department. He stated that they need equipment along with the fire department. He stated that this is the City's public safety. He stated that they need equipment upgrades. He stated that they do not want the radio going out at the time of a fire or the fire truck going to a fire and cannot squirt any water.

Willie Noise, 1508 Circle Drive, stated that he wants to remind them that Youngs Road, he has not heard too much of anything being said about it. He stated that no one is listening to him about his request on Youngs Road. He stated that now that they are talking about the mosquito thing, a while back these retaining ponds in the subdivisions have a lot of problems. He stated that one of the former City Manager's self-walked the ones off Young's Road and a couple of other places. He stated that the water does not drain out of them properly. He stated that the ditch or trail leads from the retaining ponds to the main stream. He stated that is a lot of standing water. He stated that this needs to be checked into this. He stated that there was a project going on in the Western Hills area concerning curbing. He stated that half of the project was done. He stated that he would like to have some details on it or at least the City have it on their plan to complete this. He stated also the recreation department as well.

Michael Edwards, 409 Grove Avenue, stated that he is very disturbed by the first slide. He stated that he is very disturbed that the City classifies a tangible asset of $50,000 or more in the City. He stated that yet they have the Hustings Courthouse Clock Tower for construction services and construction for $900,000 and $85,000. He stated that he is on Sycamore Street every day and that he does not see any work going on. He stated that to say that construction is ongoing the only thing that he has seen is that braces need to be put up to keep the clock tower from falling. He stated that he sees nothing in the CIP but a structural analysis for museum buildings, cultural affairs, arts and tourism for $100,000. He stated that he does not want to lead them into what he is going to do in the public information period. He stated that it baffles him when they say tangible asset of $50,000 or more. He stated that the Siege museum shut down with no start date for work. He stated

that Centre Hill was supposed to get a HVAC system. He stated that this has been put aside. He asked where the priorities are. He asked do they really have to keep putting the golf course on this information. He stated that they just did the clubhouse. He stated that they really need to look at whether the golf course is a priority.

Brandon Martin, 1546 Berkeley Avenue, stated that he recalls that the previous CIP projects at times have listed a new City Hall and also major improvements to both the General District Court and Juvenile & Domestic Relations District Court. He stated that he does not see them on the information at hand. He stated that maybe he is missing something. He stated that years ago there was also discussion of a new home for Buildings & Grounds, Public Works and Public Utilities. He stated that these three operations are still in substandard locations operating under great duress. He stated that he realizes that with $6 million owed already owed to vendors for work and services already delivered to the City, he stated that he wonders if the City should be talking about bankruptcy. He stated that it bothers him where the City has been going for the last couple of years. He stated that he thinks that these things need to be flushed out and that he suggested some time earlier this year that they have some sort of town hall meeting to talk these issues through. He stated that sometimes you are not going to appreciate what you hear but that this is tough. He stated that he thinks that the citizens are a bit annoyed.

Ken Pritchett, 1113 Overbrook Road, stated that he is not disappointed that there is nothing up on the CIP program for City Hall. He stated that there are a lot of other things that he would like to talk about and that one of them is the schools. He stated that they have been talking about a field house for the football team for about three or four years. He stated that he would like to see this become a priority because there are teams that will not play Petersburg High School because they do not have a facility to change in before and after the games. He stated that some of the teams that are close by who have field houses and nice facilities do not schedule games with Petersburg anymore. He stated that Petersburg has to go way down the country somewhere to play those teams rather than the ones right in the City's backyard. He stated that a field house is estimated at $1.2 million dollars. He stated that he would like to see the Planning Director and City Council direct someone to look into what a field house could cost and that he thinks that it would be half of $1.2 million. He stated that it is a priority and that he does not remember seeing it on the CIP project list. He stated that it may have been in the 2019 or 2020 CIP plan. He stated that he would like the status of the Southside Depot. He stated that there was money allocated to this by VDOT and the Civil War Trust. He stated that construction issues stopped all this. He asked was the monies put back in the general fund fund balance and used for other things. He stated that there is nothing regarding the Jarrett House. He stated that they do not need a study to see that it is already falling down. He stated that in 2014 he took an expert brick person over there and asked them what needed to be done to it. He stated that they said that they need to point the bricks up and then stabilize the building. He stated that there is a lean to holding part of the wall that has not collapsed. He stated that this is a major building in Petersburg. He stated that they missed the Jarrett House to the Sesquicentennial War last year in $2 million dollars. He stated that this may have taken up the deficit in the City. He stated that there are a couple things that need to be addressed. He asked the status of the Southside Depot and the Jarrett House.

Seeing no further hands, Mayor Myers closed the public hearing.

There was discussion among staff and City Council.

Council Member Moore made a motion to approve the City of Petersburg Capital Improvement Program (CIP) for Fiscal Year 2017. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-19 AN ORDINANCE APPROVING THE CITY OF PETERSBURG CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEAR 2017.**

c. A public hearing for Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair and accessory towing service, subject to certain terms and conditions at 100 Bollingbrook St., T.P. 011-15-0802.

**BACKGROUND:** The property is currently vacant, but was last used as a retail store by Petersburg Pickers. The property has been used over the years as a tire shop and an automotive repair shop, sometimes associated with a dealership and other times independent of the dealer. The applicant currently operates his business in a neighboring locality operating off of a temporary home occupation permit. The applicant has to find a location other than his home to operate his business. This property was rezoned in 2012 to the B-2 zoning designation to allow the continued use of the subject property, mid-twentieth century buildings for automotive related uses. The interior of the building is designed for this type of use with several floor lifts. There are currently 5 bay doors on Bollingbrook Street, 2 bay doors on the South side of the building and 4 bay doors on the East side of the building. A special use permit is required for this type of use in this district.

**RECOMMENDATION:** Following a duly advertised public hearing, Council may affirm the Planning Commission recommendation, overturn the Planning Commission recommendation, table for further consideration, or return the item under consideration to the Planning Commission requesting further review. The recommendation of the Planning Commission was to deny the request with a vote of 7-0.

Michelle Peters, Director of Planning and Community Development, gave a brief summary on the public hearing.

Mrs. Harris opened the floor for public comment.

Linwood Christian, 410 Mistletoe Street, asked Mrs. Peters if he heard her currently when she stated that there was a vote against it. He stated that in this case he would almost say to uphold staffs decision. He stated that he has seen this on too many occasions where persons have invested and try to bend the way that staff has asked them to bend only for City Council to shoot them down. He stated that this is one of the reasons why a lot of businesses put out in the air that it is hard to start a business in the City of Petersburg. He stated that one of his reasons as a citizen he would ask them not to abide by staff ruling is that when they talk about the gateway and what they want to see, he is trying to understand their vision. He stated that when you look at the gateway and some of the entrances to the City it still looks like bad and that nothing has been done about this yet. He stated that when you look at Crater Road it literally looks like a crater road. He stated especially near Flag Ship Hotel. He stated that they have people that are trying to help boost the economy yet they want to make them jump through hoops. He stated that they should just put this to sleep. He stated that he does not want this man to come forward thinking that he I going to be able to get this done and then City Council shoots him down anyway. He stated that he would hope that this not be the case. He stated that he hates to come into the City and his car starts acting up. He stated that it is bad enough that when you come to the City during a certain hour off the highway the only place that is open to eat is WaWa. He stated that he needs to get his car fixed so maybe he may stay in the City you never know. He stated that it may take overnight and he may have to stay at one of the finer hotels in Petersburg. He stated that hopefully he won't get robbed, mugged or rapped at the hotels which are the gateway to the City.

Charlie Cuthbert, 132 South Adams Street, stated that he is opposed to this Special use Permit. He stated he thinks that they will follow the unanimous recommendation of the Planning Commission and deny the request for a Special Use Permit. He stated that he attended the public hearing before the Planning Commission and spoke against it at that time. He stated that one of the comments of the applicant stayed with him and that he has a copy of the minutes March 2nd meeting of the Planning Commission. He stated that the minutes recollected his information. He stated that the minutes stated that the applicant explained that he hopes to be at this location for 10-15 years. He stated that there is a real opportunity clause here. He stated that if they put a stand-alone repair shop at this location this means that more appropriate businesses cannot be there. He stated that if they put an auto repair shop there this is what they will see at the gateway of the City for the next couple of years. He stated that he hopes that they will vote this down.

Edward Moore, petitioner, stated that basically he is present to make things a little bit easy. He stated that he has been looking at the proffers and that they have changed since they started this process. He stated that he started this process in November. He stated that in December he turned in his application. He stated that they called him back in January to come in and pay the fees and get the process moving. He stated that

they are now here five months later. He stated that he has listened to the arguments that people have in the City including everything about the beautification. He stated that the City has a beautiful parking lot across with the old foundation that they are using. He stated that he does not feel like anyone wants him here. He stated that he has chosen a place that has been an auto repair shop for 15 years. He stated that he kind of feels bad for the owners of the building. He stated that he would like to pull himself out. He stated that he has found another location. He stated that five months later they are still dealing with this. He stated that he has found a location in Chesterfield County. He stated that he went in and got a business license in 15 minutes and now he has a shop already ready to run. He stated that he is withdrawing his application.

Dale Patton, previous President of Petersburg Chamber of Commerce, stated that Petersburg is a place of business. He stated that it is pro-business and not anti-business. He stated that he has adjacent property across the street that he has invested millions of dollars in to the west of the property. He stated that in the late 80s and early 90s there were pioneers in the City. He stated that it was Lena Whitt, Charlie Cuthbert and himself that spoke that say mixed-use in the Old Towne Petersburg. He stated that they have seen the federal money that is coming in the City for the warehouses. He stated that they were the foundation and that they saw the vision in the City. He stated that when he renovated The Ark that is across the street on the gateway to Colonial Heights. He stated that he they wanted to see what is wrong with the gateway they should go across the bridge into Colonial Heights and look to the east. He stated that they have a gateway to the City of Petersburg and that they are on the right track. He stated that this is a land issue and not a City issue and that the gentleman is welcomed in the City.

Lee Clay, 121 Bollingbrook Street, stated that his business is the only retail business across street from subject property other than the barbershop. He stated that he spoke to someone that rented the building and the guy would not spend any money to renovate the building and fix the heat and air. He stated that this really needs to be done. He stated that if they want a gateway to the City then they need more retail. He stated that when they had the BBQ Porkfest in the City it was great. He stated that a lot of people came. He stated that a lot of people walked by his store and came through his store. He stated that they need more retail business and that they can spruce up the gateway and the parking lot across the street. He stated that there are men spending millions of dollars on apartments and restaurants and doing things for the City and they won't get everyone in line to go with it. He stated that he has been going through the historical guidelines with signs and everything. He stated that he opposes and he hopes that someone fixes the gateway. He stated that his shop has been there for five years.

Seeing further hands, Mayor Myers closed the public hearing.

There is no need for a motion. The petitioner withdrew application.

8. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than six (6) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda.** Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Fatimah Rasheed, 1861 East Boulevard, stated that has a citizen she is a shareholder in the City. She stated that it is her responsibility to be aware of the state of the financial health of this historical City. She stated that she respectively ask that the Petersburg City budget be put online. She stated that while this request may be new to them other localities are already doing it. She stated that this could be an incentive for delinquent taxpayers and for them to see where their tax money is going. She stated that she is asking them to set up a website with Petersburg's budget online and have it running by the next City Council meeting.

Barb Rudolph, 1675 Mt. Vernon Street, stated that the water meter and water billing issue has become the excuse of almost everything City government does and does not do. She stated that the Mayor needs to

explain why his fellow council members pulled the plug on his investigation. She stated that the Mayor stated that they did not want the truth to come out about the sweetheart deal with Johnson Controls. She stated that the City Treasurer cannot keep up with billing citizens with overdue taxes. She stated that he had to stop doing his job and have his staff to help the water billing department. She stated that they need to fire a City Manager. She stated that he is implicated in a multitude of questionable activities including presenting a bogus budget. She stated that it's not the one that they are currently working on. She stated also in not paying the City's bills but the main reason cited for his termination is the water bill issue. She stated that yet at the same time people now working in City government does not know how the City got in the current water services predict. She stated that it was all the fault of the former City Manager and the former Utilities Director. She stated that on top of that where was the former City Attorney when Johnson Controls contract should have been reviewed. She asked did Johnson Controls hoodwink or force the City to sign up for a contract that did not give the City what they need or were the employees not competent enough to manage contract negotiation and implementation of the system. She stated that whatever it is that happened somewhere in between those extremes ultimately the buck stops with City Council. She stated that the former City Manager and former City Attorney were appointed by City Council and reported to them. She stated that if this was not on a group to manage these employees who else can be held responsible. She stated that City Council needs to acknowledge that they are accountable for this monumental mess and demonstrate some leadership in fixing it.

Gina Harrison, 1687 South Crater Road, stated that she and Barb Rudolph started a Facebook page to discuss simple City issues without censorship. She stated that they have a mission statement that says, "Do you have a mission statement and do you read it." She stated that the group is a forum for the Petersburg citizens and friends of the City who seek to shine sunshine on the conduct of the Petersburg City government. She stated that there number one goal is to encourage well informed and activist citizens committed to the rescuing of the City from its current decline. She stated that they are fearless in their resolved clean-up City government unencumbered by political agendas. She stated that they collectively demand honest, effective responses and transparency of City leadership. She stated that while they don't adhere to the wait for change, being patient will come. She stated that they do respect the law of the City and the Commonwealth. She stated that they are not a hate group. She stated that the definition of a hate group is that it is an organized group or movement that advocates and practices hatred, hostility or violence towards race, ethnicity, nation, gender, gender identity, sexual orientation or any other designated sector of society. She stated that if they are a hate group then every person in this group is considered a hate group. She stated that she encourages the entire room to let City Council know that this title of the public will not be tolerated. She stated that she did not move to Petersburg because they had to. She stated that she moved here because she fell in love with it. She stated that she also because from with several of the people present. She stated that she is not sure if they have thought about this but that if the Mayor is removed then the next Mayor would be black too. She stated that making this a race issue and a white only thing is not appropriate at all.

Beth Whitten, 1765 Fairfax Street, stated that it has come to her attention that the Fire Department has been awarded a grant for $625,000 in 2015. She stated that this was to pay for breathing apparatus and special equipment for the fire department. She stated that after talking to firemen that she cannot name because they are afraid to speak or have a gage order put on them, they have said that they have not seen any equipment. She stated that they have said that it was supposed to be 80 sets of personal protective equipment and 35 set of bleeding apparatus. She stated $625,000 for 115 pieces of equipment. She stated that there should be some accounting for this. She stated that she would like to ask City Council to provide an accounting of $625,000 of equipment monies given by FEMA and where it went to. She asked how she can expect to receive this answer.

Mitchell Pradia, 517 High Street, stated that he would like to speak briefly concerning the City's ordinance Chapter 18, Section 18-7. He stated that to the Vice Mayor that he stated in February that he was going to hold the City accountable for all about doing what is right for the people. He stated to Mayor Myers that he stated recently that it is not all about him and that it is about serving the people. He stated that the people came to council and that the ordinance was approved and amended and then approved. He stated to Mayor Myers that he is not doing his job and enforcing this ordinance. He stated that he ask that they would do the right thing and enforce this ordinance. He stated that a couple of meetings ago someone came forth and

stated that donkey crap does not stink. He stated that they know that their intelligence was insulted and that it does have a smell. He asked that if they find this enjoyable then he ask that they have this on their property to smell day in and day out in the heat of the summer. He stated that he moved to a residential neighborhood and not the country. He asked why have on the books if they are not going to enforce it. He stated that they voted for it and approved it so why not enforce it. He stated that the Mayor sent him a letter back in December saying that he was not going to pursue this and that he wants him to do his job and for him to enforce it. He stated that this is the Mayor's job not his.

Patricia Nunnally, 1205 Rome Street, stated that everyone is making accusations about what the Mayor did wrong and what he didn't do and all other things. She stated that she heard or read on Facebook that Mr. Brown put out 41 pages of people that have delinquent taxes. She stated that while she does not agree with the cost of $21,000 for putting this out it lets them know that some of them are responsible for the deficit as well. She stated that some of the provisions that were made are not necessarily beneficial; however, as she heard that some people are trying to come up with a solution. She asked are there going to be liens put on the property that they are sending to the companies. She stated that if there are going to be liens then they know the people that cannot afford to make the payment will end up losing their house. She stated that People's Advantage Credit Union has come in and that they do not lend out money without collateral. She asked are they going to end up with someone else owning her land because she cannot afford to pay the delinquent taxes in time. She stated that she wishes City Council the very best.

Carl Ridley, 15 North Crater Road, stated that his concern is also concerning the recent listing of delinquent taxes and the proposed collection plan. He asked was the listing of names really worth $21,000. He asked how much financial irresponsibility one can take from so called leaders that try to make the citizens responsible for the City's money woes. He stated that this could have been avoided if they listed the total amount of each tax year for another year's delinquent therefore by shortening the list. He stated that a level was taken to embarrass citizens to pony up and cause waste of money. He stated that now there's a plan to contact a collection agency to collect outstanding personal property taxes. He asked at what cost. He stated that everyone knows that most collection agencies operate on a percentage of monies collected or a set fee. He asked what percentage of the millions of dollars collected will the collection agency get and how much will go back to the City. He asked did the leadership even consider part-time workers to man the phones and all that is involved with collection therefore providing jobs and disposable income that will eventually find its way back to the City. He asked what the comparable cost to this is. He stated that when you take out loans to pay taxes that will create double trouble. He stated that as they know the taxes will keep on coming. He stated that it creates the question on whether they pay their taxes or pay on the loans during tax time. He stated that if you are on a fixed income and you get lower payments you are subjecting yourself to increased penalties and unfavorable credit rating. He stated that he cannot understand the rationale of persons selected, appointed or elected to run this City.

Willie Noise, 1508 Circle Drive, stated that some of them are not praying at the moment of silence. He stated that some of them are not tiding there 10%. He stated that he wants to thank the City Manager for an outstanding job in his opinion so far. He stated that he wants to thank the Recreation Department, Public Works and Buildings and Grounds Department. He stated that he has taken some issues to them on these problems that he had. He stated that some of them took two or three attempts to get things done. He stated that for those that have not gone out to Wilcox Lake and taken a look recently they should go out there now and look. He stated that they can see some of the improvements that have been going on. He stated that this is same for some of the businesses on Washington Street Corridor. He stated that he has quite a few questions because every time his list to speak comes and then something else comes up. He stated that he cannot review it. He stated that they should lighten up. He stated that everyone should bring someone with them sometime to teach them the road sometimes to show them something in case of an emergency. He stated that he wanted to say thank you to everyone.

Michael Edwards, 409 Grove Avenue, stated that they always leave it up to one citizen to break up everything. He stated that he rises to great concern with the tourism and museums. He stated that Petersburg has a rich and diverse history dating back as far as the mid-1600s. He stated that there are so many historical buildings possessing exceptional examples of architecture. He stated that this gives Petersburg an enumerous

potential of revenue to be generated through tourism. He stated that in order to do this preservation is the key. He stated that the City must set the example for preserving the past. He stated that although they are all worthy of preservation the City has in its possession the rarest of antique buildings. He stated that they are the Hustings Courthouse, the Siege Museum, Centre Hill Mansion and others. He stated that it seems that the City does not value these great assets. He stated that the courthouse clock tower has had braces around it for more than two years while it continues to deteriorate. He stated that the Siege Museum was closed in November for supposed renovations but there is no sign of work. He stated that as residents and taxpayers they deserve to know why the City continues to allow these irreplaceable treasurers and pieces of history to rotten away. He stated that with a new potential hotel coming to Petersburg, it would seem in its best interest to keep the museum and its historical sites maintained and open to the public and ultimately generating revenue. He stated that this is the only way that they can attract people to the City as this time. He stated that Petersburg is the tourism hub. He asked when the Siege Museum is anticipated to reopen. He asked that if the City has no reopen date then why. He asked what the status of the supposed renovations is. He asked has the bidding process begun. He asked has any effort been made by the City to stop the roof leaks and if not then why. He asked why the museum was closed without a known start date for work. He asked when they can expect to see repairs to the courthouse. He stated that these are not projects that can be simple put off. He stated that they have been delayed as much as possible. He stated that it is time to take action and preserve the City's treasure. He stated that he understands like many others that the City is experiencing financial difficulties but that this is still no excuse. He stated that the buildings have been deteriorating long before our current financial status. He stated that the City's main priority should building and road maintenance, public utilities and public transportation while all maintaining a functional budget. He stated that the work that these buildings are in need of have been known about for years and should have been repaired long ago. He stated that these are rare and historic buildings and that he is sure that the City can find assistance through grants which there are grants for these and other sources of funding for restoration and preventive maintenance to make sure that these buildings are not lost due to neglect like the former Rialto Theater.

Raymond Crockett, Jr., 248 Southwood Drive, stated that he is present tonight because his water bill is still high at his business. He stated that it has jumped up over $200. He stated that he has a big problem. He stated that he has customers coming in complaining about the water bill. He stated that he understands about the tax collection. He stated that there are people collecting taxes and there is a problem with people paying taxes. He asked what the percentage is for these people to pay their taxes. He stated that then there is a tax bill that is coming up and people are having a hard time paying for this. He asked are the citizens going to lose their property because they cannot pay both taxes. He stated that they need to work out something with the people. He stated that a payment plan needs to be worked out instead of going to a collection agency. He stated that the citizens are on a fixed income. He stated that they talk about the gateway coming into Petersburg. He stated that the gateway coming into Petersburg is a disgrace. He stated that the landfill is so high. He stated that he does not understand how they allow a landfill to get so high with the air and pollution that is blowing off of it onto Washington Street. He stated that they talk about cleaning up the City but that this is a disgrace. He stated that the City was supposed to close the landfill before it got as high as it is then the City sold it. He stated that then they turn around and let the people go higher and higher and purchase more land to bring dumps from other areas into the City. He stated that they can do better and that they should do better. He stated that they have to come together as a group of people. He stated that they look at City Council and then ask what responsibilities are. He stated that as council it is there job to manage the Mayor. He stated that the Mayor reports to all of them and just not the Mayor. He stated that there are seven council members present. He stated that they all need to come together. He stated that this got out of hand when Mr. Johnson was here. He stated that Mr. Johnson brought all these people to Petersburg from out of Richmond and paid them high bucks. He stated that nobody said that the City cannot afford this. He stated that they should look at Chesterfield and Henrico and look at what they pay. He stated that they have a lot of revenue coming in. He stated that they should look at the City's budget and what they have to deal with. He stated that they have qualified people that live in the City that are willing to sacrifice to bring the City back again. He stated that they need to look at what they have at home in the City. He asked why they cannot hire someone to answer the phone for six months to a year to help bring in the revenue then to hire someone to come in and take the poor people property. He stated that people work too hard for what they have. He stated that a lot of people in the City do not make over $40,000

Ken Pritchett, 1113 Overbrook Road, stated that he has one question to ask the City Manager. He asked that once they knew that the water bills were messed up why they didn't collect the $17.75 a month when they knew that the garbage and stormwater amounts. He stated that at least these would have been paid for. He stated that he is really present to speak on the Farmer's Market again. He stated that he wants to know what plans they have on getting the vendors back and where. He stated that on Washington and Jefferson Street it is not the right place. He asked what happened to the persons with the letter of intent to purchase the property under the bridge. He asked can this be sold to someone when it is under a federal highway. He stated that this may be something that the City Attorney can answer. He stated that these vendors where very good. He stated that they brought down 350 to 600 people on a Saturday. He stated that he has not seen 25 people on Washington Street. He stated that it is time for the Farmer's Market to crank up. He stated that he would like to see it be where it was to start with. He stated that if it needs more space then go up the yellow brick road. He stated that there have been some vendors that talked about the requirements. He stated that he has not heard about it lately and that may be it has been taken care of. He stated that the requirement was on the use of the SNAP program. He stated that a lady made a comment that people that use food stamps don't usually get up until after 12noon and that by then the market is over with. He stated that he thought that this was a really interesting observation. He stated that someone mentioned that City Council hires the City Manager, City Attorney, Clerk of Council and the City Assessor. He stated that they should get off their butts and not consult with everyone to get it done. He stated that they should make a decision on their own. He stated that they should get the Farmer's Market back running and cranked up.

Linwood Christian, 410 Mistletoe Street, stated that with all of the decisions that City Council has made there are two decisions that he is definitely glad they made. He stated that one decision is when Mrs. Peters became director of planning and another decision is appointing Ms. Belton interim city manager. He stated that Ms. Belton did wonderful for the bus station and that she is doing the same for the City. He stated that in their thoughts this is who they need as the City Manager. He stated that many of them that are sitting in the meeting are presidents of various organizations and that many of them are members of various social media groups. He stated that he is a member of a social media group. He stated that they are not attempting to take over the City of Petersburg government. He stated that if they were it does not pay enough money. He stated that just as City Council was elected they were elected in their various positions. He stated that they have to deal with the criticism, the good and the bad. He stated that they as citizens love them as people but as elected officials they have disappointed them. He stated that when he votes to put them in he has the right to vote to get them out. He stated that he has the right to stand up and protest his government.

Dolores Smith, 410 Mistletoe Street, stated that she is very disappointed in this City Council. She stated that there are some people on City Council that she has need seen at City Council meetings. She stated that a lot of the decisions that have been made have been wrong. She stated that they are the leaders to come back with the help for the citizens of Petersburg. She stated that there are meetings they go to that they are to report back what happened at the meeting. She stated that the citizens are paying for this. She stated that it is one thing to another. She stated that the citizens have a right to get up before them and voice their opinions whether they like it or not. She stated to Mayor Myers that as a person she has nothing against him. She stated that he was thrown under the bus. She stated that he does not have what it takes to manage this City. She stated that she hopes that he does the right thing and step down. She stated that this City needs people that are there for them. She stated that she was disappointed when she heard what happened with Mrs. Smith as well as other things that happened. She stated that she has been coming to council meetings for over 30 years. She stated that they need to be concerned about the City. She stated that she would like to see a few of them gone off City Council. She stated that they need people to be concerned about what is going on in the City.

## 9. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

Council Member Wilson-Smith stated that she would like to once again thank all of the citizens for being in attendance tonight. She stated that this is their meeting and their City. She stated that she will be having a Ward 1 neighborhood meeting on Thursday, April 21st, with Timberland Heights Neighborhood Association. She stated that it will be 6:00pm-8:00pm. She stated that the flyers and announcement are all on Facebook with the name and location. She stated that she would like to thank Ms. Moore-Belton for attending the

Blandford neighborhood ward meeting and for her anticipated attendance to the upcoming meeting on Thursday. She stated that on Sunday April 24th, she has partnered with Senator Rosalyn Dance and Delegate Aird in presenting the first series of citizens academy 101. She stated that they will seek to inform the citizens about issue with local government. She stated that they will answer questions. She stated that this event will take place at the Union Train Station and it will be 4:00pm to 6:00pm. She stated that she is asking for City Council Members to be in attendance. She stated that the business that she wanted to discuss is in reference to the Anti-Poverty Commission. She stated that the policy has been written and sent via email to everyone to get feedback. She stated that Mr. Flynn has reviewed the policy. She stated that it appears that there is one change needed to it. She stated that once this change is made she would like to send it back out to council and for them to review it. She stated that once they get the policy corrected then it is put on the agenda for review.

Mr. Flynn stated that this is correct.

Council Member Wilson-Smith stated that she sent everyone an email in reference to the criteria for the Citizen Committee. She stated that she also sent it to the City Attorney and he has looked at it and edited it. She stated that hopefully when they meet again they can say if they want it or not. She stated that she will submit it again.

Council Member Hart stated that he is asking Ms. Belton to look into the potholes around the City. He stated that several of the exits are really looking back. He stated that if they can look into any funds to do this. He stated that Ward 7 will have a meeting on next Thursday at J.E.B. Stuart Elementary School at 6:00pm. He stated that this will be an open discussion. He stated that the school board members will be in attendance as well. He stated that as he was reviewing and discussing the audit committee he considered the City of Petersburg having standing committees. He stated that there were several committees that were empty. He stated that he read information on the Petersburg Standing Committee. He stated that he is not asking that this be a motion but something for City Council to consider as they look to make improvements in the City. He stated that this is not a motion but something to help the City as a group.

Council Member Coleman stated that Ward 6 had a meeting last night. He stated that he wanted to take this time to thank the Interim City Manager, Dironna Moore Belton, for her presentation. He stated that Senator Rosalyn Dance also made a presentation along with Captain Gray at the Sheriff Department and the Deputy Police Chief Major Hamilton was present as well. He stated that they had a very good meeting.

Council Member Hill stated that he would like to thank Mrs. Harris for filling in today for the clerk. He stated that he would like to thank Ms. Belton for the excellent work that she has done and is doing. He stated that he would like to thank the runners that attended the race this past Saturday. He stated that it was a lot of people that was in the City especially Old Towne. He stated that he would like to thank the Chamber of Commerce for hosting the BBQ event. He stated that it brought a lot of people in the City which brought in revenue. He stated that he would like to say he would like more accuracy on the list when it comes out. He stated that he knows that it is a hard process and that they do support the treasurer on this. He stated that he ask the citizens and City Council to do their civic duties. He stated that at the end of the day they have to collect their funds. He stated that he would like to say to City Council that at the end of the day they need to work together. He stated that there is some friction among some of them. He stated that they do have thick skin and that they can handle it when people come to the mic. He stated that moving forward he looks for better days for the City of Petersburg.

Council Member Moore asked Ms. Belton for an update on the procurement audit and what the closing date is. He stated that he would like to also ask the state police to come in and brief them on their audit process that they are doing.

Vice Mayor Parham stated that he appreciates Ms. Harrison for filling in as clerk and that she has done a great job. He stated that he wanted to make note that Ward 3 will be having a joint meeting with school board member Ken Pritchett on May 23, at 6:00pm at Dogwood Trace Golf Course. He stated that the speakers will be confirmed at the next meeting.

Mayor Myers stated that he would like to thank everyone for being present tonight. He stated that he would not sit here if he did not love this particular City. He stated that he did choose to be here. He brought a home here and renovated this house. He stated that he loves being in the City of Petersburg. He stated that he has been friends with many of the people in the audience. He stated that they have to believe him. He stated that if he did not have a thick skin Howard Myers would not be sitting in this seat. He stated he understands where they are coming from. He stated that they have a hard job as a force on City Council. He stated that if he has a disagreement with anyone on council they work it out outside of this. He stated that unfortunately it becomes public. He stated that he has to defend himself. He stated that they defend their selves as well and that this is why they walk up to the mic and make their statements. He stated to Mr. Smith that he loves his wife to death. He stated that it is very unfortunate. He stated that it is okay for them to do what they have to do but it's not okay to defend his self.

## 10. CITY MANAGER'S AGENDA:

Ms. Belton stated that she would like to say that administrative is working diligently to work along with City Council when it comes to the creation of advisory committees. She stated that they are working to ensure that the website does have a place for citizen committees. She stated that they have a list of committees. She stated that there will be an area to upload appropriate resume' and letters of recommendation.

a. City Manager's Report

1. Why is City Council hiring an outside firm for the forensic audit?
   -The City Council Members are soliciting an outside firm to ensure the fair and impartial investigation of financial and administrative records. They are inclusively accurate as well as to any mismanagement and/or criminal misuse of City funds have occurred.

2. How will City Council pay for the forensic audit?
   -The cost of the forensic audit will be proposed in the FY17 budget. The public hearing on the FY17 budget will be on May 3, 2016.

3. How is City Council able to justify the prior City Attorney's severance when he resigned?
   -The City is required to abide by negotiating terms of the City attorney's separation agreement. It is outlined by the employee contract which was exceptive by a majority vote of Council Members and appointee.

4. Can the street be repaired by Farmer to Halifax Road and including Youngs Road and can a walkway be built for pedestrians?
   -The Department of Public Works have sent staff to review this particular area and will provide an assessment report on the necessary repairs. Once this assessment I completed the Public Works Department will begin to work on repairs with available funding.

5. Can a cross be made by the Family Dollar where the child was hit by a car?
   -The location where the fatal accident occurred is not recommended for the installation of a cross walk. This secondary highway is not built to accommodate pedestrian traffic.

6. Can a finance report be made to the public with actual dollars of received and collected and uncollected delinquent property taxes?
   -Today's presentation, which will be available online. It has addressed actual revenues received as of March 15th. The treasurer's office will provide a report from propel financial services and TACF on a monthly basis which will be shared with City Council and the public starting the first week of May. The treasurer's office will also keep the public updated through a new delinquent tax payer list which will be available following the month of each real estate quarter so that everyone can see the progress of the treasurer's office.

7. Can the City of Petersburg implement a City checkbook online like other localities?
   -The City has explored the implementation of a City checkbook online to be more

transparent. Currently they are researching what other areas are doing to determine how to best present this information so that the public would best understand it and afford it.

8. On 209 High Street, the lamp post needs to be replaced?
-Unfortunately, the parts to repair the lamp post are on back order. The parts will be in on July 2016.

9. What is the update on hiring a new City Manager?
-During today, it is asked that in future council meetings that the Mayor asks City Council for discussion of the process.

10. What is the process regarding personal property taxes on a car if they do not live in the City?
-The individual may contact the Commission of Revenue office to see what address DMV has on file. The Commission of Revenue will verify this with DMV. If this individual is residing in another locality and has already paid their tax bill they must provide a paid receipt of taxes paid to that other locality. Then the tax bill can be removed, however, if the vehicle has been disposed of the resident should notify DMV. If this step has been completed the individual should call the Commission of Revenue to ensure that information from the DMV has transmitted to the City of Petersburg Revenue's Office. They may be reached at 804-733-2352. This is also located on the Commission of Revenue portion on the website as well.

11. Is there a strategy to address the financial issues stated in the financial audit?
-The City is currently developing a short term and long term financial stability plan. This plan will incorporate the effort of the treasurer as it is proposed to reduce the overall spending Citywide.

## 11. CLERK OF CITY COUNCIL'S AGENDA:

No items for this portion of the agenda.

## 12. CITY ATTORNEY'S AGENDA:

No items for this portion of the agenda.

## 13. CLOSED SESSION (IF NECESSARY):

No closed is necessary.

## 14. ADJOURNMENT:

City Council adjourned at 9:03p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

The regular meeting of the Petersburg City Council was held on Tuesday, May 3, 2016, at the Union Train Station. Mayor Myers called the regular meeting to order at 6:30p.m.

**1. REGULARLY-SCHEDULED MEETING – 6:30 P.M.**

**2. ROLL CALL:**

Present:

Council Member David R. Coleman
Council Member John Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham
Mayor W. Howard Myers

Absent: None

Present from City Administration:

Acting City Attorney Mark Flynn
Acting City Manager Dironna M. Belton
Clerk of Council Nykesha D. Jackson

**3. MOMENT OF SILENCE:**

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in a moment of silence.

**4. PLEDGE OF ALLEGIANCE:**

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in the Pledge of Allegiance.

**5. PRESENTATION/PROCLAMATIONS/RECOGNITIONS: (Each presentation will be limited to 10 minutes.)**

a. A proclamation designating May 15-21, 2016, as National Police Week, and May 15, 2016, as Peace Officers Memorial Day.

**BACKGROUND:** National Police Week, which occurs each year during the week in which May 15th falls, recognize the service and sacrifice of U.S. law enforcement. Establ9shed by a joint Resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community. Principal organizers of National Police Week are: National Law Enforcement Officers Memorial Fund (NLEOMF), which sponsors the annual Candlelight Vigil at the National Law Enforcement Officers Memorial; Fraternal Order of Police/Fraternal Order of Police Auxiliary (FOP/FOPA), which organize the Peace Officers Memorial Day Service at the U.S. Capitol; and Concerns of Police Survivors (C.O.P.S.), which holds the National Police Survivors' Conference.

**RECOMMENDATION:** Recommend Mayor Myers read the attached proclamation.

Two police officers accepted the proclamation on behalf of the Petersburg Police Department.

6. **CONSENT AGENDA:**

a. Minutes of Regular Council meeting April 5, 2016, and Special Council Meeting April 11, 2016.

b. Schedule a public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.

c. Schedule a public hearing to receive citizen comment on a request to apply for a loan to C.A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street.

Council Member Hart made a motion to accept the Consent Agenda that schedules two public hearings for May 17, 2016, regular City Council meeting. The motion was seconded by Council Member Coleman. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

7. **OFFICIAL PUBLIC HEARINGS: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**

a. A public hearing for Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair business, subject to certain terms and conditions at 3022-A South Crater Road T.P. 081-04-0807. The property is zoned B-2 General Commercial District.

**BACKGROUND:** The property was recently vacated by Jamie Holman (JCS Auto Center) who operated his automotive business at this location since 2003. Mr. Holman recently moved to 946 East Wythe Street which was a special use request approved by Planning Commission and City Council last year. This property was originally built and used as the Crater Glass Shop. In 1991 additional development was constructed to the rear of the property and contained a building with 8 residential apartments. The subject parcel has frontage along South Crater Road of 100 feet. The proposed automobile repair business will use the existing three bays, and would be limited to that area as the front part of this building is leased as an office and independent of this request.

The automotive repair business is permitted at the proposed location with the approval of the Planning Commission and City Council.

Staff met with the applicant and shared the conditions that would be a part of staff's recommendation. This will help us to maintain an appealing corridor; although the use is permitted and the area is appropriate for this type of use; we still want conditions to govern the operation of the automotive business.

**RECOMMENDATION:** Following a duly advertised public hearing, Council may affirm the Planning Commission recommendation, overturn the Planning Commission recommendation, table for further consideration, or return the item under consideration to the Planning Commission was to deny the special use permit request with a vote of 7-0.

Michelle Peters, Director of Planning and Community Development, gave a brief overview of the request.

Ms. Jackson opened the floor for public comment.

Ken Pritchett, 1113 Overbrook Road, asked if the planning director can read the terms and conditions so that everyone knows what they are.

Mrs. Peters read the terms and conditions out loud.

Mr. Pritchett thanked Mrs. Peters. He stated that this is a main area in the City. He stated that he wondered if some conditions can be added as far as landscaping is concerned. He stated that he is trying to make this part of the City look a little nicer. He stated that you would think that the planning department can look at these situations and add some form of landscaping as a condition. He stated that he knows that they have done some in the past on East Washington Street. He stated that there were some conditions with landscaping but that they were never done.

Seeing no further hands, Ms. Jackson closed the public hearing.

Vice Mayor Parham made a motion to approve the Special Use Permit for the stand-alone vehicle repair business located at 3022-A South Crater Road. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-20 AN ORDINANCE TO APPROVING THE SPECIAL USE PERMIT FOR THE STAND-ALONE VEHICLE REPAIR BUSINESS LOCATED AT 3022-A SOUTH CRATER ROAD.**

b. A public hearing on the Fiscal Year 2016-2017 Operating Budgets.

Ms. Belton stated that based on providing the public with a synopsis of the FY17 Budget, she asks to table this public hearing until May 17th.

Council Member Hill made a motion to table the public hearing on the budget until May 17th. The motion was seconded by Vice Mayor Parham. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

8. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than six (6) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda.** Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Brandon Martin, 1546 Berkeley Avenue, stated that he has a couple of things to comment on this evening. He stated that he has asked the Clerk of Council to distribute a copy of the magazine to all council members and the city manager. He stated that the magazine basically deals with antique fire trucks. He stated that this is the current issue of the magazine and that it first appeared in the winter. He stated that he ask them at their leisure to take a close look at it and then pass it to a member at the fire department that they know personally. He stated that he does this because the City owns three antique fire trucks. He stated information on an antique truck that the City own. He stated that asks that he antique trucks that the City owns be brought back to useful services in parades and other public functions. He stated that he thinks that it would enhance the City for all and also the morale for City employees. He stated other counties that have antique trucks. He stated that it was really a shame to go to local functions, antique vehicles or fire events knowing that we have these fire trucks. He stated that none of them are out for the public to see. He stated that some of them are not worth looking at, sort of. He stated that back in early January he brought up the question regarding the little green box. He stated that they are records miscellaneous papers from 1830 to 1862. He stated that they were just sitting for the last ten years in finance. He stated that he last that he has known was this information was in the finance department's safe. He stated that he suggested in January that the most appropriate place for these documents be the Virginia State Library. He stated that he has not heard anything it since. He stated that he is very concerned. He stated that the next item is grass cutting. He stated that grass is growing everywhere in the City. He stated that many of them are vacant lots and City property. He stated that he drove by the McKenny Library tonight and that it looks like a hay field.

Kimberley Ann Calos, 530 High Street, stated that she is present tonight to invite everyone and all interested bodies to join the Progress-Index, Petersburg Chamber of Commerce, CFS and Petersburg Pickers for their first Operation Clean Sweep Petersburg Liter Clean-Up Day. She stated that they will meet at the Petersburg Pickers Parking Lot on the corner of Wythe and Guarantee Street, behind the Appomattox Regional Governor's School. She stated that it will take place this Saturday, May 7th, at 8:00am. She stated that they will be picking up from Guarantee Street, down Wythe and Washington Street to the eastern City limits. She stated that Operation Clean Sweep Petersburg will continue sweeping the City clean through organized clean-up days, education, Adopt-A-Street programs and more. She stated that it is their sincere hope that all of the liter of Petersburg will soon be swept away forever. She stated to honor our mother's and make them proud.

Beth Whitten, 1765 Fairfax Street, stated that she is present to speak on the closing of the museums. He stated that it has been brought up before but that she will bring it up again because it is worth it. She stated that the Siege Museum and the Centre Hill Museum are both closed. She stated that one of the major economic engines is tourism. She stated that they have gone around promoting tourism but two of the most significant sites in the City are closed. She stated that they just had the Garden Day in the middle of the week and it generated over 400 visitors to the museum. She stated that this was from minimal advertisement. She stated that they can imagine that if there was proper advertisement and enthusiastic to go along with it them the numbers would be high. She stated that according to the Progress-Index there has been significant damage done to the historic sites from the film industry. She stated that they have spilled hydraulic fluid on the marble steps and statue area, removed lights and replaced lighting fixture causing electrical problems. She stated that they put nails in 150 year old moldings. She stated that this sort of behavior should not be tolerated by that industry. She stated that they benefit from them coming to Petersburg. She stated that it draws interest yet there is nowhere in the credits of the film is Petersburg every recognized. She stated that it should be mandatory to bring credit to this City and generate the maximum interest. She stated that she would ask that there be some type of accountability or standards put in place that when the film company contracts with the City that they are going to adhere by a certain set of criteria. She stated that the first being is to do no harm. She stated that the structures are historic in nature and that they should not be nailed into or just put in disrepair or removed without it being necessary. She stated that if they do this they have to enumerate the City for any damages for the justified period of time. She stated that she would ask that processes be put in place and accountability. She stated that staff would oversee these processes that the film industry is not destroying our historic structures.

Cory Harris, 2316 Anderson Street, stated that he would like to start off by reading a quote. He stated, "The ultimate measure of a man is not where he stands in a moment of comfort and convenience but that it is where he stands in times of challenge and controversy." He stated that his question is quite simple. He asked what the plan that truly helps the citizens is. He stated that he sees the town houses and the apartments but what is council's vision for helping them. He stated that he personally has not seen this yet. He stated that he could be wrong but that he has not seen it yet. He stated that 17% of people in Petersburg do not have health insurance. He stated that last month he went to the emergency room. He stated that he did it on purpose just to see something. He stated that he went there and that they took him to the back and that they checked his ears, nose and chest. He stated that they asked did he have insurance and that he stated that he does not have it with him. He stated that less than 10 days they sent him a $1,400 bill. He asked City Council could they possibly imagine what people who do not have health insurance and living on a fixed income getting a $1,400 bill. He stated that this is insane. He stated that it is insane for people who can barely survive to go through issues or actually making a choice to go to the doctor or just simply paying a bill. He stated that this is what he does not understand. He asked why City Council cannot focus on the people that need help the most. He stated that if they take a survey right now to see how many people is from Pin Oaks, Pecan Acres or Halifax Street there will not be one hand behind him. He stated that these are people who are really suffering. He stated that they wonder why they cannot come to City Council. He stated that he will tell them why. He stated that it is because that as Malcolm X or Martin Luther King said that it is the vicious cycle of poverty. He stated that the get their children up for breakfast and school and then go to a job that they do not like. He stated that the job does not pay them enough. He stated that they come home and get the kids dinner and the cycle continues over and over and over again. He stated that this is something that they need to break. He stated that he reached out to all of City Council and that it is because he cares about his City. He stated that it

is three words. He stated James Harris. He stated that most of them know who he is and what he did for the City. He stated that it was 40 years for the City. He stated to Mayor Myers that he is quite sure that he wants him to wrap it up.

Barb Rudolph, 1675 Mount Vernon Street, stated that she comes today to talk about money. She stated that the forensic audit request for proposals was released today. She stated that this is good news about the RFP. She stated that she would like to talk about the FY17 Budget. She stated that they know that it is really challenging and that they know that they are already behind schedule. She stated that she knows that people are working hard on it. She stated that with this added pressure it is even more important that the process be thorough transparent. She stated that citizens need to have access to the budget proposal well before the proposed May 17 hearing as mentioned. She stated that they are paying to operate the City and that they have every right to have timely and complete information in an accurate role in the process. She stated that she hopes that this is what they are planning. She stated that she hopes that this is what they are planning and that they see something really soon. She stated that the school division recently hired a much respected leader, Dr. Newsome, to help drive long needed improvements. She stated that the City needs the same kind of skilled turnaround expert and someone with significant municipal budgeting experience and expertise to lead the reform of Petersburg financial management practice. She stated that with all due respect to City Council and City administration they do not have this now. She stated that it is good to know that the forensic audit has finally been launched and that she has already expressed her interest in being appointed to the Citizens Advisory Committee. She stated that considering the huge scope of the planning investigation of 10 years of records, she is asking for them to be thoughtful and flexible in evaluating the proposals. She stated to not shove the audit because the scope that the established only attracts expensive solutions or providers. She stated that she believes that viewing five years of records can provide the answers that they need at a more reasonable cost. She stated that this is something to bear in mind as they get to June and things come up. She stated that her final point is to ask for more frequent financial reports. She stated that Senator Dance gave the Mayor some good advice on directing staff to give monthly reports which does not seem like it has been adopted yet. She stated that she does not know if they have it in the works. She stated that it also helps her to learn that the key elements of the Mayor's past election campaign platform was to provide monthly online expenditure reports for increased transparency. She stated that she thinks that most citizens think that it is a great idea. She stated that she ask them to please revisit this and please do not make the mistake of underestimating the looked interest in any of these areas. She stated that they are working to have a City to have a more financially healthy then it is right now.

Willie Noise, 1508 Circle Drive, stated that he would like to give a thanks and a shout out to the Police Department and the Fire Department. He stated that it seems to go hand in hand. He stated that they are doing a great job. He stated that he has a couple proposals that he would like for Council Member of Ward 7 to present to City Council. He stated that the first one is to consider a motion to the City Council to return Mr. Gowman to continue his investigation into the wrong doing, if any, of Mr. Hicks, the boy, Mr. Johnson and Johnson Controls. He stated his number two would be to do whatever it takes to take a ruling to keep the present ward system or change it. He stated that his number three would be to state the rules of conduct at City Council meetings. He asked who has sergeant of arms responsibility and contempt of City Council. He stated his number four is to make it mandatory that all matters of the City by the manager be approved by the Mayor. He stated that this would be giving the Mayor the siding vote. He stated that they need to do some instruction adjustment or procedures. He stated that the policy on headdress at the council. He stated this number seven is flag flying at night and not being lit. He stated that they should consider the serenity prayer during the moment of silence as a trial for once.

Saint Dobie, 576 Oakwood Circle, stated that he is present to speak on a couple of things that have been brought to his attention. He stated that the first on is that he resides at 576 Oakwood Circle off Wagner Road. He asked were there any funds allocated to fix the streets in Petersburg. He stated that he has a corvette and that the tires on this vehicle are very expensive. He stated that also most every three to four month he has to get it realigned. He stated that almost six months to a year, the front of the tires is worn out. He stated that he lives off Wagner Road and that there are still potholes from Wagner Road from about two winters ago that only have asphalt put in the holes. He stated that when you hit them it's like a big bump and that it is very uncomfortable. He stated that most of the streets are like this. He stated that there are only a few

that you can drive down with a smooth ride. He stated that his second comment is on the farm animals that are located in the City. He stated that he thinks that the bill has passed. He stated that they have been asked to remove them. He stated that this has not been enforced. He stated that there should be a way of removing the manure and things up. He stated he has a dog that he has to clean up behind every day. He stated that if you do not clean it up every day then there is a smell. He stated that donkeys and goats are considered agriculture animals. He stated that animal control or someone needs to take action against this. He stated that the thanks the Mayor and residents of Petersburg for listening to his complaints and reasoning.

Ken Pritchett, 1113 Overbrook Road, stated that he has a couple request. He stated that a list of Petersburg properties were put out in 2013 and that he just wondered was there an update on this. He stated that if there is an update or that it is online then they can let him know if this is the case. He stated that he would like to see if they can get an accounting of the City property that has been sold since the last accounting the City had which was about two years ago. He asked can they see what the balance is for the Economic Development Fund. He stated that these monies are only supposed to be used in there and that he knows that this had been borrowed and paid back and that he would like to know where this stands. He stated that it would be nice to put this in the paper so that everyone can see. He stated that the other thing is that he would like to see while they have a chance right now on the debt collection a monthly update on where they stand again. He asked can this be put in the paper and that this would satisfy the transparency that everyone would like. He stated that the last thing is that he brought this up before and that he got an answer back in January or February regarding the AAU Basketball Sports Complex. He stated that he still does not see anything on this. He stated that they gave these people that were building this approximately three or four acre and after those they came back and asked for more. He stated that he believes that it six or seven acres that the City has given them. He stated that they need to either get the building finished or get the land back for nonperformance.

Michael Edwards, 409 Grove Avenue, stated that as the City's financial problems were being publicized in February, they learned that the City was behind in payment to VRS, Appomattox Regional Water Authority, Riverside Regional Jail and some speculated CFS was behind as well. He asked what the current status of payment to these organizations is. He stated that water and refuse collection are services that effect resident and business within the City. He stated that he hopes that it is the City's top priority to make sure that these payments are brought forth and current. He stated that he would like the status to road work on North Park Drive. He stated that the road was closed last July to replace culvert pipes that drain water from the roadway to the pond. He stated that no work has been done in months while the road remains closed. He stated that he was told after many phone calls that the work had stopped because contractors were no longer being paid. He stated that the grass on much City property has not been cut and it exceeds the 12 inch height mandated and enforced by the City on private properties. He stated that the grass at McKenny Library, Centre Hill Mansion, Sycamore and Mt. Vernon Street and several other City properties well exceeds 12 inches in height. He stated that when a City resident or business owner does not keep their grass under 12 inches the City post notices and threatens to impose large fines if the property is not compliant within 12 days of notice being posted. He stated that it becomes frustrating when the residents need to comply with certain mandates but the City is not following both and the same guidelines that they are enforcing. He stated that he would like to ask that the City beautification take top priority. He stated that one of the best ways to improve the City image to other is by maintaining the City. He stated that when you come off the exit on Crater Road he knows that this is a VDOT issue but that it looks terrible. He stated that on Exit 52 you see trash. He stated that he commends this new program that starts. He stated that the City needs to maintain their own property before they can fine a citizen. He stated that last but not least how the city is progressively pursuing another grocery store since Martin's has announced that they will be closing at its Petersburg location. He asked has any effort been made by the Petersburg Economic Development and Planning Director to reach out to Kroger, Costco, Wegman's, Publix or other stores about opening a store in Petersburg. He stated that it is another known fact that Petersburg is known as a food desert. He stated that the closure of one of the City's main grocery store does not help this matter.

Mitchell Pradia, 517 High Street, stated that he stand before City Council again to ask that they enforce their ordinance 18-ORD-7. He stated that the citizens of Petersburg would like to trust its elected officials and not think that they are sleep at the wheel. He stated that City Council passed this ordinance some time ago.

He stated that they only enforced this on a selected few people according to the FOIA. He stated that they did not fully enforce the ordinance they voted for. He stated that the only ruling that he finds that the Circuit Court is the ruling against the BZA Board on an old ordinance. He stated that back in December he received a letter from Mayor Myers stating that he was not going to pursue this. He stated that he does not expect him to enforce it. He stated that he is asking Council Member Wilson-Smith, Hill, Moore, Parham, and Coleman to fully enforce it. He stated that they should make a motion at the next meeting to fully enforce this ordinance. He stated that the ordinance clearly states that no agriculture livestock or animals shall be kept within 100 yards of any residents expect the residents of such animal. He asked what will it take, another election to get someone in to stand behind the laws that they past. He stated that they are elected to represent and govern. He stated that this is all that he is asking them to do. He stated to fairly enforce their ordinance. He stated that no one should be subject to live in a neighborhood with the smell of donkey feces or manure. He stated that this is a residential neighborhood. He stated that this is not just a nuisance but a blatant violation. He stated that all of the Council Members voted for this including the Mayor. He stated that he is asking all City Council Members including Ms. Belton to enforce the ordinance.

Perita Pradia, 517 High Street, stated that she has owned the Destiny Inn Bed and Breakfast for the past eight years. She stated that this is not the first, second, third or fourth time that she has been before them. She stated that her husband has a very valid point that he brings up tonight. She stated that there is absolutely a need for farm animals to no longer be allowed in their community. She stated that there is an ordinance that clearly states that they should not be. She stated that she has a couple of pictures that she would like to share with them and that these pictures were taken on May 2nd and May 3rd. She stated that these pictures are of feces that lay in the open for days at a time. She stated that she sees what goes on directly behind her home. She stated that she sees what happen when the animals defecate and the defecation lies in the open for a 24 hour period. She stated that she watched from her barn when the animal urinates. She stated that a pint of urine goes in the ground and saturates it. She stated that she has watched this happen over and over again. She stated that she cannot tell them the process that she has to go through to deal with this situation for the last seven years. She stated that she is now paying an attorney $240 an hour. She stated that she should never have to do as a citizen. She stated that she is literally depleting her savings and retirement account in order to try and get farm animals out the community that they do not belong in. She stated that people think that it is over but that it is not okay. She stated that they do not live where she lives. She stated that her husband in the last ten days has removed another rodent from her basement. She stated that she has taken photos of the manure that has been sitting in the open for over 24 hours without being removed. She stated that she is asking them tonight to do the right thing and enforce their ordinance. She stated that she does not know who the council is beholding too. She stated that she can tell them that it is wrong to be fringed on a citizen who has invested as much time and effort into their business that they have. She stated that they have travelers all over the United States who comes to the City and spend money. She stated that that they are tax payers and that they are asking them to reconsider enforcing their ordinance. She stated that they are asking them to do what they should do as individuals that have been appointed to uphold the rights and to make sure that the citizens have their rights and to be able to enjoy them.

Lawrence McLaughlin, 115 Marshall Street, stated that he has a question for all of them but that he will direct it to Vice Mayor Parham. He asked can they let them know what is going on with the water issue. He asked what they are doing. He stated to let them know what the City is doing to get them out of this mess. He stated that if possible give them a time scale. He stated that it would be nice to put this on the City's website. He stated that if this is too hard or problematic then write a short letter to the editor of the Progress-Index or tap it on the City Hall door. He stated that he is only directing it to one person. He stated that if he directs it to everybody it will be a he'll do it or she'll do it kind of thing. He stated that his question is what they are doing regarding the water issue. He stated to give them some transparency and that this is Petersburg. He stated that he had property on High Street since 1971 and that the sheep and the donkey are wonderful assets. He stated that they do not smell. He stated that donkeys were good enough for Jesus.

Gloria Brown, 1557 South Sycamore Street, stated that she is not in attendance to complain. She stated that she just need some resolve to an issue that she has been having. She stated that this is the third year that she has been chasing this issue. She stated that Mayor Myers and she had a conversation regarding the grass. She stated that she has some properties and a 10 by 10 lot. She stated that it is no larger than this

area. She stated that she received an astronomical grass cutting bill. She stated that she did not get a previous notice. She stated that she went through all of the channels to try and find out why. She stated that when she spoke to Mayor Myers he stated that City Council passed where you do not have to be notified. She stated that she understands that they send people bills or whatever and that they get ignored. She stated that when she tried to resolve the issue she called Mr. Wiggins, sent emails and even met with his wonderful staff. She stated that they say that he is always in the field. She stated that she wants to resolve the issue but she cannot get a response back to have a conversation. She stated that the letter that was sent to her has his information, email and telephone number. She stated that she has called him several times and has not received any return calls. She stated that she has emailed several times and no return email. She stated that she is a busy person but that he cannot be that busy that he cannot return any correspondence after three years. She stated that every single month or every other month when the bills comes out she has a bill with fees and interest. She stated that her piece of dirt that she has should not be getting a bill of $800 for grass cutting. She stated that she sent her landscaper that does her private property out and that he stated that doing little lots would tear up his equipment. She stated that he went out there once but that it is hard to find someone to go out and cut a lot. She stated that she cannot go out there. She stated that she just the bill and that it is the total bill. She stated that the bill does not break down who and when it was cut or how much it is. She stated that there is not even a fee structure on it. She stated that she is not one to throw shade but that when she rides pass McKenny Library she is like "really?" She stated that she has a $1000 grass cutting bills. She asked is there a fee schedule. She stated that she needs to know the process. She stated that she is not paying a dime until she sees exactly what she is supposed to pay.

Vernel Gannaway, 652 Old Wagner Road, stated that he would like to talk about the residents. He stated that the residents are privileged to have an opportunity to enjoy the properties that they own. He stated that right now there should not be animals at the residence. He stated that a few years ago where he lives there were firetrucks, animal control and police because the individual had animals there on Old Wagner Road. He stated that it was dealt with. He stated that he thinks that the same things should be done with anybody that breaks the code. He stated that he is with the couple that has something that they are trying betterment the City with and for the City. He stated that the City is built on people having businesses as well. He stated that this is our entire livelihood. He stated that those that work and have businesses are proud to have it in Petersburg. He stated that the second item that he is going to talk about is the grass cutting. He stated that numerous people talked about the grass cutting. He stated that it saddens him to see that on Wagner Road there were beautiful fruit trees that pruned but that now they are now all out of source. He stated that in the meeting that he had with Mr. Hicks, when he was present, stated that there was a code in regards to 12 inches of grass that they ae supposed to be cutting. He stated that the City has gone through different aspects of money that they have spent. He stated that they need to think about ways to give rebates back to the citizens. He stated that they have endured a lot of things. He stated that there have been a lot of people that have come in the City and stated that they are going to do this and that. He stated that they have come in and raped the City. He stated that they have torn the City down to what they wanted to do. He stated that this City belongs to the residents who really want to be here long term. He stated that the Progress-Index will not give you a true story. He state Richmond-Times Dispatch is giving them a true story.

## 9. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

a. Consideration of an appropriation for $125,000 for TANF Foster Care.

**BACKGROUND:** This is a federal program designed to provide funding to states to ensure proper care for eligible children in foster care and to provide ongoing assistance to eligible children with special needs receiving adoption subsidies. The program is authorized under Title IV-E of the Social Security Act and it is funded by federal and state/local matching funds. Administration is handled by state and local public welfare agencies.

Title IV-E is not a grant. It is a program under which the Commonwealth of Virginia is entitled to reimbursement for certain foster care and adoption expenses. Although there is no cap on reimbursement, it is limited to three areas and the funding formula is different for each:

1. Maintenance (e.g. room, board and transportation to visit parents and siblings)
2. Administration (e.g. eligibility determination and case management activities)
3. Training (e.g. training for child welfare staff and foster and adoptive parents)

**RECOMMENDATION:** To approve the requested appropriation of $125,000.

Council Member Hart made a motion to approve appropriation ordinance in an amount of $125,000. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-21 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, APPROPRIATES $125,000 FOR SOCIAL SERVICE TANF FOSTER CARE.**

b. Consideration of an appropriation for $10,028 to the Petersburg Department of Social Services, from the Virginia Department of Social Services.

**BACKGROUND:** The City of Petersburg and The Petersburg City Schools engaged into a partnership to address challenges facing our schools. This partnership was launched as a result of the Virginia Department of Education and The Secretary of Health and Human Resources addressing challenged schools in the Commonwealth. An area of major concern was school attendance. The City of Petersburg, in collaboration with the Petersburg City Schools, submitted a proposal to the Virginia Department of Social Services to secure funding for three new Family Services Specialist (Social Workers) in the Petersburg Public Schools. The attached Agreement provides details on the Scope of Work, Deliverables, Outcome and Performance Evaluation. The source of funding's: Family Preservation and Support through Social Services Block Grant, Budget Line (BL) 829 cost code BL82906f. The funding source requires a 15.5% local match, which VDSS will pay.

**RECOMMENDATION:** To appropriate $10,028.38 of the funding for FY 2016, with the understanding that unspent funds will be carried into FY2017. The $10,028.28 is the amount estimated to be used in FY 2016. The balance will be requested for appropriation in FY2017.

Council Member Moore made a motion to approve the appropriation ordinance in the amount of $10,028. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-22 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, IN THE GENERAL FUND, THIS AMENDMENT APPROPRIATES $10,028 FOR SOCIAL SERVICE F**

c. Consideration of an appropriation for $351,508 for a grant from the Department of Health's Rescue Squad Assistance Fund to purchase a new Medic Unit and replace two (2) Automatic External Defibrillators.

**BACKGROUND:** Petersburg Fire, Rescue & Emergency Services provides Advance Life Support Emergency Medical Services to the community. With the age of our population increasing the calls for service are increasing also which adds to the wear and tear of this expensive equipment.

**RECOMMENDATION:** Recommend Council approve appropriation ordinance in the amount of $351,507.80.

There was discussion among City Council and staff.

Vice Mayor Parham made a motion to approve the appropriation ordinance in the amount of $351,508. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote,

voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**16-ORD-23 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF $351,508 FOR FIRE DEPARTMENT PURCHASE OF LIFE SUPPORT EQUIPMENT.**

Council Member Wilson-Smith stated that she would like to thank all the citizens for coming out tonight. She stated that she thanks them for being at their City Council meeting. She stated that she would also like to thank the people that attended the first Citizens Academy. She stated that she thinks that they had a beautiful turn out. She stated that she was glad to see so many people there. She stated that they are moving forward with this academy. She stated that the next event will be on May 22nd. She stated that it is called "The Sunday Series." She stated that at this particular meeting it will be on City finances. She stated that she would like to thank the HR Department for the lovely flowers. She stated that it is a wonderful surprise to get to the meeting and have them. She stated that everyone should have a copy of the policy in front of them and that they should have received it as well in email. She stated that the City Attorney has reviewed and updated it.

Council Member Wilson-Smith made a motion to accept the anti-poverty policy. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Council Member Wilson-Smith stated that the City Attorney looked at the Councilor Attendance at Conference Policy. She stated that he has revised and edited it. She stated that she is not sure that everyone got it in time for tonight's meeting. She stated that she would like them to look at it and let the City Attorney know if they would like any changes.

Council Member Hart stated that he would like to thank everyone that came out to the Ward 7 meeting last week. He stated that he would like to also thank those in the City that have cleaned up the neighborhoods with the street sweeper. He stated that he would like to give another big welcome to everyone doing the farmland at J.E.B. Stuart Elementary. He stated that they are really showing that this is needed in the community. He stated that this is bringing both the community and the school system together once again.

Council Member Hill stated that they had a town hall meeting about three and a half to four weeks ago. He stated that they will be having another one in June. He stated that he will be giving out the dates in June. He stated that he will try to have one before the summer hits here. He stated that he has spoken to the City Manager about the grocery store and that economic development is looking for what will go with this property. He stated that the City does not own this property but they will be talking to the individuals in regards to what they can put on this property. He stated that this is one of the things that are top on his priority for the Ward 2 area.

Council Member Moore stated he has a list of items tonight. He stated that the first is a draft of a motion to approve the Interim City Attorney's hours for April. He stated that the contract with Woodley and Flynn requires City Council approval for work over 40 hours in a month. He stated that with the many City issues that the City is working through the City has the need of the services from Mr. Flynn in excess of that time. He stated that in addition John Paul Woodley of the firm is assisting with the water billing issues with the contractor. He stated that it is his understanding that Mr. Flynn is not billing for all his time and attempted to limit the cost.

Council Member Moore made a motion to approve the hours worked by Woodley and Flynn for April 2016. The motion was seconded by Vice Mayor Parham. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Council Member Moore passed out information to City Council Members. He stated that it is a draft proposal for the Petersburg City Attorney application process.

Council Member Moore read the contents of the draft proposal out loud.

Council Member Moore made a motion to approve the draft proposal to start the process for a new City Attorney. The motion was seconded by Mayor Myers. The motion was not approved on roll call. On roll call vote, voting yes: Moore and Myers; Abstain: Coleman, Hill, and Parham; Voting No: Hart, Wilson-Smith

There was discussion among City Council Members and staff.

Vice Mayor Parham stated that he will be having his Annual Summer Fair with Kenneth Pritchett, School Board Member. He stated that it will be next Thursday, May 12, 2016, beginning at 6:00pm at Petersburg High School. He stated that it gives all the children in the City the opportunity to find out about summer programs and services for the youth. He stated attending will be the Petersburg YMCA, Petersburg 4-H, Petersburg City Schools, Petersburg High School Athletics, Virginia State University, Goodwill Employment Center, Petersburg Boys & Girls Club, Petersburg Sheriff Department, Concerned Black Men, Girl Scouts Troop, Petersburg Parks & Leisure Services, Petersburg Museums, John Tyler Community College and tutoring agencies and more. He stated to please bring the children out on the 12th to the high school to get them in programs to keep them busy for the summer. He stated that if you do not have a child then bring your neighbors children. He stated that he will be having a Ward 3 Joint Meeting with School Board Member Kenneth Pritchett on Monday, March 23, 2016, at Dogwood Trace Golf Course. He stated that the speaker will be Acting City Manager Dironna Belton. He stated that they are bringing in the collections with regards to delinquent taxes that are due to the City.

Vice Mayor Parham made a motion that the treasurer provides a list of properties to City Council as required by law of all properties eligible for sale as well the date in which the City or its representative commit to disposition by tax sale no later than May 17, 2016. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

There was discussion among staff and City Council Members.

Mayor Myers made a motion to allow the Acting City Manager to assemble a team of professionals to review and advise advisement that will assess and approve the processes relating to review to the Commission of Revenue and Treasurer's Office. The motion was seconded by Vice Mayor Parham. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Mayor Myers made a motion that City Council take disciplinary actions against Councilwoman Treska Wilson-Smith for her continued refusal to abide by the rules of Council and abuse of power with respect to her office. He stated that these past and present infractions warrant the imposition of sanctions by this body.

Mayor Myers read an outlined list of the actions out loud.

There was discussion among City Council Members and staff.

Council Member Moore accepted the motion to take disciplinary actions against Councilwoman Treska Wilson-Smith for her continued refusal to abide by the rules of Council and abuse of power with respect to her office.

There was discussion among City Council Members and staff.

## 10. CITY MANAGER'S AGENDA:

Ms. Belton stated that the first item deals with response to Council Member Moore's regard to the status of the Virginia State Police Investigation and the status of the Forensic Audit. She stated that December 2015, the Virginia State Police were contacted and asked to conduct an inquiry or investigation of criminal

cases found to be missing U.S. currency or cash within the property or evidence storage areas of the Petersburg Police Department for the 4th Street Annex. She stated that the request came after an ongoing internal audit initiated in 2015 by police personnel. She stated that there after Chief Dixon met with Cassandra Conover and agreed to suspend the internal audit and have the state police conduct an independent investigation. She stated that the state agreed and that in January 2016 the Virginia State Police begin asking for a report and audit of property and evidence held in the City of Petersburg property room. She stated that this was to include property or evidence that was returned to owners and/or destroyed in the past three years. She stated that the last time that a report was requested by the Virginia State Police was in March 2016. She stated that the case continues to be investigated by the Virginia State Police. She stated that the request for the financial auditing services was publicly advertised for today, May 3, 2016. She stated that proposal packages will be due June 3rd by 2:30pm in the Purchasing Department. She stated that there is a no contact policy. She stated that should any particular offers have questions regarding the forensic audit financial request for proposal then refer all questions to Mrs. Tangela Innis, Purchasing Agent, at 804-733-2346.

a. City Manager's Report

1. Can the City Budget be put online?
-The Fy17 proposed budget will be posted online prior to the May 17th public hearing. The FY15 and FY16 Proposed and Adopted budget can be found on the Petersburg City Website at ww.petersburg-va.org. Once you arrive at the site, click the tab for government and the click the link titled "Finance." On the "Finance" page you will find a link to Financial Reports.

2. Can an accounting be provided for the $625,000 Fire Department equipment grant?
-The Fire Department was awarded a $625,250 grant from FEMA Federal Emergency Management Agency (FEMA) for protective equipment. The Protective Clothing was order from Blue Ridge Rescue Supply and the Self Contained Breathing Apparatus (SCBA) was ordered from Fire Protection Equipment Company. The grant required a 10% match by the City.

   The Purchase Order was completed on September 9, 2015 for the Protective Clothing (helmet, boots, coat and pants). All sworn personnel received new turnouts (83 sets). Checks were released in February and March for a total of $163,000.00. Each person was custom fit for the protective clothing. The protective clothing began arriving in late December. The Petersburg Fire Department has been using the protective clothing since mid-February. Protective clothing for new recruits (16) has also been ordered and will arrive at the end of May.

   We have received the Train- the-Trainer from Mine Safety Appliance (MSA) and we have training units to get our troops ready for the new SCBA. The Department currently uses Survivor Air and is switching to MSA. The SCBA's should arrive the end of May. Total cost for the SCBA is $390,800. We ordered 53 complete SCBA (face piece, harness and bottle), 53 spare bottles, 6 Rescue kits, batteries, rechargeable batteries, multi-unit battery charger, G1 tool kit, Post-check software and technician class.

   The Fire Department plans to ask FEMA to allow the Fire Department to use the remaining $71,920 in funds to purchase a cascade system which is used to put breathable air into bottles that the Department wears into a fire.

3. Can the City enforce the animal ordinance?
I will defer for the City Attorney's message

4. Will liens be placed on properties on the delinquent tax list?
-The only liens placed on real estate properties are statutory liens, which will protect the City in the case of a sale of the property or prepare the property for a tax foreclosure sale.

5. Is it possible that residents on Delinquent property tax list may lose their homes?
-The City of Petersburg does not want anyone to lose their home. Currently, the City Treasurer

has contracted with Propel Tax to assist delinquent real estate taxpayers with financing options to bring their account(s) current. Propel's contact information was printed on all real estate bills in December 2015 and March 2016. The City Treasurer's office has seen an increase in the amount of referrals to Propel Tax due to the publication of the delinquent taxpayers list in the Progress Index. If Customers would like to set up payments plans Propel Tax can contact at (888) 257-3756.

6. How much will the collection company receive?
-Within the guidelines of the Code of Virginia, TACS has charges 20 percent of the delinquent tax balance for its collection services for each account.

7. What was the comparable cost of hiring a collection company with hiring Part Time workers
-The City Treasurer has contracted with TACS, which has 50 collection representatives that can rapidly assist us in collecting our delinquent revenues. The Treasurer states that this strategy was more efficient than hiring and training new workers.

8. Why was the Siege Museum closed, when will it open and what is the status of the renovations?
-The Siege Museum was closed in January 2016 because of building and environmental hazards. The ceiling fasteners are rusted by past roof leaks which has caused ceiling material to fall unexpectedly and plaster repair problems. The floor at the siege has uneven walking surfaces that needs to be repaired and could pose a trip hazard. Based on the extensive degree of repairs and the safety of our residents, visitors and staff, the Museum was closed pending completion the renovations. It is anticipated that a contractor be on board by July and construction is anticipated to last 10-12 months.

9. When will repairs begin to the Courthouse?
-The City is currently working with the Judges and Court staff to provide a complete action plan for repair needs for the Court facilities. The City has advertised and received a bid of award recommendation for the rehabilitation of the Husting Court Clock Tower, which includes courtroom repairs. Before staff can award the contract a re-evaluating of funding and if the scoped repairs will indeed make for a functional Court.

10. What are the plans to get vendors to come back to the farmers market?
-New and returning vendors are always welcome at the Petersburg Farmers Market. Currently the Office of Economic Development has continuous vendor outreach and recruitment include the following:

- Submitting an application for the 'Farmers Market Promotion Program funding' from the United States Department of Agriculture

- Marketing and advertising in newsletters, email blasts, and other local publications targeting the farm community new and former vendors

- A quarterly meeting of a community-based food network that will begin meeting later this month to provide vendors, local agencies, and residents with opportunities for sharing ideas about the Farmers Market and its location, the development of indoor vending opportunities, to address Petersburg's food desert communities, and health statistics in Petersburg

The summer market begins on May 7, 2016 with several returning vendors that have been with the market for many years. Beginning on the 7th, the market will be selling a combination of the following: fresh produce, raw honey, eggs, tilapia, plants, baked goods, salt free seasonings, flowers, goat-milk soaps, chicken, and Shitake Blue Oyster mushrooms. Some of the returning vendors have been with the market for more than 10 years.

11. What is the status of the LOI for the former location of the farmer's market under the bridge.

-The City of Petersburg has received a letter of intent for the City-Owned property located under the Martin Luther King Bridge. This interest involves developing the property as an urban garden, an outdoor entertainment venue, and/or public green space. It is anticipated that these proposals will go before Council in June.

Mr. Flynn stated that that the first question was in regards to the enforcement against the sheep that the citizen brought up this evening. He stated that in 2009, this started when the owners had sheep as pets. He stated that the Zoning Administrator allowed it to be permitted. He stated that after this the four sheep were killed by dogs and that there may have been an issue that the prior City Manager giving a verbal approval to replace the seven sheep with miniature sheep and a donkey. He stated that people have sheep; donkeys are a good protective animal. He stated that some people use dogs. He stated that Mrs. Peters issued a notice violation for the four sheep violating the previous Zoning Administrator termination. He stated that this was appealed at BZA. He stated that the BZA upheld this and this went to Circuit Court. He stated that November 2014, the Circuit Court Judge issued an opinion saying that the farm animals as pets were allowed under the City's rules. He stated that at the same time the code states that animals cannot be within certain distance of residence. He stated that the owners were found not guilty. He stated that the City has been to both courts and that the courts have disagreed with the City on both times.

Mr. Flynn went into details of the code and the law with a nonconforming use theory. He stated that it is his advice that this is not a matter that the City should pursue the owners of the sheep because of the nonconforming use.

## 11. CLERK OF CITY COUNCIL'S AGENDA:

Ms. Jackson stated that she does not have any items under her portion of the agenda but that she would like to pat herself on the back. She stated that this week on May 5th, which is her daughter's birthday, she will be celebrating 10 years of being the City Clerk for the City of Petersburg. She stated that she will be celebrating her 13 years that she has been working for the City of Petersburg. She stated that she is a product of Petersburg, an employee and a citizen. She stated that good things do come from Petersburg school systems. She stated that she is a graduate of Class of 2004 at Petersburg High School. She stated that she has been working for the City since her sophomore year in high school.

## 12. CITY ATTORNEY'S AGENDA:

No items for this portion of the agenda.

## 13. CLOSED SESSION (IF NECESSARY):

No closed is necessary.

## 14. ADJOURNMENT:

City Council adjourned at 8:23p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

7.a

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** April 27, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna Belton, Acting City Manager

**FROM:** Mark Flynn, Interim City Attorney

**RE:** **A public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62 at 15 W. Old Street, Petersburg, Virginia.**

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**PURPOSE**: To hold a public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.

**REASON:** In accordance with the Code of Virginia, a public hearing must be held prior to amendments to the Code of the City of Petersburg.

**RECOMMENDATION:** Recommend Council release certain covenants and restrictions imposed by Ordinance 97-62.

**BACKGROUND:** Conditions that exist in the 1997 ordinance are no longer relevant. In addition, the property is vacant and is not being used in accordance with this ordinance. At present, the 1997 ordinance serves as a cloud on the title. Adopting the new ordinance will make it easier for the property to be developed and increase economic activity.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** 97-62

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Draft Ordinance and Ordinance adopted on May 6, 1997.

**STAFF:** Mark Flynn, Interim City Attorney

16-Ord-
Adopted:

**AN ORDINANCE TO RESCIND CERTAIN PROVISIONS OF ORDINANCE 97-62, AND TO RELEASE CERTAIN PROPERTY LOCATED AT 15 W. OLD STREET, PETERSBURG, VIRGINIA, FROM THE COVENANTS AND RESTRICTIONS IMPOSED BY SAID ORDINANCE 97-62.**

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**BE IT ORDAINED,** by the City Council of the City of Petersburg as follows:

The covenants and restrictions imposed by numbered paragraphs 1, 2, 3 and 4 of Ordinance Number 97-62, a copy of which is recorded in the Clerk's Office of the Circuit Court of the City of Petersburg, Virginia, in Deed Book 0578, page 0814, are hereby rescinded and shall be of no further force or effect.

A copy of this Ordinance shall be recorded in said Clerk's Office to evidence the rescission of such covenants and restrictions imposed by Ordinance 97-62 and to clear the title of 15 W. Old Street from the effect of such covenants and restrictions.

DRAFT

B-II # 13

97-62

BOOK 0578 PAGE 0814 Passed: 5/6/97

ORDINANCE

**BE IT ORDAINED**, by the City Council of the City of Petersburg, that it hereby authorizes and directs B. David Canada, City Manager of said City, to execute any and all necessary contracts, documents and deeds for the sale of property located at 15 W. Old Street to M.D. Investment, L.L.C. for the purchase price of $70,000.00, with conditions as related to the structure. The conditions relating to the structure are as follows:

1. Purchaser shall operate, or make available for lease, approximately 815 sq. ft. of retail space on the first floor of the property, in a configuration and layout to be determined by purchaser in its reasonable discretion.

2. The upper floors will be used as a dialysis center and related offices.

3. The conveyance will contain restrictions in accordance with the grant received by the City from the Virginia Department of Historic Resources.

4. In the event grantee, or any health care professional associated with grantee, qualifies for exemption of business and professional license tax, the grantee will pay to the City the amount exempted as further consideration for the conveyance.

I, Susan J. Crawford, Clerk of the Council for the City of Petersburg, Virginia, do hereby certify that the foregoing ordinance is a true and exact copy of an ordinance passed by the said Council at its meeting held May 6, 1997.

(SEAL)

Susan J. Crawford
Clerk of Council

DATE: September 17, 1997

prepared by: Williams, Mullen, Christian & Dobbins

INSTRUMENT #970803319
RECORDED IN THE CLERK'S OFFICE OF
PETERSBURG ON
SEPTEMBER 26, 1997 AT 02:50PM
BENJAMIN O. SCOTT, CLERK

BY: _____ DEPUTY CLERK

7.b

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** April 25, 2016

**TO:** The Honorable Mayor and Members of City Council

**FROM:** Dironna M. Belton, Acting City Manager

**RE:** **A Public Hearing on the Fiscal Year 2016-2017 Operating Budgets**

---

**PURPOSE:** To hold a Public Hearing, in accordance with Section 15.2-2606 of the Code of Virginia of 1950, as amended, on the Proposed General Fund, Community Development Block Grant, Enterprise Fund, Special Fund, and Utility Fund Budgets.

**REASON:** Public Hearing is being held in accordance with Section15.2-2606 of the Code of Virginia of 1950, as amended, on the proposed budgets of the various operating funds in the amount of $101,985,500

**RECOMMENDATION:** Recommend Council hold a public hearing to receive public comment on the proposed FY2016-17 Operating Budgets.

**BACKGROUND:** City Manager has recommended an operating spending plan of $102,237,769 for the Fiscal Year beginning July1, 2016, and ending June 30, 2017. The public hearing will allow citizens to comment on the City Manager's recommendations before City Council.

**COST TO CITY:** N/A

**BUDGETED ITEM:** Yes

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** None

**AFFECTED AGENCIES:** Finance

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** None

**REQUIRED CHANGES TO WORK PROGRAMS:** None

**ATTACHMENTS:** A PowerPoint presentation regarding the City's annual budget

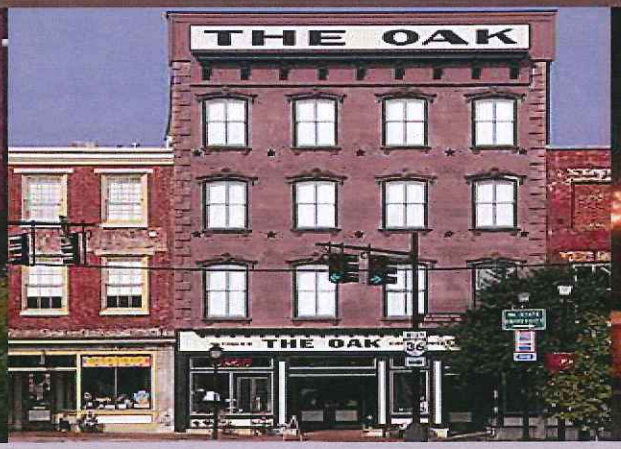
**STAFF:** Dironna M. Belton, Acting City Manager

# FY17 Proposed Annual Budget

# Defining the Local Economy and Moving Us Forward

Acting City Manager
Dironna Moore Belton

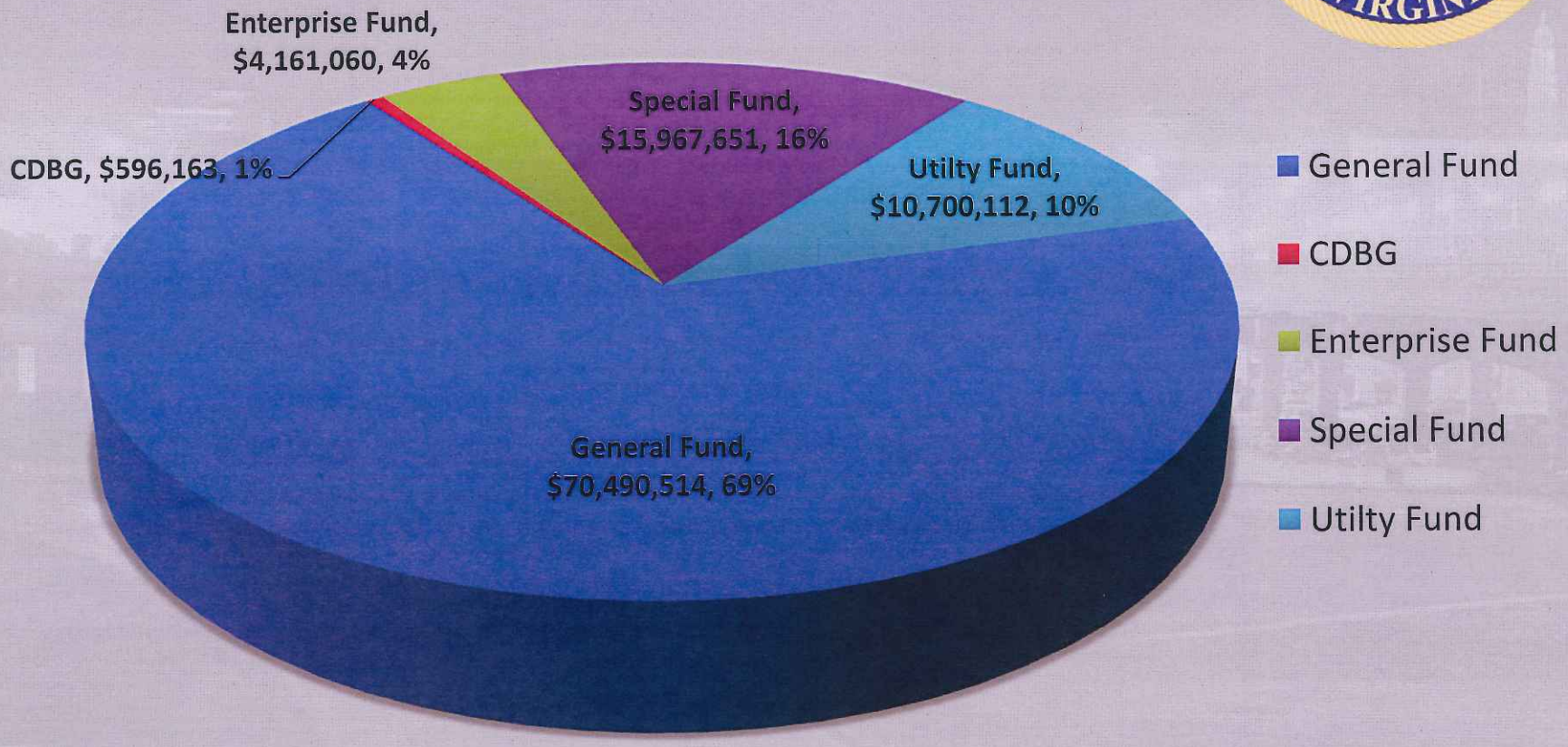
May 17, 2016



# FY17 Proposed Annual Budget

## Total All Funds $101,985,500

# FY17 TOTAL ALL FUNDS



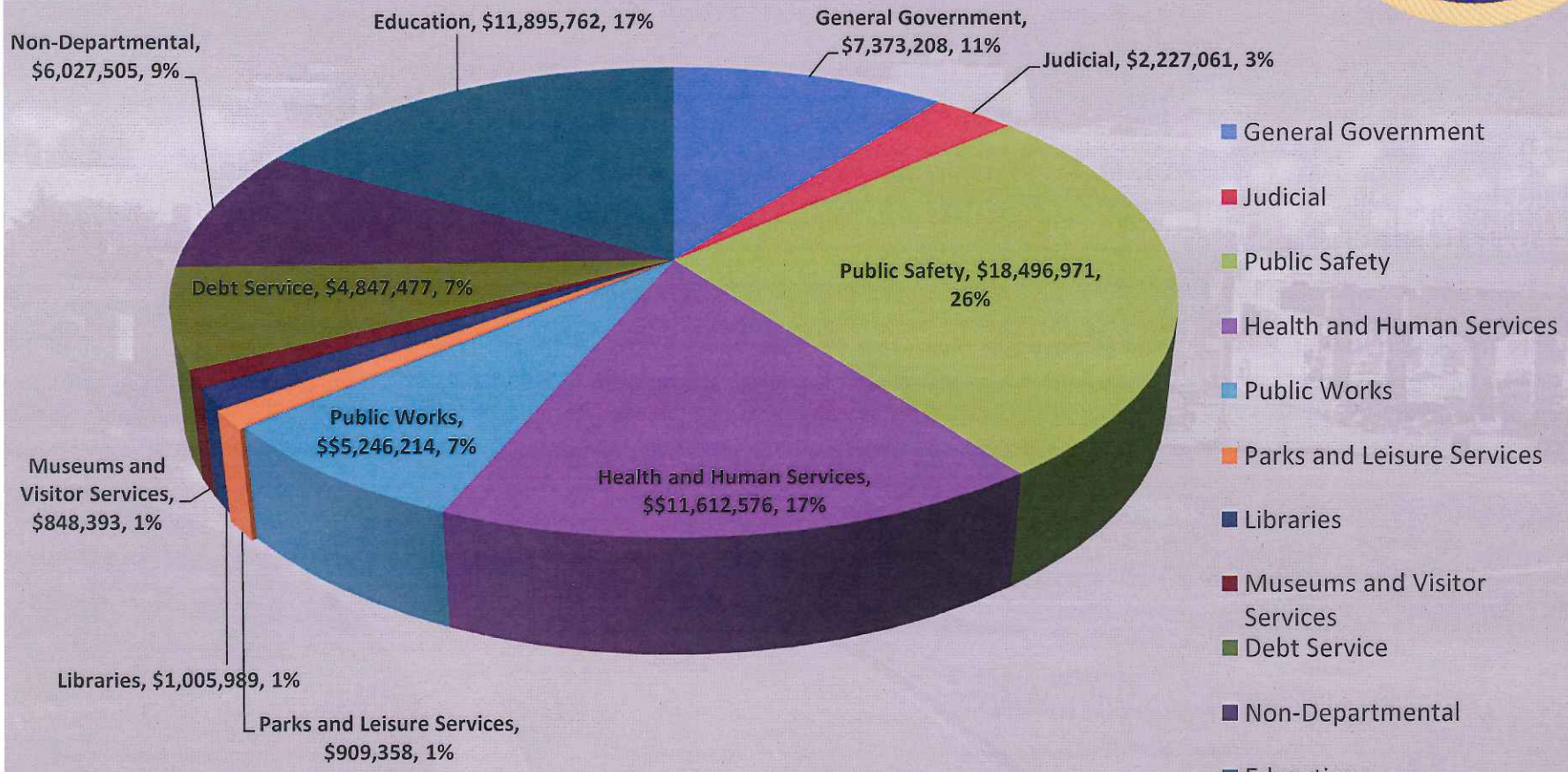

**Total Revenue $101,985,500**

# FY17 Proposed Annual Budget

## TOTAL GENERAL FUNDS $70,490,514

**(FY16 Budget $75,227,328)**

# FY17 TOTAL GENERAL FUND EXPENDITURES BUDGETED

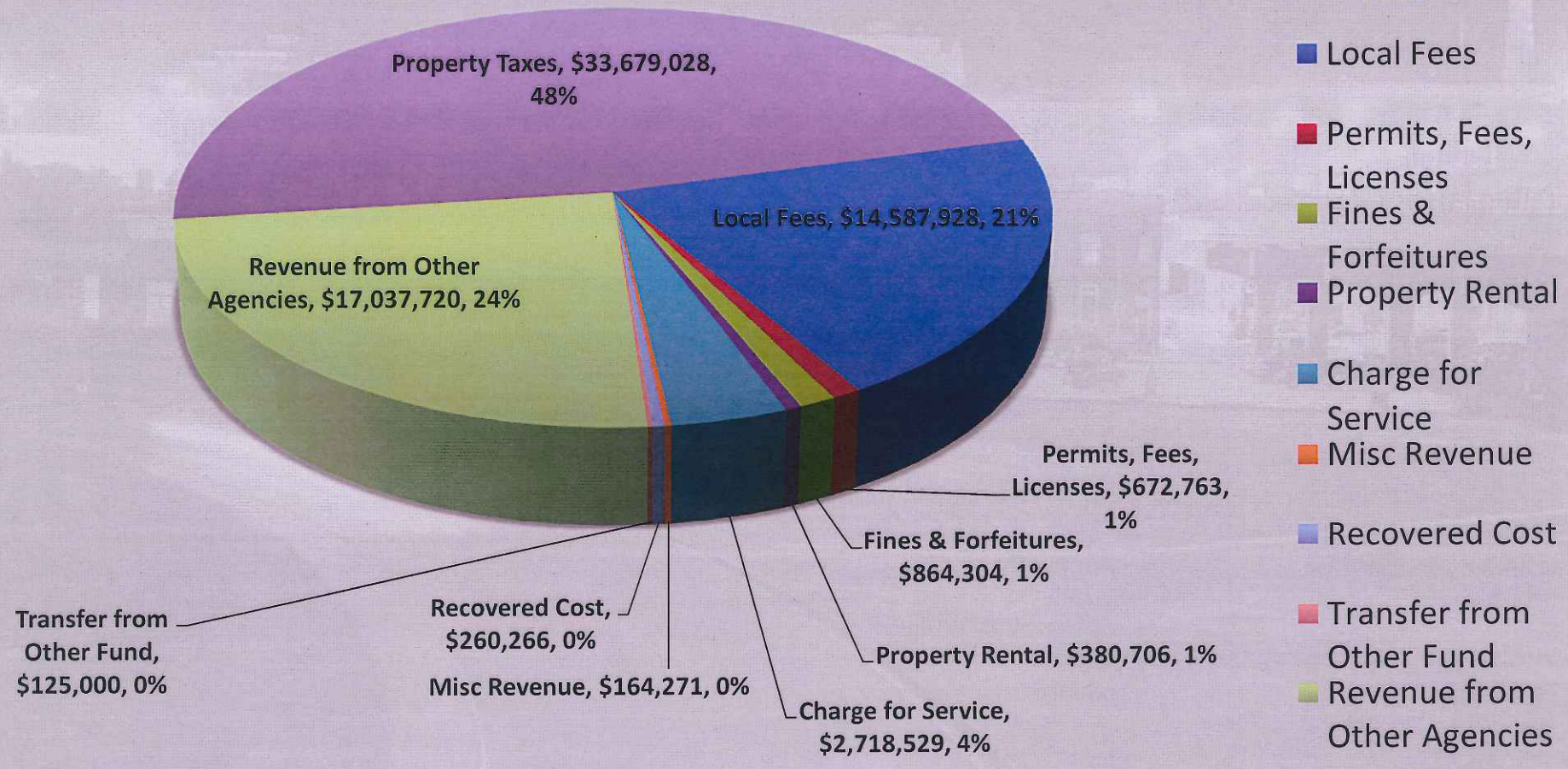



**Total General Budget $704,490,514**

# GENERAL FUND EXPENDITURE HIGHLIGHTS

- **Funds the Forensic Audit in the amount of $300,000.**
- **Realignment of Economic Development to bring a more strategic emphasis on the Tourism and Museum sectors**
- **Reduced Overall Expenditures by 6.2%**
- **Increased School funding from FY16 by 2%**

# FY17 TOTAL GENERAL FUND BUDGETED REVENUES




**Total Budgeted Revenues $70,490,514**

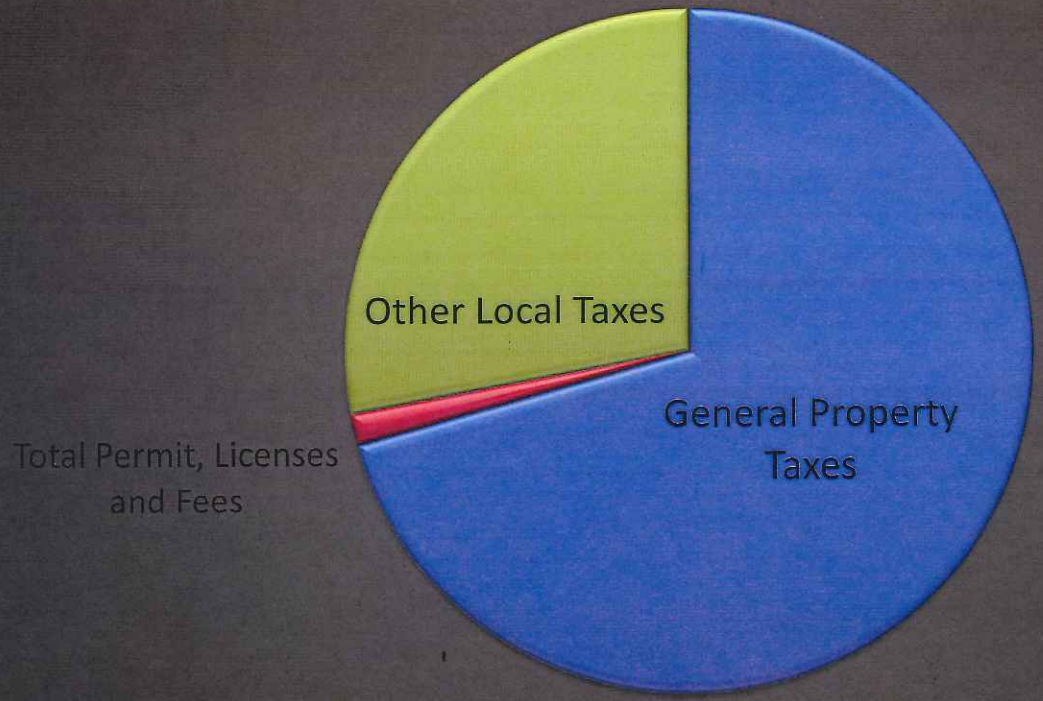
# GENERAL FUND REVENUE HIGHLIGHTS

- **Reduced General Fund Revenue Projections to allow for reserves to begin to cover deficits.**

- **Total Local fees 2% increased from FY16 to FY17 based on actuals of last four years**

# DEFINING THE LOCAL ECONOMY

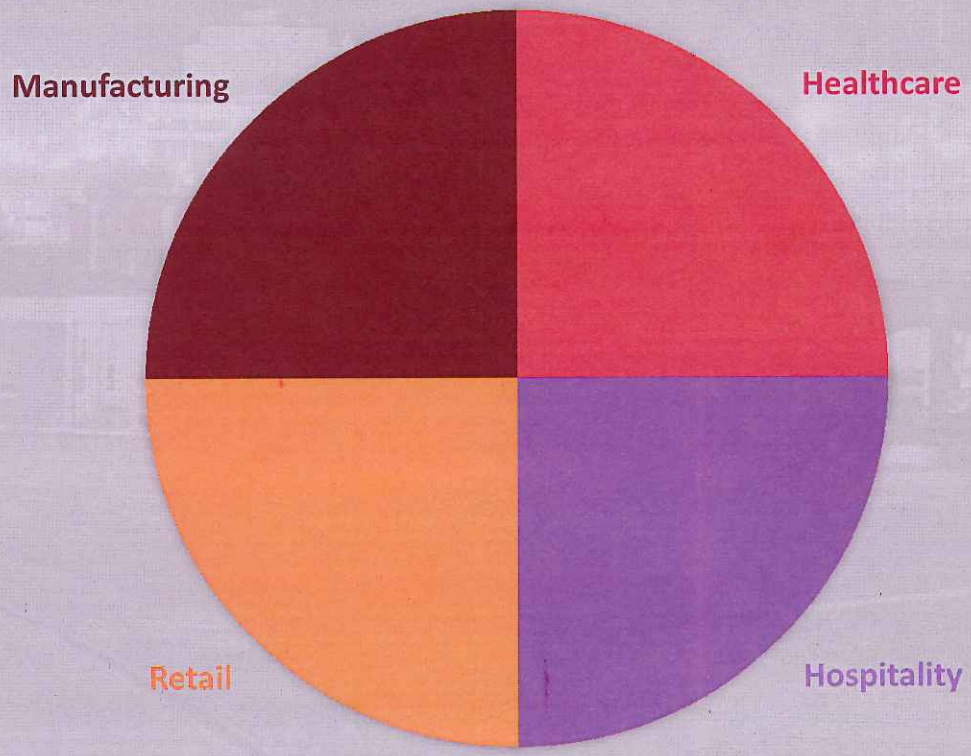
## Current Economic Base



# DEFINING THE LOCAL ECONOMY

## Current Economic Sectors

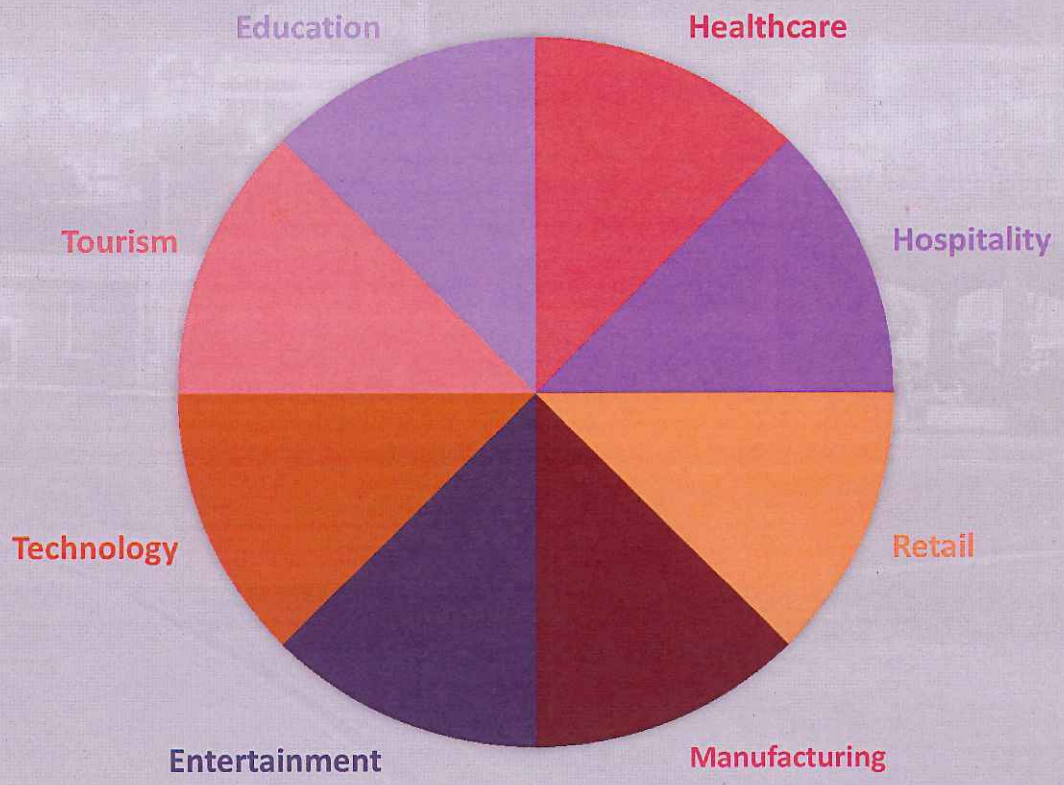
HealthCare
Hospitality
Retail
Manufacturing



# DIVERSIFIED ECONOMY

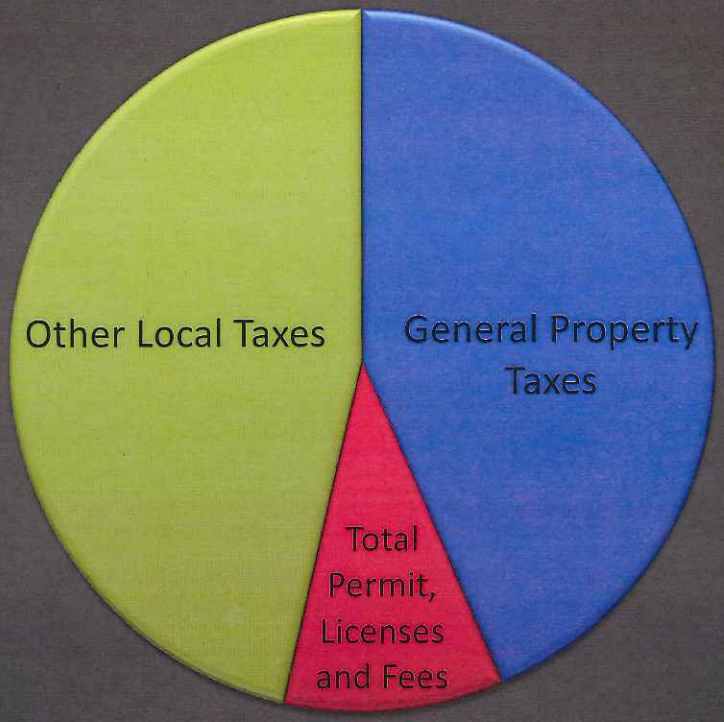
## Target Economic Growth Sectors

Retail
Entertainment
Technology
Tourism
Education



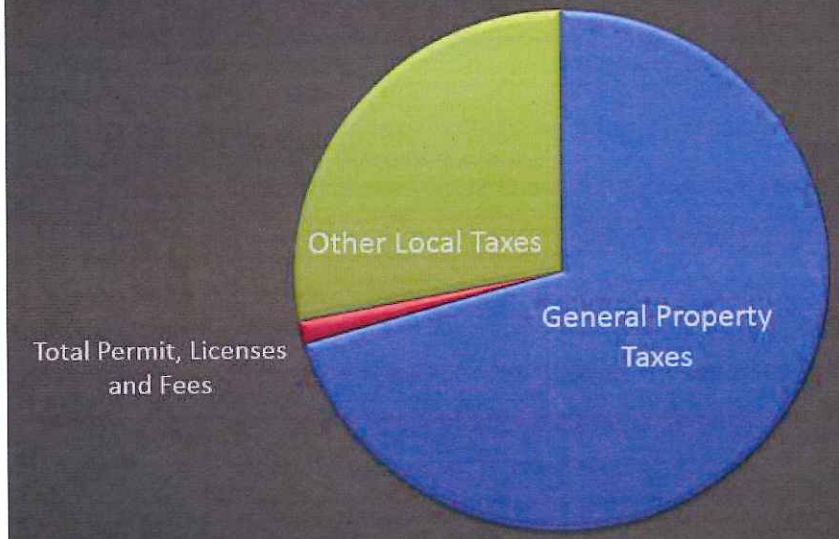
# DIVERSIFIED ECONOMY

## Stronger Economic Base



# MOVING US FORWARD

## Current Economic Base




## Stronger Economic Base

# FY17 Proposed Annual Budget

## QUESTIONS?

7.c

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** May 4, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Michelle B. Peters, Director of Planning & Community Development

**RE:** A request to apply for a loan up to $2,000,000 to C.A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street

---

**PURPOSE:** To hold a public hearing to receive citizen comment on the request to apply for a loan up to $2,000,000 for C.A. Harrison Companies, LLC.

**REASON:** The U.S. Department of Housing and Urban Development (HUD) requires that a public hearing be held before Council takes legislative action on the request to apply for the loan.

**RECOMMENDATION:** Following a duly advertised public hearing, Council may take action on the request.

**BACKGROUND:** This is a request to submit an application to the U.S. Department of Housing and Urban Development (HUD) for $2,000,000 of loan assistance under the Section 108 Loan Guarantee provision of the CDBG program. This loan will aid in the development a hotel to be located at 380 East Washington Street. This is another Economic Development tool that is available to developers to provide gap funding for development projects.

**COST TO CITY:** None

**BUDGETED ITEM:** No

**REVENUE TO CITY:** None

**CITY COUNCIL HEARING DATE:** May 17, 2016

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** Economic Development and Planning

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** NONE

**ATTACHMENTS:** N/A

**STAFF:** Planning & Community Development

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** May 4, 2016

**TO:** The Honorable Mayor and Members of City Council

**FROM:** Kimberley Willis Miles, MSW - Director of Social Services

Through: Ms. Dironna Moore Belton, Acting City Manager

**RE:** **Consideration of an appropriation of Child Welfare & Adoptions**

---

**PURPOSE:** To amend the general fund budget by $202,000 for Child Welfare Service & Adoptions.

**REASON:** To appropriate $202,000 for mandated payments for children in Child Welfare Services & Adoptions

**RECOMMENDATION**: Recommend Council Approve the appropriation for $202,000

**BACKGROUND:** The Virginia Department of Social Services funded an additional $202,000 to the Petersburg Department of Social Services for Child Welfare Services and Adoptions. Many children in need of adoptive placement are unlikely to be adopted within a reasonable period of time due to their special needs without adoption assistance. Adoption assistance provides necessary payments to facilitate adoptions and help provide care for children who have documented special needs by supplementing the resources of adoptive parents. The State budget line is 812 IVE Adoption Subsidy and Special Service Payments

**COST TO CITY:** This budget line item is 100% reimbursable with no local match.

**BUDGETED ITEM:** 4-100-053501-5716

**REVENUE TO CITY:** $202,000 Funding is 100% reimbursable from Federal and State.

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES**: N/A

**AFFECTED AGENCIES:** Department of Social Services

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Appropriation Ordinance

**STAFF:** Kimberley Willis Miles, MSW - Director of Social Services

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, IN THE GENERAL FUND, THIS AMENDMENT APPROPRIATES $202,000 FOR SOCIAL SERVICE FOR FUNDING CHILD WELFARE AND ADOPTIONS.**

---

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, and ending June 30, 2016, are made from the following resources and revenues anticipated for the fiscal year.

| | |
|---|---|
| **Previously adopted** | **$75,362,356** |
| Social Services: | |
| Child Welfare and Adptions | 202,000 |
| **Total Expenses** | **$75,564,356** |

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

| | |
|---|---|
| **Previously adopted** | **$75,362,356** |
| Revenue From Other Agencies: | |
| Va Dept of Social Services | 202,000 |
| **Total Resources** | **$75,564,356** |

# City of Petersburg

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## Ordinance, Resolution, and Agenda Request

**DATE:** **May 17, 2016**

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager and Mark Flynn, Acting City Attorney

**FROM:** Councilmember Brian A. Moore

**RE:** **Consideration of approval for City Attorney and City Manager Application Process**

---

**PURPOSE:** To begin the process of hiring a permanent City Attorney and City Manager.

**REASON:** The City currently does not have a permanent City Attorney or City Manager.

**RECOMMENDATION:** Recommend Council approve the City Attorney and City Manager Application Process as attached.

**BACKGROUND:** The City currently does not have a permanent City Attorney or City Manager. This request is to begin the process of finding highly qualified individuals to appoint as City Attorney and City Manager.

**COST TO CITY:** Advertisement costs.

**BUDGETED ITEM: N/A**

**REVENUE TO CITY: N/A**

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A**

**AFFECTED AGENCIES: N/A**

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A**

**REQUIRED CHANGES TO WORK PROGRAMS: N/A**

**ATTACHMENTS:** Application Process Drafts for City Attorney and City Manager

**STAFF:** Nykesha D. Jackson, Clerk of Council

# Petersburg City Attorney Application Process (Draft)
# May 17, 2016

The Petersburg City Attorney is appointed directly by the City Council to manage the Office of the City Attorney and to provide counsel and legal advice to the City Council, City departments, constitutional officers, commissions, committees, and boards in the areas of local government, land use and development, intergovernmental relations, real estate, contracts, deeds, franchises, releases, employment, public safety, social services, financial management, legislation, and litigation.

## Qualifications Knowledge, Abilities and Skills

Possess a comprehensive knowledge of Virginia local government law, torts, contracts, civil rights, administrative process, and real property; a comprehensive knowledge of local, State, and Federal laws and court decisions affecting local governments; and a comprehensive knowledge of the principles, methods, materials, practices and references utilized in legal research. The applicant must also possess a comprehensive knowledge of standard office procedures, an ability to plan and supervise the work of others (including supervising the work of other attorneys); an ability to present complex ideas effectively orally and in writing to professional and lay persons; and an ability to establish and maintain effective working relationships with City officials, court officials, attorneys, and the public. The applicant must also have an ability to handle complex trial and appellate litigation.

## Education and Experience

Graduated from a law school of recognized standing and will have a minimum of 10 years' experience as a practicing attorney, a considerable amount of which shall have been in the practice of local government law in Virginia.

## Special Requirements

Must be licensed to practice law in the Commonwealth of Virginia, and must be admitted to practice before the Virginia Supreme Court and Federal District Courts, or be able to obtain admission within six months of employment. Work will be performed at City Hall or offsite as required. Regular attendance at night meetings and work beyond regular office hours involving travel throughout the City is required. Daily contact is made with City employees, other legal professionals, and the general public in person, by phone, email, and in writing. Regular contact with local elected and appointed officials is necessary. Occasional contact is required to defend, justify, negotiate, and occasionally definitively settle issues. Considerable skill in diplomacy, tact and persuasion is necessary.

## Compensation and Benefits

The salary range for this position is based on experience, with excellent benefits including vacation and sick leave, health insurance options, and VRS retirement. This is a full time, Fair Labor Standards Act (FLSA) Exempt position. The selected applicant must reside and be a registered voter in the City of Petersburg within 90 days after accepting the position. No waivers will be provided.

## Application Process

Interested applicants need to apply to the City of Petersburg by **August 1, 2016 at 5:00 p.m. EST**. A cover letter, resume, and salary requirements can be mailed to the City at:

Petersburg City Council
City Hall, Room 210
135 North Union Street
Petersburg, VA 23803

Faxed applications can be sent to (804) 863-2171. Emailed applications must be sent to the City Clerk at njackson@petersburg-va.org.

Prior to the interview and selection of a City Attorney, the members of City Council will vote to select one citizen to sit on the interview and selection process. The citizen must be a registered voter in the City of Petersburg, Virginia. The selected Citizen will be required to sign a Non-Disclosure Agreement (NDA) document provided by the City Attorney, as confidential personnel information will be reviewed and discussed. Any disclosure of such information will be grounds for removal from the interview and selection process. The final vote will be done by Council Members.

**The anticipated start date for the City Attorney will be October 1, 2016.**

# Petersburg City Manager Application Process (Draft)
# May 17, 2016

The Petersburg City Manager is appointed directly by the City Council to manage the Office of the City Manager and to provide executive leadership and management to the City Council and City departments, and ensure accountability in achieving the city's established goals and objectives. The City Manager serves as the City's chief executive officer and has overall responsibility for all City departments, including: Hispanic Liaison, Cultural Affairs, Police, Fire, Finance, Purchasing, Public Works, Transit, Risk Management, Information Technologies, Social Services, Economic Development, Human Resource, Planning, Office on Youth, Recreation, Public Library, Voter Registration, Health Department, Code Enforcement, and Water. The City Manager will also collaborate on budgets with the Commissioner of Revenue, City Council, City Attorney, City Assessor's Office, General District Court, Circuit Court, Juvenile Domestic and Relations Court, Sheriff's Department, and the City Treasurer.

The City Manager will be responsible for preparing the annual budget, providing leadership and direction in the development of short and long range plans, advising the Mayor and City Council of financial conditions, current and future needs of the City, and monitoring and ensuring compliance with state and federal regulations.

## Qualifications Knowledge, Abilities and Skills

The City Manager must demonstrate strong management skills, high ethical standards, and the ability to build and maintain effective working relationships and build consensus with citizens, staff, and elected officials. Strong candidates will be collaborative managers with strong communication skills, who have demonstrated success respecting the unique heritage of a community while moving the community forward, and be experienced in the identification and resolution of financial and administrative deficiencies found within the organization, and providing corrective actions. The City Manager performs highly responsible management, administrative, and professional duties as the chief executive officer of the City in support of the City Council. The City Manager is expected to exercise a high degree of independence, initiative, discretion, and professional expertise in the administration and day-to-day management of the City in accordance with policy established by City Council, the City Charter, State, and Federal laws, regulations, and guidelines.

## Education and Experience

Master of Public Administration (MPA), Master of Business Administration (MBA), or equivalent combination of related training and experience. A minimum of 6 years of executive management experience as a City/County Manager or Assistant City/County Manager or executive management in a comparable, complex full-service city, including urban and rural areas. Candidates must have experience in a dynamic, diverse, rapidly changing community with a proven record of promoting smart economic development initiatives to move the community and organization forward. Solid budgetary and financial skills are needed, as well as experience in planning, community and neighborhood development.

## Compensation and Benefits

The salary range for this position is based on experience, with excellent benefits including vacation and sick leave, health insurance options, and VRS retirement. This is a full time, Fair Labor Standards Act (FLSA) Exempt position. The selected applicant must reside and be a registered voter in the City of Petersburg within 90 days after accepting the position. No waivers will be provided.

## Application Process

Interested applicants need to apply to the City of Petersburg by **August 1, 2016 at 5:00 p.m. EST**. A cover letter, resume, and salary requirements can be mailed to the City at:

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Petersburg, VA 23803

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Prior to the interview and selection of a City Manager, the members of City Council will vote to select one citizen to be a member of the interview and selection process. The citizen must be a registered voter in the City of Petersburg, Virginia. The selected citizen will be required to sign a Non-Disclosure Agreement (NDA) document provided by the City Attorney, as confidential personnel information will be reviewed and discussed. Any disclosure of such information will be grounds for removal from the interview and selection process. The final vote will be done by Council Members.

**The anticipated start date for City Manager will be October 1, 2016.**

# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** **May 10, 2016**

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Treska Wilson-Smith, Council Member Ward 1

**RE:** **Consideration of approval for Councilor Attendance at Conferences Policy**

---

**PURPOSE:** This policy sets out criteria to regulate the attendance of Councilors at conferences.

**REASON:** Regulate the attendance of Councilors at conferences.

**RECOMMENDATION:** Recommend City Council approves the policy for Councilor Attendance at Conferences.

**BACKGROUND:** There is no legislative requirement for Council to prepare and adopt this policy. However, it has been developed to ensure:

1. Transparency for the public of Council's decisions regarding the attendance of Councilor's at conferences.
2. Parity and equity of access for Councilors to these activities, and
3. Those financial responsibilities are fulfilled by Council.

**COST TO CITY: N/A**

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARIN G DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Draft of policy of Council Attendance at Conferences

**STAFF:** N/A

*Implementation Date:* _____

*Review Date:* _____

# Councilor attendance at Conferences

## 1. Purpose

This policy sets out criteria to regulate the attendance of Councilors at conferences.

## 2. Background/legislative requirements

There is no legislative requirement for Council to prepare and adopt this policy. However, it has been developed to ensure:

(a) transparency for the public of Council's decisions regarding the attendance of Councilor's at conferences,
(b) parity and equity of access for Councilors to these activities, and
(c) that financial responsibilities are fulfilled by Council.

## 3. Policy statement

Council recognizes the value of Councilors' attending conferences to enable them to be both knowledgeable and up-to-date on particular issues to ensure that they can perform their duties and represent residents effectively. In order to ensure that attendance at conferences is equitable and within budgetary limits, attendance will be limited as follows:

1. The United States Conference of Mayors is to be attended by the Mayor, subject to paragraph 3 and 4.

2. Every Councilor is entitled to attend *at least* one conference each calendar year. That conference must materially relate to the business of Council. More than one Councilor may attend the same conference if Council considers that this will be beneficial for both Council and the Councilors concerned.

   Within 2 months after the conference, the attending Councilor must report to Council on the proceedings he or she attended at the conference.

3. No Councilor may attend any conference without the prior approval of Council.

4. Before approving attendance at any conference, Council must be provided with information on the costs of the conference, including travel and accommodation as well as conference program information to enable council to determine whether or not it directly relates to Council business.



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5. Council may authorize a Councilor to attend more than one conference per year but such attendance is dependent on budgetary constraints and on ensuring that all Councilors have equal access to conferences.

6. Generally, a Councilor should not attend a conference within six months of the end of his or her term if he is not planning to run for reelection. However, for recognition of service by the entity holding the conference or for similar awards, the councilor may attend.

## 4. Procedures

As a component of the development of the budget and Management Plan each year, the Councilors will identify relevant conferences for Councilor participation, the number of delegates to be approved for funding and the amount of funding to be budgeted to provide this access to Councilors.

Fees and expenses to be included in the relevant budget under this policy include:

- Conference / seminar registration fees.
- Accommodation and meals as per the City's travel policy.
- Traveling expenses in accordance with the City's travel policy.

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# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** **May 10, 2016**

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Treska Wilson-Smith, Council Member Ward 1

**RE:** **Consideration of approval for Citizenry Committee Policy**

---

**PURPOSE:** To create a policy that sets out criteria for the Citizenry Committee.

**REASON:** This policy sets out criteria for the Citizenry Committee.

**RECOMMENDATION:** Recommend City Council approve the policy for the Citizenry Commitee

**BACKGROUND:** The charter for the City of Petersburg has not been reviewed by citizens for possible upgrades since around 1973. Citizens have spoken to this government about the changes that they feel should be made in the City.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARIN G DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** Draft of policy for the Citizenry Committee

**STAFF:** N/A

# The Citizenry Committee

## Introduction

The charter for the city of Petersburg has not been reviewed by citizens for possible upgrades since around 1973. 43 years ago. Citizens have spoken to this government about changes that they feel should be made in our city. We should therefore engage a group of citizens with the task of making changes to our charter.

The citizens who make those changes should do so by applying for the volunteer position.

The citizen should possess knowledge of local government, good writing skills, knowledge of Petersburg and most of all have knowledge and integrity to offer changes that are not personal but good for the city.

After obtaining a person from each ward, via application and interview, and choosing which two (one is me if approved) council representatives will work with this group, the group will start to work on May 1 and have a document for council to review by the first meeting in Sept. All changes to the charter will be done in October and the group will give the approved document to council to pass on to the Delegate.

At the groups first meeting, they will establish the dates of their meetings and the place.

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# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** **May 11, 2016**

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Nykesha D. Jackson, Clerk of Council

**RE:** **Consideration of Reappointment to the John Tyler ASAP Policy Board**

---

**PURPOSE:** Renew board appointment with the City of Petersburg.

**REASON:** Current member from the City of Petersburg term expired March 2016.

**RECOMMENDATION**: City Council reappoints Kimberly Miles, Director of Social Services, to the John Tyler ASAP Policy Board.

**BACKGROUND:** In 1979, Petersburg passed a resolution to participate in the John Tyler Alcohol Safety Action Program (ASAP). For the past 30 years John Tyler ASAP has been serving the citizens in Petersburg. The agency has been involved with the court system in Petersburg and as such has a Resolution documenting participation with the courts pertaining to the adjudication, monitoring and intervention with clients convicted of charges which involve alcohol/drugs. Typical charges for referral include Driving under the Influence, Possession of Alcohol by a Minor and First Time Drug Offenders.

The Commission on VASAP requires the locality to appoint a member of Petersburg to the John Tyler Policy Board. Kimberley Miles, Director of Social Services, has been an active John Tyler Policy Board Member and is willing to continue in that capacity and represent Petersburg.

**COST TO CITY: N/A**

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE: May 17, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS: N/A**

**STAFF:** N/A